SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT # 55101500-17-1 BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF AWARD THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) **NUMBER RECEIVED: ( )** **OTHER: ( )**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from June 1, 2020 to date of contract execution.
Recommend approval to extend the award for ninety (90) days with Baker & Taylor LLC and Midwest Tapes LLC via the State of Florida Alternate Source Contract #55101500-17-1 Books and Non-Print Library Materials and Related Ancillary Services to allow the State of Florida time to renew the contracts. Period of service is from date of award through August 31, 2020. Total not to exceed expenditure amount will remain the same at $825,176.00.

Baker & Taylor LLC - $580,000.00
Midwest Tapes LLC - $245,176.00

Funding Source – 00111.185102.566010.000000.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Award(s)

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Annette Burney GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE PUBLIC LIBRARY Start Here. Go Anywhere.

Memorandum

To: Gregory Pease, Chief of Procurement Division

From: Chuck McNeil, Assistant Director Finance & Administrative Services

Date: May 22, 2020

Re: **70015-20 and 70012-20 – BOOKS AND NON-PRINT LIBRARY MATERIALS AND ANCILLARY SERVICES EXTENSION**

Contract # 70015-20 was awarded to Midwest Tape LLC and #70012-20 was awarded to Baker and Taylor LLC in the form of two encumbrance contracts (Attached). Jacksonville Public Library respectfully requests a 92-day contract extension from June 1, 2020 to August 31, 2020 with the following vendors and that each contract be modified to reflect the extension.

For Midwest Tape LLC:

We request for Midwest Tape that POA-70015-20 be extended to match the requested contract extension from June 1, 2020 to August 31, 2020. No additional funds are requested at this time, but this PO is currently from cost center/account number 00111.185102.566010.000000.00000000.00000.0000000.

For Baker and Taylor:

We request for Baker and Taylor that POA-70012-20 be extended to match the requested contract extension from June 1, 2020 to August 31, 2020. No additional funds are requested at this time, but this PO is currently from cost center/account # 0111.185102.566010.000000.00000000.00000.0000000.

Please contact me at 255-6121 if you have questions or need assistance.

Thank you for your consideration.

BAKER & TAYLOR
the future delivered

May 27, 2020

Annette Leslie-Burney
City of Jacksonville
Procurement Division
214 North Hogan Street, Room 105
Jacksonville, FL 32202

RE: Extension
70012-20, Books and Non-Print Library Materials and Related Ancillary Services

Dear Ms. Burney:

Baker & Taylor will be pleased to extend the above referenced agreement through August 31, 2020, under the same terms and conditions.

Should you have any questions, please contact me at 800-775-7930, ext. 3245. I will be pleased to answer any questions or to clarify any information.

Sincerely,

Lee Ann Queen

Lee Ann Queen
Director – Pricing Services

Baker & Taylor, LLC
Telephone: **800-775-7930, ext. 3245**
Fax: **704-998-3260**
E-Mail: **QueenL@baker-taylor.com**

MIDWEST TAPE
LIBRARIANS' MEDIA SOURCE

1417 Timberwolf Drive
Holland, Ohio 43528

May 26, 2020

Charlene Adkins
Collection Development Manager
Support Services Department
Jacksonville Public Library
University Park Branch
3435 University Blvd. N.
Jacksonville, FL 32277

RE: City of Jacksonville/Midwest Tape Contract 70015-20 for Books and Non-Print Library Materials and Related Ancillary Services Extension

Dear Ms. Adkins:

Please accept this letter as Midwest Tape's acceptance of the City of Jacksonville/Midwest Tape Contract (70015-20) for Books and Non-Print Library Materials and Related Ancillary Services Extension for 92 days beginning June 1, 2020 through August 31, 2020 under the same terms and conditions that existed in the contract referenced.

Sincerely,

Sue Bascuk, Vice President Business Development
800-875-2785
sbascuk@midwesttape.com

CC Janet Timm, Bid/RFP Specialist
jtimm@midwesttape.com

SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT # 55101500-17-1 BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF AWARD THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) **NUMBER RECEIVED: ( )** **OTHER: ( )**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to piggyback the State of Florida Alternate Source Contract #55101500-17-1 Books and Non-Print Library Materials and Related Ancillary Services with two (2) contractors: Baker and Taylor LLC and Midwest Tape LLC. Period of service is from date of award through May 31, 2020 with two (2) one (1) year renewal options. Total not to exceed expenditure amount is $825,176.00.

Baker & Taylor LLC - $580,000.00
Midwest Tapes LLC - $245,176.00

Funding Source – PLJX011MBBS-06601 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Contract and Vendor Letters and Pricing

ANALYST Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/6/20

Teresa R. Eikner OTHER:

Richard Reed

Ken McCall

ACTION OF AWARDING AUTHORITY DATE 2/6/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02