SINGLE SOURCE AWARD **BID # SS-8231-20**

Subject: Downloadable E-Books and E-Audio Books for the Jacksonville Public Library

Department: Jacksonville Public Library

Description of Purchase:
Recommend approval to increase the single source award to Overdrive, Inc. by $500,000.00 for the purchase of downloadable e-books and e-audio books for the initial three-year period ending May 1, 2023. Total revised estimated expenditure amount not to exceed expenditure $2,551,684.72.

Funding for this award to be executed by formal contract amendment and encumbered by the following accounts: 00111.185102.566010.000000.00000000.00000.0000000 - $350,000.00; 11408.185101.549006.010009.00000000.00000.0000000 - $150,000.00

Single Source Award To: Overdrive, Inc.

Price Justification: See attachment

Total Award: $2,551,684.72 **Requisition #:** N/A

Attachments: Recommendation Memo and Previous Award

Certification as to Single Source: Tim Rogers, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Rease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE
PUBLIC LIBRARY

Jacksonville Public Library
Support Services Department
3435 University Blvd N
Jacksonville, FL 32277

Memorandum

To: Gregory Pease, Chief of Procurement Division

From: Jill Haile, Collection Development Librarian Jill Haile

Date: July 16, 2021

Re: Justification Letter for **OverDrive PO 610283-20; POA-70408-20**

The Jacksonville Public Library requests an increase to OverDrive PO 610283-20; POA-70408-20 in the amount of $500,000 on SS-8231-20 increasing the total amount of the award to $2,551,684.72.

$350,000 to be encumbered with General Funds 00111.185102.566010.000000.00000000.00000.0000000
$150,000 to be encumbered with State Aid 11408.185101.549006.010009.00000000.00000.0000000

These funds will purchase additional downloadable e-audio books and downloadable e-books for the Jacksonville Public Library's customers based on increased demand for e-content.

With your approval, modification of SS-8231-20 will allow for continued purchasing from OverDrive during fiscal year 2021.

Thank you for your consideration.

SINGLE SOURCE AWARD **BID # SS-8231-20**

Subject: Downloadable E-Books and E-Audio Books for the Jacksonville Public Library

Department: Jacksonville Public Library

Description of Purchase:
Recommend approval to increase the single source award to Overdrive, Inc. by $1,113,342.36 for the purchase of downloadable e-books and e-audio books for the initial three-year period ending May 1, 2023. Total revised estimated expenditure amount not to exceed expenditure $2,051,684.72.

Funding Source: 00111.185102.566010.000000.00000000.00000.0000000 - To be encumbered by purchase order

Single Source Award To: Overdrive, Inc.

Price Justification: See attachment

Total Award: $2,051,684.72 **Requisition #:** N/A

Attachments: Recommendation Memo and Previous Award

Certification as to Single Source: Tim Rogers, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

12/10/2020
DATE

ACTION OF AWARDING AUTHORITY DATE: 12/11/20

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

FORM GB-113, Revised 12/2007

SINGLE SOURCE AWARD

BID # SS-8231-20

Subject: Downloadable E-Books and E-Audio Books for the Jacksonville Public Library

Department: Jacksonville Public Library

Description of Purchase
Recommend approval to increase the single source award to Overdrive, Inc. by $534,371.36 for the purchase of additional downloadable e-books and e-audio books for the initial three-year period ending May 1, 2023. Total revised estimated expenditure amount not to exceed expenditure $938,342.36.

Funding Source: 00111.185102.566010.000000.00000000.00000.0000000 - To be encumbered by purchase order

Single Source Award To: Overdrive, Inc.

Price Justification: See attachment

Total Award: $938,342.36

Requisition #: N/A

Attachments: Recommendation Memo and Previous Award

Certification as to Single Source: Tim Rogers, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Berney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eubanks
CHAIRMAN

James R. McCain Jr.

Michael Reed

DATE 9/03/20

ACTION OF AWARDING AUTHORITY

DATE: 9/4/20

APPROVED ✓ BH

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

FORM GB-113, Revised 12/2007

SINGLE SOURCE AWARD

BID # SS-8231-20

Subject: Downloadable E-Books and E-Audio Books for the Jacksonville Public Library

Department: Jacksonville Public Library

Description of Purchase:
Recommend approval of single source award to Overdrive, Inc. for the purchase of downloadable e-books and e-audio books. Period of service is for three (3) years from date of award. Total not to exceed expenditure amount is $403,971.00.

Funding Source: PLJX011MBBS-06601 - To be encumbered by purchase order

Single Source Award To: Overdrive, Inc.

Price Justification: See attachment

Total Award: $403,971.00

Requisition #: N/A

Attachments: Recommendation Memo, Single Source Request Form and Vendor Letter and Quote

Certification as to Single Source: Tim Rogers, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

for Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 4/30/20

ACTION OF AWARDING AUTHORITY

DATE: 5/1/20

APPROVED ✓ BH

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

FORM GB-113, Revised 12/2007