SUBJECT: **FIRE EXTINGUISHER INSPECTION & MAINTENANCE**

BID #: SC-0476-17

OPEN DATE: **2017-05-24**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM AUGUST 1, 2017 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- ALL OR NONE, TOTAL OF ALL GROUPS

NUMBER OF BIDS INVITED: 11 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend award by ninety days (90) to Cintas Corporation No. 2 to allow sufficient time to complete and award new bid for Fire Extinguisher Services. Period of extension is from August 1, 2022 through October 31, 2022. Total not-to-exceed expenditure for this increase will be $20,000.00 for a revised total award amount not-to-exceed $348,490.00.

The funding will be encumbered by individual releases against the Purchase Order Agreement (POA), dependent on funding, the appropriate account, and fiscal year.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Awards

BUYER: Wallace-Cohen RESPECTFULLY SUBMITTED
OLIVE WALLACE-COHEN

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER:
_____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE.

June 13, 2022

MEMORANDUM

TO: Gregory W. Pease, Chief Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, Chief

SUBJECT: SC-0476-17 – CINTAS CORPORATION NO. 2 - REQUEST FOR EXTENSION

The current award, SC-0476-17, expires 7/31/2022. The Public Buildings Division recommends approval to extend the current agreement for the period of 8/1/2022 through 10/31/2022. This will give us sufficient time to complete and award the new bid for Fire Extinguisher Services.

The estimated expense will be $20,000.00, with a revised not to exceed expenditure of $348,490.00.

The funding will be encumbered by purchase order releases against the purchase order agreement, dependent on funding, the appropriate account and fiscal year.

Your assistance in concurring with this recommendation would be appreciated. If you have questions or need additional information regarding this request, please contact David Smith 255-4342.

Attachments: Copy of Insurance Certificate
Supplier's Letter to Extend

cc: Steve Schlessinger, Public Works Contracts & Finance Manager
Carmella Spitler, Buyer
David Smith, Contract Administration Coordinator

SP

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 06/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Northeast, Inc.
c/o Aon Client Services
4 Overlook Point
Lincolnshire IL 60069 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105
E-MAIL ADDRESS:

INSURED
Cintas Corporation and its Subsidiaries
6800 Cintas Blvd
PO Box 625737
Cincinnati OH 45262 USA

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	The Travelers Indemnity Co of CT	25682
INSURER B:	Travelers Property Cas Co of America	25674
INSURER C:	Westchester Fire Insurance Company	10030
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES CERTIFICATE NUMBER: 570087837006 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT X LOC OTHER:			HC2EGLSA472M4731TCT21	07/01/2021	07/01/2022	EACH OCCURRENCE	$2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
							MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$2,000,000
							PRODUCTS - COMP/OP AGG	$1,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY X Comp/Coll $0 ded. SCHEDULED AUTOS NON-OWNED AUTOS ONLY			HC2E-CAP-472M4651-TCT-21 AOS	07/01/2021	07/01/2022	COMBINED SINGLE LIMIT (Ea accident)	$5,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $10,000			G22035277016	07/01/2021	07/01/2022	EACH OCCURRENCE	$5,000,000
							AGGREGATE	$5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		UB6P78446221NCT WC-AOS	07/01/2021	07/01/2022	X PER STATUTE OTH	
B				UB6P72966921NCR WC - MA, WI	07/01/2021	07/01/2022	E.L. EACH ACCIDENT	$2,000,000
							E.L. DISEASE-EA EMPLOYEE	$2,000,000
							E.L. DISEASE-POLICY LIMIT	$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Fire Fighters Equipment Co. dba Cintas Fire Protection located at 7251 Salisbury Road, Suite 1, Jacksonville, FL 32256 is included as a Named Insured.

CERTIFICATE HOLDER

City of Jacksonville
Attn: Annette Burney
Central Division 214 N. Hogan St.
Jacksonville FL 32202 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast, Inc.

Holder Identifier : F61

Certificate No : 570087837006

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CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 06/16/2021

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PRODUCER
Aon Risk Services Northeast, Inc.
c/o Aon Client Services
4 Overlook Point
Lincolnshire IL 60069 USA

CONTACT NAME:
PHONE (A/C, No, Ext): (866) 283-7122 FAX (A/C, No.): (800) 363-0105
E-MAIL ADDRESS:

INSURED
Cintas Corporation and its Subsidiaries
6800 Cintas Blvd
PO Box 625737
Cincinnati OH 45262 USA

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	The Travelers Indemnity Co of CT	25682
INSURER B:	Travelers Property Cas Co of America	25674
INSURER C:	Westchester Fire Insurance Company	10030
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES CERTIFICATE NUMBER: 570087837030 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT X LOC OTHER:			HC2EGLSA472M4731TCT21	07/01/2021	07/01/2022	EACH OCCURRENCE	$2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
							MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$2,000,000
							PRODUCTS - COMP/OP AGG	$1,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY X Comp/Coll $0 ded. SCHEDULED AUTOS NON-OWNED AUTOS ONLY			HC2E-CAP-472M4651-TCT-21 AOS	07/01/2021	07/01/2022	COMBINED SINGLE LIMIT (Ea accident)	$5,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $10,000			G22035277016	07/01/2021	07/01/2022	EACH OCCURRENCE	$5,000,000
							AGGREGATE	$5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		UB6P78446221NCT WC-AOS	07/01/2021	07/01/2022	X PER STATUTE OTH	
B				UB6P72966921NCR WC - MA, WI	07/01/2021	07/01/2022	E.L. EACH ACCIDENT	$2,000,000
							E.L. DISEASE-EA EMPLOYEE	$2,000,000
							E.L. DISEASE-POLICY LIMIT	$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Cintas Corporation #2 and Cintas Fire Protection located at 7251 Salisbury Road, #1, Jacksonville, FL 32256 are included as a Named Insured.

CERTIFICATE HOLDER

City of Jacksonville
555 West 44th Street
Jacksonville FL 32208 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast, Inc.

Holder Identifier : F61

Certificate No : 570087837030

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SUBJECT: **FIRE EXTINGUISHER INSPECTION & MAINTENANCE**

BID #: **SC-0476-17**

OPEN DATE: **2017-05-24**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM AUGUST 1, 2017 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **PUBLIC BUILDINGS DIVISION**

BASIS OF AWARD: **LOWEST RESPONSIVE, RESPONSIBLE BIDDER- ALL OR NONE, TOTAL OF ALL GROUPS**

NUMBER OF BIDS INVITED: 11 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the fourth and final renewal option with Cintas Corporation No. 2. Period of Service will be from August 1, 2021 through July 31, 2022 with a 4.2% CPI increase. Total annual estimated expenditure amount will be $75,000.00 for a revised total award amount not-to-exceed $328,490.00.

The funding will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account, and fiscal year.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Nekole Hulitt
NEKOLE HULITT

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/3/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/4/21

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
Executive Order No. 2019-02

SUBJECT: **FIRE EXTINGUISHER INSPECTION & MAINTENANCE**

BID #: SC-0476-17

OPEN DATE: **2017-05-24**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM AUGUST 1, 2017 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- ALL OR NONE, TOTAL OF ALL GROUPS

NUMBER OF BIDS INVITED: 11 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third renewal option with Cintas Corporation No. 2. Period of Service will be from August 1, 2020 through July 31, 2021, with one (1) year renewal options remaining. Total annual estimated expenditure amount will be $60,000.00, for a revised total award amount not-to-exceed $253,490.00.

The funding will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account and fiscal year.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/11/20

Teresa R. Eighan

Richard Reed

Jan R. McCarty

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/12/20

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: FIRE EXTINGUISHER INSPECTION & MAINTENANCE

BID #: SC-0476-17

OPEN DATE: 2017-05-24

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM AUGUST 1, 2017 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- ALL OR NONE, TOTAL OF ALL GROUPS

NUMBER OF BIDS INVITED: 11 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was administratively awarded on 06/26/17 to Cintas Corporation No. 2, in the amount of $48,490.00; Increased on 06/7/18 in the amount of $15,000.00; 1st Renewal option was awarded on 06/21/18 in the amount of $70,000.00.

Recommend approval of award to utilize the second renewal option with Cintas Corporation No. 2. Period of Service will be from August 1, 2019 through July 31, 2020, with two (2) one (1) year renewal options remaining. Total annual estimated expenditure amount will be $60,000.00, for a revised total award amount not-to-exceed $193,490.00

The funding will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account and fiscal year.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 5/30/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/30/19

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: FIRE EXTINGUISHER INSPECTION & MAINTENANCE

BID #: SC-0476-17

OPEN DATE: 2017-05-24

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM AUGUST 1, 2017 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- ALL OR NONE, TOTAL OF ALL GROUPS

NUMBER OF BIDS INVITED: 11 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was administratively awarded on 06/26/17 to Cintas Corporation No. 2, in the amount of $48,490.00; Increased on 06/7/18 in the amount of $15,000.00.

Recommend approval of award to utilize the first renewal option with Cintas Corporation No. 2. Period of Service will be from August 1, 2018 through July 31, 2019, with three (3) one (1) year renewal options remaining. Total annual estimated expenditure amount will be $70,000.00, for a revised total award amount not-to-exceed $133,490.00.

The funding will be encumbered by individual releases against the master blanket, dependant on funding, the appropriate account and fiscal year.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: MARILYN LAIDLER

RESPECTFULLY SUBMITTED

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/21/18

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 6/21/18

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

ADMINISTRATIVE AWARD
BID No.: SC-0476-17

DESCRIPTION OF GOODS/SERVICES:
Recommend approval to amend and increase the award to Cintas Corporation No. 2 by adding $15,000.00 for unanticipated services of Fire Extinguisher Inspection and Maintenance Services through the end of the current contract year ending July 31, 2018. The revised annual expenditures amount not to exceed $63,490.00.

FUNDING SOURCE: PWPB5A1MAPR-03410/4603 - $15,000.00
To be executed by purchase order.

FOR AGENCY/DEPARTMENT: Public Works/Public Buildings

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 11 **NUMBER FIRMS BIDDING:** 10

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Cintas Corporation No. 2

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings

PRICE: $63,490.00 **TERMS:** Net 30

REASON FOR NOT ACCEPTING LOW BID: N/A

Buyer

6/5/2018
Date

Manager of Purchasing Svcs, Asst.

6/6/2018
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division Date 6/7/18

ADMINISTRATIVE AWARD
BID No.: SC-0476-17

DESCRIPTION OF GOODS/SERVICES: Recommend approval to reject R&R Fire and Safety for not using the corrected bid form issued in Addendum one (1) and Pye-Barker Fire & Safety, LLC for not possessing both Type 7, Class 1 and Type 7, Class 4 licenses as required in the bid specifications. Recommend approval of award to the lowest responsive, responsible bidder, Cintas Corporation No. 2 for Fire Extinguisher Inspection and Maintenance Services. Period of service is for one (1) year from date of award with four (4) one (1) year renewal options. Total estimated expenditure in the amount of $48,490.00.

FUNDING SOURCE: Funding for this award to be encumbered by account PWPB5A1MAPR-03410/04603, to be executed by Purchase Orders.

FOR AGENCY/DEPARTMENT: Public Buildings

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 11 **NUMBER FIRMS BIDDING:** 10

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Cintas Corporation No. 2

CONCURRENCE BY: John Pappas, P.E., Director, Department of Public Works

PRICE: $48,490.00 **TERMS:** NET 30 DAYS

REASON FOR NOT ACCEPTING LOW BID: N/A

Analyst

6/21/17
Date

Assistant Manager of Purchasing Services

6/23/2017
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division

6/26/17
Date