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SINGLE SOURCE AWARD **BID # SS-12201-22**

Subject: Summer Camp 2022 Field Trips

Department: Kids Hope Alliance

Description of Purchase: Recommend approval to increase the single source award to various suppliers by $20,500.00 as outlined in Exhibit 1. Period of service is from June 1, 2022 through July 31, 2022. Total revised not to exceed expenditure amount is $245,025.00

Funding Source: 10901.181005.582001.000000.00000455.00000.0000000 – To be encumbered by purchase order.

Single Source Award To: Various Vendors

Price Justification: See attachment

Total Award: $245,025.00 **Requisition #:** KHOD-501007-22

Attachments: Department Memo, Exhibit 1, and Previous Award

Certification as to Single Source: Kenneth Darity, Chief Programs Officer, Kids Hope Alliance

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Jaclyn Stamos

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance (KHA)

Michael Weinstein, Chief Executive Officer Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer, Kids Hope Alliance (KHA)

SUBJECT: Request for Purchase Order Change Order Single Source: Summer Camp 2022 Field Trips

DATE: June 14, 2022

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1) Request for Purchase Order Change Order Single source for entrance fees to non-profit field trip venues as outlined in Exhibit 1. This funding will be used to accommodate attendees at KHA funded summer camps across all five (5) Essential Service categories. Expenditures are not to exceed $245,025.00.

Upon approval of this request, the purchase order will be executed by City of Jacksonville Procurement department.

The KHA anticipates funding as follows:

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181005	582001	000000	00000455	00000	0000000

Total Funding **$245,025.00**

If you desire additional information, please contact Tyrica Young at 904-255-4423 or e-mail me at tyricay@coj.net

Cc: Annette Leslie-Burney, Buyer
Jessica Pitts, Director, Finance, Kids Hope Alliance
Joyce Watson, Director, Administration, Contracts, & Purchasing, Kids Hope Alliance
Tyrica Young, Director, Research & Grants, Kids Hope Alliance

SIR NO. SS1220/-22

Exhibit 1
Kids Hope Alliance
Summer Enhancements Field Trips 2022: Single Source

UNIQUE FIELD TRIP EXPERIENCES FOR "AT-HOPE" STUDENTS					
Item #	**Description**	**PO Number**	**Amount**	**Decrease/ Increase**	**New Amount**
1	Cummer Museum of Art and Gardens	639499-22	$5,000.00	+$1,000.00	**$6,000.00**
2	Diamond D Ranch	639508-22	$15,000.00	-$1,000.00	**$14,000.00**
3	Hands On Children's Museum	639497-22	$4,500.00	-$500.00	**$4,000.00**
4	Jacksonville Zoo and Gardens	639500-22	$40,900.00	+$10.000.00	**$50,900.00**
5	McKenzie's Camp Deep Pond	639502-22	$75,000.00	+$4,000.00	**$79,000.00**
6	Museum of Contemporary Art (MOCA)	639503-22	$5,000.00	-$3,000.00	**$2,000.00**
7	Museum of Science and History (MOSH)	639504-22	$20,000.00	+$4,000.00	**$24,000.00**
8	SHIVA Robotics Academy	639505-22	$30,000.00	+$3,000.00	**$33,000.00**
9	The Arts Corner Kidz Network, Inc.	$639506-22	$26,250.00	+$2,000.00	**$28,250.00**
10	The Ritz Theatre and Museum	639507-22	$2,875.00	+$1,000.00	**$3,875.00**
Total			$224,525.00	+$20.500.00	**$245,025.00**

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SINGLE SOURCE AWARD

BID # SS-12201-22

Subject: Summer Camp 2022 Field Trips

Department: Kids Hope Alliance

Description of Purchase: Recommend approval of single source award to various vendors as outlined in the attached memo and supporting documents for entrance fees to non-profit venues. Period of service is from date of award through July 31, 2022. Total not to exceed expenditure amount is $224,525.00

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be encumbered by purchase order.

Single Source Award To: Various Vendors

Price Justification: See attachment

Total Award: $224,525.00 **Requisition #:** KHOD-501007-22

Attachments: Department Memo, Single Source Form, and Field Trip Scope of Work

Certification as to Single Source: Kenneth Darity, Chief Programs Officer, Kids Hope Alliance

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Bryan Matus

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eichner
CHAIRMAN

DATE 4/7/2022

ACTION OF AWARDING AUTHORITY DATE: 4/8/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
~~Chief Administrative Officer~~
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

FORM GB-113, Revised 12/2007