SUBJECT: Countywide Wrecker Service

BID #: SC-0261-21 **OPEN DATE: 9/16/2020**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2021 with two (2) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER(S)

NUMBER OF BIDS INVITED: (7) **NUMBER RECEIVED:** (4) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with Legit Partners, Inc. dba Deeway Towing & Storage for Group 1 and ASAP Towing & Storage Company, Inc. for Groups 2, 3 & 4. Period of service is from October 1, 2021 through September 30, 2022. Total revised estimated annual expenditure amount is $136,000.00, for a total expenditure amount not to exceed $272,000.00.

Legit Partners, Inc. dba Deeway Towing & Storage - Group 1 - $51,000.00, not to exceed $102,000.00
ASAP Towing & Storage Company, Inc. - Groups 2, 3 & 4 – $85,000.00, not to exceed $170,000.00

Funding Source: 51101.114005.546020.000000.00000500.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2021. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST _____ **RESPECTFULLY SUBMITTED** _____
Annette Burney GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: July 15, 2021

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Longol, Chief of Fleet Management

From: Erik Preacher, Fleet Financial Services Manager

Re: Recommendation of Approval of First (1st) Renewal SC-0261-21 Countywide Wrecker Services

Fleet Management Division is requesting approval to utilize First (1st) renewal option for SC-0261-21 Countywide Wrecker Service. Period of Service is October 1, 2021 through September 30, 2022, with one remaining renewal option. Estimated amount of expenditures will be $136,000.00. Total not to exceed amount of $272,000.00.

Legit Partner, Inc. dba DeeWay towing & Storage – Group #1 - $51,000.00
ASAP Towing & Storage Company Inc. – Groups 2, 3 &4 - $85,000.00

Funding Source: 51101.114005.546020.000000.00000500.00000.0000000

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255.7499 Fax: 904.381.4607 www.coj.net

June 28th, 2021

City Of Jacksonville
Sheryl Kurtz, Equipment Procurement Coordinator
214 North Hogan St, 8th Floor
Jacksonville, FL 32202

Dear Ms. Kurtz:

Our current contract will expire on September 30th, 2021 and we would like to continue our current contract bid # SC-0261-21, Towing services for an additional year that the current prices.

Regards,

Vincent Serrano
President
teresa@asaptowing.com

Kurtz, Sheryl

From: Teresa Porter <Teresa@asaptowing.com>
Sent: Friday, June 25, 2021 11:58 AM
To: Kurtz, Sheryl; Teresa Osborne
Subject: RE: SC-0261-21 1st Renewal Option

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

We do want to extend.

Have a great day! ☺
Teresa Porter
ASAP Towing & Storage
Accounts Payable Clerk
904-771-7111 ext 114
teresa@asaptowing.com

From: Kurtz, Sheryl <SKURTZ@coj.net>
Sent: Friday, June 25, 2021 11:54 AM
To: Teresa Osborne <TOsborne@asaptowing.com>
Cc: Vince Serrano <vince@asaptowing.com>
Subject: SC-0261-21 1st Renewal Option

RENEWAL OPTION NOTIFICATION

The above listed Bid is due for renewal on September 30, 2021.. As stated in the bid, this contract may be extended for an additional one (1) year renewal option at the discretion of the City, based on vendor performance and adherence to price, terms and conditions of the bid.

The City of Jacksonville would like to offer the First (1st) option for the period of October 1, 2021 through September 30, 3022, with one (1) remaining renewal option. If your company opts to use the renewal option, please submit a written agreement to exercise the renewal option. Please include bid number, agreement under to the same terms, conditions and pricing as original bid in the memo.

If you opt not to use the renewal option, please submit a letter stating the action desired. To have adequate time to renew or re-bid this project, all documents must be submitted no less than **thirty days** prior to the deadline date stated above.

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SUBJECT: Countywide Wrecker Service

BID #: SC-0261-21

OPEN DATE: 9/16/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2021 with two (2) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER(S)

NUMBER OF BIDS INVITED: (7) NUMBER RECEIVED: (4) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with ASAP Towing & Storage Company, Inc. by $35,000.00 for the period ending September 30, 2021. Total expenditure amount not to exceed $136,000.00.

ASAP Towing & Storage Company, Inc. - Groups 2, 3 & 4 – $50,000.00, not to exceed $85,000.00
Legit Partners, Inc. dba Deeway Towing & Storage - Group 1 - $51,000.00

Funding Source: 51103.114001.564010.000000.00000500.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Award

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 5/6/2021

Teresa R Eichner

OTHER

ACTION OF AWARDING AUTHORITY DATE 5/6/21

MK APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Countywide Wrecker Service

BID #: SC-0261-21

OPEN DATE: 9/16/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2021 with two (2) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER(S)

NUMBER OF BIDS INVITED: (7) NUMBER RECEIVED: (4) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to waive as a minor irregularity addendum 1, which was not included with the bids received from Legit Partners, Inc. dba Deeway Towing & Storage and ASAP Towing & Storage Company, Inc. The addendum has been received from both bidders. Recommend approval of award to the lowest responsive, responsible bidders by group as listed below to provide wrecker services for the City. Period of service is from date of award through September 30, 2021 in the total expenditure amount not to exceed $101,000.00.

Legit Partners, Inc. dba Deeway Towing & Storage - Group 1 - $51,000.00

ASAP Towing & Storage Company, Inc. - Group 2, 3 & 4 – $50,000.00

Funding Source: 51103.114001.564010.000000.00000500.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/8/20

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 10/9/2020

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
~~Chief Administrative Officer~~
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02