SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT #55000000-20-NY-ACS, BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20

OPEN DATE:

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF CONTRACT EXECUTION THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) **NUMBER RECEIVED: ( )** **OTHER: ( )**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Baker & Taylor LLC in the amount of $172,463.00, and Midwest Tapes LLC in the amount of $250,000.00 for the period ending May 31, 2022. Total revised estimated annual expenditure amount is $3,079,115.00, for a total expenditure amount not to exceed $3,904,291.00.

Baker & Taylor LLC - $172,463.00, not-to-exceed $2,670,939.00
Midwest Tapes LLC - $250,000.00, not-to-exceed, $1,233,352.00

Funding for this award to be executed by formal contract amendment and encumbered by the following accounts:
00111.185102.566010.000000.00000000.00000.0000000 - $271,247.00;
11408.185101.549006.010009.00000000.00000.0000000 - $151,216.00

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE PUBLIC LIBRARY Start Here. Go Anywhere.

Memorandum

To: Gregory Pease, Chief of Procurement Division

From: Jill Haile, Collection Development Librarian Jill Haile

Date: July 16, 2021

Re: **70015-20 and 70012-20– BOOKS AND NON-PRINT LIBRARY MATERIALS AND ANCILLARY SERVICES AWARD INCREASES**

70015-20 was awarded to Midwest Tape LLC and 70012-20 was awarded to Baker and Taylor LLC in the form of two encumbrance contracts (Attached). Jacksonville Public Library respectfully requests each vendor's contract be modified to reflect the funding additions below.

For Midwest Tape LLC:

We request for Midwest Tape that POA-70015-20 funding be increased.

Funding of $98,784 should be added to PO 610422-21 in cost center/account number
General funds- 00111.185102.566010.000000.00000000.00000.0000000.

Funding of $151,216 should be added to PO 610422-21 in cost center/account number:
State Aid- 11408.185101.549006.010009.00000000.00000.0000000.

The total funding increase for Midwest Tape totals $250,000.

For Baker and Taylor:

We request for Baker and Taylor that POA-70012-20 funding be increased.

Funding of $172,463 should be added to PO 618263-21 in cost center/account number
General funds- 00111.185102.566010.000000.00000000.00000.0000000.

If you have questions or need additional information regarding this request, please contact Jill Haile, Collection Development Librarian at 255-6036.

Thank you for your consideration.

SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT #55000000-20-NY-ACS, BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20

OPEN DATE:

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF CONTRACT EXECUTION THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) **NUMBER RECEIVED: ( )** **OTHER: ( )**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Baker & Taylor LLC in the amount of $1,442,848.00, and Midwest Tapes LLC in the amount of $533,176.00 for the period ending May 31, 2022. Total revised estimated annual expenditure amount is $2,656,652.00, for a total expenditure amount not to exceed $3,481,828.00.

Baker & Taylor LLC - $1,442,848.00, not-to-exceed $2,498,476.00
Midwest Tapes LLC - $533,176.00, not-to-exceed, $983,352.00

Funding Source: 00111.185102.566010.000000.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/14/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/14/21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

OFFICE OF THE SHERIFF
ORDER REQUEST FORM

Request For: ISM (Work Unit) | Support Services (Division) | Services (Dept.)

Requestor: ISM -Thomas L'Heureux (Name) | 83336 (ID #) | (904) 630-7015 (Phone) | 6/29/2021 (Date)

Deliver To Location: 501 E. Bay Street, Catherine Street Loading Doc. Att: Alice Morris, Jacksonville, FL. 32202

Item No.	Description and Model No.	Mfg Part No	QTY.	Unit Cost	Total
1	Dell 24" Monitors	3000082104210	1100	$ 227.09	$ 249,799.00
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12	Deliver to ISM				
13	End Customer Thomas L'Heureux 630-7015				
14					
15	WO# 319686				
				TOTAL REQUEST	$ 249,799.00

Suggested Vendor: CDW Government, Inc. (00001611) Vendor Phone: (312) 705-9084

Vendor Address / E-mail: 230 N. Milwaukee Avenue, Vernon Hills, IL 60061 / johnvra@cdwg.com

Proprietary
Sole Source — If Proprietary / Sole Source, attach appropriate form and letter from vendor.

Special funding to be used for this purchase?
Loan Pool / Banking Fund
Grant *
Trust Fund * — * Enter name and # of Grant or Trust Fund

RECEIVED 2021 JUL -1 A 8:26 PLACE OF THE SHERIFF BUDGET & FISCAL OFF

Justification / Repetitive Request Authorization / Notes:

Adding 2nd monitors to computers for agency.

Approvals:

	Signature	ID #	Date
1.	[signature]	6571	06-29-21
2.	Chief Delores O'Neal	7612	6-29-21
3.	[signature]	7483	6/29/21
4.			

Required approval level (per General Order 54):
$0 to $2,500 - Assistant Chief or higher
$2,501 to $5,000 - Chief or higher
$5,001 or more - Director or higher

Budget Office Use Only
Index ____ Subobject ____
Analyst ____ Date ____

QUOTE CONFIRMATION

PEOPLE WHO GET IT

DEAR THOMAS L'HEUREUX,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [illegible] to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MFRJ097	6/28/2021	DELL P2419H	7182816	$227.09

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
DELL C[illegible] 24 MONITOR Mfg. Part#: 3000082104210 Contract: MARKET	1	6488466	$227.09	$227.09

PURCHASER BILLING INFO		
Billing Address: JACKSONVILLE SHERIFFS OFFICE JACKSONVILLE SHERIFF OFFICE 501 E BAY ST JACKSONVILLE, FL 32202-2927 **Phone:** (904) 630-1263 **Payment Terms:** D&B Inst Credit Denied	SUBTOTAL	$227.09
	SHIPPING	$0.00
	SALES TAX	$0.00
	GRAND TOTAL	$227.09
DELIVER TO	**Please remit payments to:**	
Shipping Address: JACKSONVILLE SHERIFFS OFFICE JACKSONVILLE SHERIFF OFFICE 501 E BAY ST JACKSONVILLE, FL 32202-2927 **Phone:** (904) 630-1263 **Shipping Method:** DROP SHIP-GROUND	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION

[illegible] | (877) 466-6333 | johnvra@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at [illegible]
For more information, contact a CDW account manager

© 2021 CDW•G LLC 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT # 55101500-17-1 BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20

OPEN DATE:

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF CONTRACT EXECUTION THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER: ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the State of Florida contract # from 55101500-17-1 to 55000000-20-NY-ACS and to renew the piggyback awards with Baker & Taylor LLC in the amount of $475,628.00, and Midwest Tapes LLC in the amount of $205,000.00. Period of service is from date of contract execution through May 31, 2022. Total revised estimated annual expenditure amount is $680,628.00, for a total expenditure amount not to exceed $1,505,804.00.

Baker & Taylor LLC - $475,628.00, not-to-exceed $1,055,628.00
Midwest Tapes LLC - $205,000, not-to-exceed, $450,176.00

Funding for this award to executed by formal contract amendment through the Office of General Counsel and encumbered by the following accounts: 00111.185102.566010.000000.00000000.00000.0000000 - $496,628.00 and 11408.185101.549006.008902.00000000.00000.0000000 - $184,000.00

Attachments: Recommendation Memo, Vendor Letters and Contracts and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Chuck McNeil, Assistant Director of Finance and Administration, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/27/20

Teresa R. Eibner

OTHER:

Michael Reed

ACTION OF AWARDING AUTHORITY

DATE 8/28/20

APPROVED ✓ DISAPPROVED

OTHER

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SIGNATURE OF AUTHENTICATION

SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT # 55101500-17-1 BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20

OPEN DATE:

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF AWARD THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER: ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from June 1, 2020 to date of contract execution.
Recommend approval to extend the award for ninety (90) days with Baker & Taylor LLC and Midwest Tapes LLC via the State of Florida Alternate Source Contract #55101500-17-1 Books and Non-Print Library Materials and Related Ancillary Services to allow the State of Florida time to renew the contracts. Period of service is from date of award through August 31, 2020. Total not to exceed expenditure amount will remain the same at $825,176.00.

Baker & Taylor LLC - $580,000.00
Midwest Tapes LLC - $245,176.00

Funding Source – 00111.185102.566010.000000.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Award(s)

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/11/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/12/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: PIGGYBACK STATE OF FLORIDA ALTERNATE SOURCE CONTRACT # 55101500-17-1 BOOKS AND NON-PRINT LIBRARY MATERIALS AND RELATED ANCILLARY SERVICES

BID #: PSC-0405-20

OPEN DATE:

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF AWARD THROUGH MAY 31, 2020 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: LIBRARY

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER: ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to piggyback the State of Florida Alternate Source Contract #55101500-17-1 Books and Non-Print Library Materials and Related Ancillary Services with two (2) contractors: Baker and Taylor LLC and Midwest Tape LLC. Period of service is from date of award through May 31, 2020 with two (2) one (1) year renewal options. Total not to exceed expenditure amount is $825,176.00.

Baker & Taylor LLC - $580,000.00
Midwest Tapes LLC - $245,176.00

Funding Source – PLJX011MBBS-06601 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Contract and Vendor Letters and Pricing

ANALYST Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/6/20

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 2/6/20

APPROVED ✓ BH

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02