SUBJECT: Juvenile Justice Prevention and Intervention Programs for Small Providers

BID #: ESC-0262-21

OPEN DATE: 9/23/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Date of executed contract through July 31, 2021 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 25 **NUMBER RECEIVED:** 18 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with the nine (9) providers listed in the attached Exhibit 1 to include a 2% COLA increase and updated insurance requirements. Additionally, four (4) providers previously awarded have declined services and will not be funded: Word of Truth Worship Center, Empowerment Resources, Inc., Youth In Motion, Inc. and Revitalize Arlington Community Development Corp. Period of service is from August 1, 2021 through July 31, 2022. Total revised estimated expenditure amount is $262,978.00, for a total expenditure amount not to exceed $586,102.00.

Funding Source: 10904.181001.582001.005644.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Chief Programs Officer, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Michael Weinstein, Chief Executive Officer
Kids Hope Alliance (KHA)

CC: Saralyn Grass, Chief Administrative Officer,
Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer,
Kids Hope Alliance (KHA)

SUBJECT: Juvenile Justice Intervention/Prevention Small Providers Academy Programming Continuation Funding FY 2021-2022
First of Two Renewal Options -Bid # ESC 0262 - 21

DATE: June 22, 2021

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests approval of the following:

1) The funding for Juvenile Justice Intervention/Prevention Small Provider's Academy as outlined in Exhibit 1 in the amount of $262,978.00. The funding recommendation includes a 2% Cost of Living Adjustment (COLA) increase.
2) The insurance requirements will be updated based on the attached Exhibit 3

Index Code 10904 181001 582001 005644 00000000 00000 0000000

Total Funding **$262,978.00**

This is the first of two renewal options under the aforementioned RFP

The terms of the agreement are as follows:

August 1, 2021 – July 31, 2022

Buyers will have the option to renew such agreement contingent upon but not limited to availability of funding, history of performance outcome achievement, past programmatic performance, agency viability, and successful negotiation of programmatic and budgetary items.

The option to renew shall be at the sole and complete discretion of the KHA, and subsequent renewal periods may be subject to renegotiated performance measures, deliverables, and contractual terms.

Funding under RFP ESC-0262-20 for Juvenile Justice Intervention/Prevention Small Provider's Academy was declined by the following providers:

- Word of Truth Worship Center
- Empowerment Resources, Inc.
- Youth In Motion, Inc.
- Revitalize Arlington Community Development Corporation

Attachment(s): Exhibit 1, FY 2021-2022 Juvenile Justice Intervention/Prevention Small Providers Academy Programming Funding Recommendations
Exhibit 2, Juvenile Justice Intervention/Prevention Small Providers Academy Letters of Intent
Exhibit 3, Insurance Requirements

Cc: Annette Leslie-Burney, Buyer
Joyce Watson, Director Administration, Contracts & Purchasing
April Hart, Director, Finance
Tyrica Young, Director, Research & Grants

Exhibit 1
Funding Recommendations

ESC	Agency	Site Name	BID/ Ordinance #	Contract #	Contract Start Date FY 20-21	Contract End Date FY 20-21	20-21 Contract Amount	Contract Start Date FY 21-22	Contract End Date FY 21-22	21-22 Contract Amount
Juvenile Justice	2nd Mile Ministries, Inc.	Small Provider Academy	ESC-0262-21	70620-21	11/1/2020	7/31/2021	$ 24,999	8/1/2021	7/31/2021	$ 25,499
Juvenile Justice	Center for Children's Rights, Inc.	Small Provider Academy	ESC-0262-21	70625-21	11/1/2020	7/31/2021	$ 24,000	8/1/2021	7/31/2021	$ 24,480
Juvenile Justice	Cornerstone Special Education Alliance	Small Provider Academy	ESC-0262-21	70624-21	11/1/2020	7/31/2021	$ 24,999	8/1/2021	7/31/2021	$ 25,499
Juvenile Justice	Hope at Hand, Inc.	Small Provider Academy	ESC-0262-21	70268-21	11/1/2020	7/31/2021	$ 25,000	8/1/2021	7/31/2021	$ 25,500
Juvenile Justice	Pearls of Perfection, Inc.	Small Provider Academy	ESC-0262-21	70618-21	11/1/2020	7/31/2021	$ 25,000	8/1/2021	7/31/2021	$ 25,500
Juvenile Justice	Step by Step 4 Help Foundation, Inc.	Small Provider Academy	ESC-0262-21	70627-21	11/1/2020	7/31/2021	$ 25,000	8/1/2021	7/31/2021	$ 25,500
Juvenile Justice	The Foundation Academy Studio School, Inc.	Small Provider Academy	ESC-0262-21	70617-21	11/1/2020	7/31/2021	$ 25,000	8/1/2021	7/31/2021	$ 25,500
Juvenile Justice	The Giving Closet, Inc.	Small Provider Academy	ESC-0262-21	70621-21	11/1/2020	7/31/2021	$ 25,000	8/1/2021	7/31/2021	$ 60,000
Juvenile Justice	TRUE Youth Association, Inc.	Small Provider Academy	ESC-0262-21	70623-21	11/1/2020	7/31/2021	$ 25,000	8/1/2021	7/31/2021	$ 25,500
							$ 223,998			$ 262,978

FY 21-22 Request for Renewal (RFR)
Agency Award Information

ESC	Contract #	Agency
Small Provider Academy	70620-21	2nd Mile Ministries

The above-mentioned contract has been renewed for the FY 21-22 year with the terms below.

FY21-22 Contract Term: 8/1/2021 - 7/31/2021

Funding for FY21-22: $25,499

A Request for Renewal was generated by Kids Hope Alliance in April 2021 and completed by the contractor in May 2021. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Marc Nettleton
Title: Assistant Director
E-mail: marc@2ndmilejax.com
Phone: 9048035639

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation of scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA, sgrass@coj.net **Date:** 6/7/21

FY 21-22 Request for Renewal (RFR) – 5/18/21	
ESC	**Agency**
Small Provider Academy	2nd Mile Ministries

FY21-22 Contract Year: 8/1/2021-7/31/2021

Funding for FY21-22: $25,499

Number of Children/Youth Served During 20/21: 15

Description of Services:

A virtual program that meets three days a week over Zoom. Students received weekly snacks and supplies to do activities. The activities centered around STEAM (science, technology, engineering, art, and math), social emotional learning, literacy, and yoga to reach our daily goal to connect, learn, and have fun.

Impact of Services:

Students were provided with a safe and positive environment to interact socially with others, build their own social-emotional skills, and have fun while learning. Students also received a weekly hour on literacy that paired reading and STEAM activities. We had an 86% retention rate. Students expressed having fun and enjoying games and activities.

Outcomes Achieved:

- 10 Hours of small group literacy enrichment.
- Through partnerships with yoga4change and Center for Children's rights we had students participate in 12 sessions (8.5 hours) of Talking Circles and 6 sessions (3.5 hours) of yoga practice.
- Over 20 hours of social emotional learning and skill practice.

Obstacles Faced in 20/21 as a Result of COVID-19 and How They Were Addressed:

With the pandemic, we completely redesigned our program from a daily in-person program to a virtual one. We also had to recruit a almost completely new set of students for the program due to switching to a virtual format. Our school partnership with Zarephath Academy did not result in any students and that along with some uncertainty about funding led to significant delays in being able to

start recruiting students; but thankfully, we were able to connect with Tiger Academy and campers from our summer virtual program to recruit enough students to reach our 15-participant goal.

Based on Experience in 20/21, Changes, Additions, or General Improvements to Be Made in 20/21:

We will be moving from a virtual program to an in-person program. This will impact the activities and schedule of the program. We also are working on an exemption to licensing from DCF, and that process may affect program planning, specifically if child care center licensure is required by DCF the program target age group will need to change to focus on teens.

FY 21-22 Request for Renewal (RFR)
Agency Award Information

ESC	Contract #	Agency
Small Provider Academy	70625-21	Center for Children's Rights

The above-mentioned contract has been renewed for the FY 21-22 year with the terms below.

FY21-22 Contract Term: 8/1/2021 - 7/31/2021

Funding for FY21-22: $24,480

A Request for Renewal was generated by Kids Hope Alliance in April 2021 and completed by the contractor in May 2021. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Betsy Dobbins
Title: Executive Director
E-mail: bdobbins@jaxccr.org
Phone: 9042426936

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation of scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA, sgrass@coj.net **Date:** 6/7/21

FY 21-22 Request for Renewal (RFR) – 5/18/21	
ESC	**Agency**
Small Provider Academy	Center for Children's Rights

FY21-22 Contract Year: 8/1/2021-7/31/2021

Funding for FY21-22: $24,480

Number of Children/Youth Served During 20/21: 25

Description of Services:

Restorative Response provides a resilience navigator and advocate to youth involved in the juvenile justice system. This team facilitates restorative circle practices with youth, their family, and supports to facilitate youth-centered, youth-led problem solving. The resilience navigator provides weekly check ins, provide support to reach short term goals, overcome barriers to access to supports/services, and learn strategies for well-being through mindfulness and movement. The advocate helps the youth and family navigate and overcome barriers.

Impact of Services:

Youth were able access new supports/services at school and in the community and to connect with a resilience navigator, their families, and to activities in the community, including jobs, in new, positive ways. Youth were able to define what they need and build skills to nurture their own resilience.

Outcomes Achieved:

- Seventy-two youth engaged with a resilience navigator to work towards their goals.
- Thirty-five youth were able to access support from an advocate to better understand their rights and responsibilities and to act consistent with their responsibilities.
- Eleven youth participated in restorative problem-solving circles to overcome barriers impacting their well-being, including housing and school.

Obstacles Faced in 20/21 as a Result of COVID-19 and How They Were Addressed:

We navigated the COVID-19 restrictions by balancing health and safety with youth's needs for someone to connect with them in meaningful ways. This has included phone calls, video calls, virtual meetings, and in person meetings at youth's homes and at community sites with appropriate

CDC/State guidelines compliance. We have also worked consistently to support youth's concrete support needs, ranging from food to utility/rent assistance and youth and their families struggle with the economic and health impacts of the pandemic.

Based on Experience in 20/21, Changes, Additions, or General Improvements to Be Made in 20/21:

We will continue to expand the pilot and increase the availability of circle practices to support youth in guiding and fully participating in problem solving to make they and their family's situations better. We are also formalizing a structure for resilience navigation to support youth in increasing connections, mindfulness practices for well-being, and conflict resolution.

FY 21-22 Request for Renewal (RFR)
Agency Award Information

ESC	Contract #	Agency
Small Provider Academy	70624-21	Cornerstone Special Education Alliance

The above-mentioned contract has been renewed for the FY 21-22 year with the terms below.

FY21-22 Contract Term: 8/1/2021 - 7/31/2021

Funding for FY21-22: $25,499

A Request for Renewal was generated by Kids Hope Alliance in April 2021 and completed by the contractor in May 2021. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Michael Wildes
Title: CEO
E-mail: michael@cornerstonesea.com
Phone: 9045709776

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation of scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA, sgrass@coj.net **Date:** 6/7/21

FY 21-22 Request for Renewal (RFR) – 5/18/21	
ESC	**Agency**
Small Provider Academy	Cornerstone Special Education Alliance

FY21-22 Contract Year: 8/1/2021-7/31/2021

Funding for FY21-22: $25,499

Number of Children/Youth Served During 20/21: 10

Description of Services:

Parent/Student advocacy is directly involved with Duval County Public School students regarding hidden and diagnosed learning disabilities and the effects they have on the students' educational performance. This includes closing gaps in literacy, math, and decreasing inappropriate behaviors within the classroom. Our advocates help ensure students qualify and receive special education services through either an Individual Education Plan (IEP) or a 504 plan. These services would include needed and specialized therapies, proper accommodations, proper evaluations, setting goals, mental health services, and progress monitoring. The educational gains coupled with a reduction of behavior, gives the student a foundational basis for resiliency.

Impact of Services:

The impact of services provided were exclusively individualized for each student, according to their needs. These children have experienced greater confidence in themselves and their ability to learn. They have been able to start closing educational gaps within reading, math, and other core subjects. Children received the mental health services they so desperately needed resulting in behavior incidents being reduced resulting and fewer disciplinary actions by the school. Families are beginning to feel as if Duval County Public Schools is truly listening to their concerns and collaborating with families for solutions.

Outcomes Achieved:

- We were able to help identify students with hidden and undiagnosed disabilities and ensure they received the appropriate evaluations to identify and accommodate their deficits.
- We've analyzed behavioral data to determine trends and triggers that warrant the support of professional behavior experts for interventions and to build a Positive Behavioral Support Plan. This is the primary reason of an overall reduction in conduct.

- 100% parent involvement in their child's education. Families have reported less stress and frustration in the household. Families feel empowered with the knowledge of their rights under IDEA or Section 504 and the ability to rely on those rights.

Obstacles Faced in 20/21 as a Result of COVID-19 and How They Were Addressed:

While DCPS was shut down for most of the pandemic, there was limited access to face-to-face meetings, children receiving their services, access to files and information, and general access. Most of these challenges were able to be overcome with the use of technology via Zoom, Google Meets, Micro Soft Teams, Skype for Business et al. While technology did hinder some of the accomplishments it proved itself to be more of an asset for busy parents to attend school meetings.

Based on Experience in 20/21, Changes, Additions, or General Improvements to Be Made in 20/21:

Improvements will be:

Collaboration with other small providers to extend our reach into the community that needs our services.

Hiring an additional advocate to support the KHA small provider program to enhance our capacity of children.

Implementing our customized data base to be able to collect and track date more accurately and easily.

FY 21-22 Request for Renewal (RFR)
Agency Award Information

ESC	Contract #	Agency
Small Provider Academy	70268-21	Hope at Hand

The above-mentioned contract has been renewed for the FY 21-22 year with the terms below.

FY21-22 Contract Term: 8/1/2021 - 7/31/2021

Funding for FY21-22: $25,500

A Request for Renewal was generated by Kids Hope Alliance in April 2021 and completed by the contractor in May 2021. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Steffani Fletcher
Title: Executive Director
E-mail: Steffani@HopeAtHand.org
Phone: 9048684673

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation of scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA, sgrass@coj.net **Date:** 6/7/21

FY 21-22 Request for Renewal (RFR) – 5/18/21	
ESC	**Agency**
Small Provider Academy	Hope at Hand

FY21-22 Contract Year: 8/1/2021-7/31/2021

Funding for FY21-22: $25,500

Number of Children/Youth Served During 20/21: 500

Description of Services:

MISSION | Hope at Hand brings art and poetry sessions to vulnerable and at-risk youth. Using poetry, creativity, art, and therapeutic approaches, we facilitate healing and personal growth for children and teens.

SERVICES PROVIDED | Trained facilitators conduct 60-minute lessons, using a variety of methods to introduce poems and poetry formats. As trust is established, different forms of poetry are introduced that allow youth to dig deep into figurative language while fostering the concepts of confidence, self-esteem, choice, and change. Discussions of the poems connect to their individual situations. They write original poems to reinforce connections to the discussion and poem. Once the reading and analysis are completed, participants transform their words into art. For example, after a haiku lesson, youth create watercolors. They rewrite a favorite haiku on the watercolor. All Hope at Hand lessons end with a final product that combines art and poetry.

Impact of Services:

There is ample evidence that art and poetry therapy are lifelong tools to reduce stress and anxiety. The beauty of writing and poetry is that most people have access to paper and pencil. Participants are taught independent writing strategies that will encourage self-analysis and expression for years to come. These benefits extend to everyone in a community. One of our incarcerated girls said, "For a few minutes...I forgot I was in jail." This is the power of poetry. There are many ways to "judge a poem's merit" but this is not the Hope at Hand way. We don't judge or grade poems. With our blend of wellness through poetry, our focus is truly on the process.

Outcomes Achieved:

- Youth experienced Hope at Hand lessons that foster communication, work ethics, responsibility, teamwork, professionalism, conflict resolution, problem solving, self-motivation and flexibility.

- Hope at Hand programming increased arts opportunities for youth in low-income areas.
- Youth experienced lessons that increases community building through active listening, written and oral communication, self-awareness, confidence, self-esteem, and capability through poetry

Obstacles Faced in 20/21 as a Result of COVID-19 and How They Were Addressed:

Training for new staff has been extremely difficult. Historically, our new staff hires must complete an extensive training before any solo instruction can occur. New hires would shadow veteran Hope at Hand instructional staff for at least 6 weeks. The new hire observes 3-4 different Hope at Hand instructors and multiple partner agencies. This training method provided a space for instructors to bond as a team even though they all work in isolation in their assigned partner agencies. They all work independently, but they have always been a close, supportive team of dedicated instructors. The new hires could observe a variety of strategies to redirect inappropriate behaviors from the youth during sessions. It happens! The new hires learn curriculum, facilitation and classroom management simultaneously during each observation. After the new hire has completed 4-5 observations, they then facilitate a group while a veteran instructor observes. The new hire facilities several lessons with the veteran before he/she/they is able to launch her own poetry group.

This method of training new staff has been abandoned since Covid-19 decimated our programming schedule. Our new hires now complete a 10 hour training hosted by veteran instructors but it is completed in our office and does not include observations.

Training new staff is integral component to maintaining the integrity of the Hope at Hand programming and we sincerely hope to resume our former training model in the future.

Based on Experience in 20/21, Changes, Additions, or General Improvements to Be Made in 20/21:

There are no plans for any programming changes.

We have a literature based curriculum for PreK-2 and we would like to expand these opportunities next year.

Since our well-established partner agencies have not been active due to Covid-19 safety protocols, we have found new collaborative partners. In the future, we hope to maintain regular poetry classes with our new groups as well as reestablishing classes our old groups.

FY 21-22 Request for Renewal (RFR)
Agency Award Information

ESC	Contract #	Agency
Small Provider Academy	70618-21	Pearls of Perfection

The above-mentioned contract has been renewed for the FY 21-22 year with the terms below.

FY21-22 Contract Term: 8/1/2021 - 7/31/2021

Funding for FY21-22: $25,500

A Request for Renewal was generated by Kids Hope Alliance in April 2021 and completed by the contractor in May 2021. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Ta'Vianna Sanders
Title: President
E-mail: tavianna.billingslea@gmail.com
Phone: 9044181227

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation of scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA, sgrass@coj.net **Date:** 6/7/21

FY 21-22 Request for Renewal (RFR) – 5/18/21	
ESC	**Agency**
Small Provider Academy	Pearls of Perfection

FY21-22 Contract Year: 8/1/2021-7/31/2021

Funding for FY21-22: $25,500

Number of Children/Youth Served During 20/21: 50

Description of Services:

Pearls of Perfection hosted a twelve-month Health and Wellness, Leadership, Career and Life Readiness initiative designed to increase Health and Wellness, College and Career Readiness and Leadership Skills for young women ages 14 to 19. Pearls of Perfection launched with the long-term objective of equipping students with the knowledge and skills needed to manage a successful personal life. Participants met three times per month to engage in two hour interactive sessions using the Franklin Covey Leader in Me curriculum at their school of enrollment.

Impact of Services:

Pearls of Perfection participants will demonstrate an increase in self-awareness by identifying one new strategy per quarter to improve their health and wellness. Also, Pearls of Perfection participants increased attendance and decreased disciplinary infractions after participating in Pearls of Perfection for six months as measured by quarterly school attendance and referral data.

Outcomes Achieved:

- 92% of Pearls of Perfection participants demonstrated an increase in self-awareness by identifying one new strategy per quarter to improve their health and wellness.

- 95% of Pearls of Perfection participants increased attendance and decreased disciplinary infractions after participating in Pearls of Perfection for six months as measured by quarterly school attendance and referral data.
- 75% of Pearls of Perfection Participants increased their college and career readiness by improving their academic status as measured quarterly by the Duval County Public Schools College Readiness dashboard and report cards.

Obstacles Faced in 20/21 as a Result of COVID-19 and How They Were Addressed:

During the 19/20 year the program was implemented virtually which created an obstacle of participant engagement due to a lack of technology and resources in their homes. Additionally, participants were unable to participate in an out of state college tour during the Spring/Summer of 2020, which is an important component of our program.

Based on Experience in 20/21, Changes, Additions, or General Improvements to Be Made in 20/21:

Based on our experience during the 20/21 year, we will begin to plan and recruit potential participants during the months of July and August. Due to the timeline of program implementation, participants were not about to engage in program components at the beginning of the school year, which is vital.

FY 21-22 Request for Renewal (RFR)
Agency Award Information

ESC	Contract #	Agency
Small Provider Academy	70627-21	Step by Step 4 Help Foundation

The above-mentioned contract has been renewed for the FY 21-22 year with the terms below.

FY21-22 Contract Term: 8/1/2021 - 7/31/2021

Funding for FY21-22: $25,500

A Request for Renewal was generated by Kids Hope Alliance in April 2021 and completed by the contractor in May 2021. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Desiree Jones
Title: Founder/President
E-mail: stepbystep4help@gmail.com
Phone: 9044089288

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation of scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA, sgrass@coj.net **Date:** 6/7/21

FY 21-22 Request for Renewal (RFR) – 5/18/21	
ESC	**Agency**
Small Provider Academy	Step by Step 4 Help Foundation

FY21-22 Contract Year: 8/1/2021-7/31/2021

Funding for FY21-22: $25,500

Number of Children/Youth Served During 20/21: Thus far 40

Description of Services:

Our overall services are wrap-around services to children, youth, and families. Our essential services include assessments, treatment planning, psychiatric services, counseling individual /family /couple group/school/behavior therapy, parent education, psychosocial rehabilitation services, and case management. In addition, to the services mentioned we understand the need for prevention services as well. It is paramount to be proactive in the lives of our children and youth to reduce the juvenile justice numbers and statistics. Our services help to improve access or at-hope children and youth in all geographic regions of Jacksonville and Council districts

Impact of Services:

We have been able to help reduce Anxiety and stressors for children related to COVID-19. We have been able to provide therapy, life-skill groups, anger management, and counseling to at-hope youth. We have been able to provide ways for the children, your and families to communicate, engage and become aware of KHA programs. We have provided consistency and help decrease problem behaviors in the home for the at-hope children and youth.

Outcomes Achieved:

- The at-hope students that we served have had a decrease problem behavior such as defiance, truancy, running away from home and other pre-delinquent behaviors in children and youth.
- The at-hope students we served have learned how to improve their family engagement and communication.
- The at-hope children and youth have been made aware of the programs and services available by KHA.

Obstacles Faced in 20/21 as a Result of COVID-19 and How They Were Addressed:

The biggest issue would be getting back on track from COVID. I believe it was why we had a decrease in numbers. We did utilize some Telehealth. However, going into the homes provides a larger impact. We are hoping that we can gain the staff to reach more and get back into more homes and communities. We addressed the obstacles by staying positive, remembering our vision, mission, goals, and knowing we had to help the at-hope children, youth, and families. Through it all we expressed gratitude and did not give up on our population.

Based on Experience in 20/21, Changes, Additions, or General Improvements to Be Made in 20/21:

We are planning to reach more at-hope students with an increase in the salary on our budget. We are hoping to provide more family engagement and reach out to more geographical areas with hopefully a larger increase in salary. We need more case managers and staff to reach more and help more.

FY 21-22 Request for Renewal (RFR)
Agency Award Information

ESC	Contract #	Agency
Small Provider Academy	70617-21	The Foundation Academy Studio School

The above-mentioned contract has been renewed for the FY 21-22 year with the terms below.

FY21-22 Contract Term: 8/1/2021 - 7/31/2021

Funding for FY21-22: $25,500

A Request for Renewal was generated by Kids Hope Alliance in April 2021 and completed by the contractor in May 2021. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Valarie Love
Title: Financial Director
E-mail: vlove@foundationacademy.com
Phone: 9044937300

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation of scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA, sgrass@coj.net **Date:** 6/7/21

FY 21-22 Request for Renewal (RFR) – 5/18/21	
ESC	**Agency**
Small Provider Academy	The Foundation Academy Studio School

FY21-22 Contract Year: 8/1/2021-7/31/2021

Funding for FY21-22: $25,500

Number of Children/Youth Served During 20/21: 20

Description of Services:

The TFA STUDIO SCHOOL offers students an opportunity to learn practical life skills and connect with community organizers and businesses from the City of Jacksonville. Students who participate in Studio School learn entrepreneurship/ business management skills and can work collaboratively on a variety of different projects, including our Hydroponic/Aquaponic Farm. Students also participate in directly mentored enrichments such as construction and sports. This mentorship is quintessential to growing the social-emotional well-being of the student.

Impact of Services:

Many visitors have come to our campus to teach our Studio School students about resume writing, college applications, job-interviews, and placement, as well as vocational studies. Some students have left our campus with direct apprenticeships in the vocational field of their choice. Students work hands-on during their mentored enrichments. The majority of our Studio School students leave the program knowing what they want to do/study in the next phase of their lives.

Outcomes Achieved:

- Enrollment was small this year (Due to Covid-19) but consistent. Students who enrolled in this program early in the year are still working in the program.
- Studio School students were able to turn our school farm into a student-ran business. Students take inventory and sell produce daily. They track the produce sales and create weekly goals.
- We've gotten additional instructors trained and certified to teach the NCCER course with hopes that enrollment will be up again next year.

FY 21-22 Request for Renewal (RFR)
Agency Award Information

ESC	Contract #	Agency
Small Provider Academy	70623-21	TRUE Youth Association

The above-mentioned contract has been renewed for the FY 21-22 year with the terms below.

FY21-22 Contract Term: 8/1/2021 - 7/31/2021

Funding for FY21-22: $25,500

A Request for Renewal was generated by Kids Hope Alliance in April 2021 and completed by the contractor in May 2021. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Charla McLeod-DeVoe
Title: Program Administrator
E-mail: charladevoe@trueyouthfl.org
Phone: 9043853358

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation of scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA, sgrass@coj.net **Date:** 6/7/21

Proposed Additions - In a addition to our district hub, we must start building out GCP School Site Closets for the schools that have space. There is a huge need, which is why we now have 7 schools currently on a wait list for a build out.

Proposed Pilot Programs:

Launder with Love:

Low-income students without access to clean clothes:

miss more school, attend school wearing dirty clothes,

and/or experience bullying

• Access to washers/dryers in apartments is limited or non-existent

• Laundromats and transportation to, are an added cost for already

struggling low-income families

• COVID-19 pandemic has been financially devastating for many

low-income families

• Germs, bacteria, and smell can be passed through soiled clothing.

• Cleanliness in schools is now more important than ever before

due to the coronavirus

Food Locker Project: The Food Locker Project is a new, innovative program focused on making sure that homeless and low-income youth and their families have access to healthy and nutritious foods on a weekly basis.

Lack of transportation

Limited days/hours of food banks

Obesity Epidemic

Duplicating efforts amongst Providers

Too many gaps within food deserts

Not enough volunteers

Lack of consistent data tracking

Unintentional giving

Based on Experience in 20/21, Changes, Additions, or General Improvements to Be Made in 20/21:

Proposed Changes - Our top priorities right now are IT and staffing. to handle the capacity for which we serve. As we strive to go green and paperless, all of our services and referral requests come through our website.

Referral Intake:

Currently, submitted referrals are emailed to ED. She then prints them (4 pages each) and brings them to the District Hub fill orders. This intake process should be done in a mobile app so all data can simply be captured for efficient data tracking and reporting purposes. This would highly improve overall service efficiencies.

- Processing / Queuing: (Received, In-Progress, Ready for Pick-Up/Delivery, In Route, Completed)

Everything is done manually right now and its challenging. The app would allow volunteer to hit next button to work through a queue, prioritize orders, and allow for a label to be printed and placed on the side of each bag to make deliveries easy.

- Deliveries: (Map out best route to schools/agencies, automate notifications, QR code for drop off, Mileage Tracking for gas reimbursement)

- Volunteer Coordination: (Create an account, volunteer notifications and updates, upcoming projects/events, committee meetings, hours tracked, etc.)

A custom volunteer portal was built for the GCP by a cohort at UNF, and is almost ready to be launched.

We need staff to oversee some of the day-to-day operations. The CEO and her board says now is the time for several positions to be added immediately. The Duval Hub needs a full time Closet Manager, as Jennifer continues to raise awareness, create programs, raise funds, writes grants and builds a sound infrastructure for the sustainability of the organization. In addition, she would like to hire Broadbased Communications take care of everything Marketing. This includes, website, form build outs, communication (Constant Contact, Mail Outs, Social Media Platforms, etc.) Attached proposal will be emailed.

struggle with access to clean clothes, which leads to students missing school - and those kids who miss school are seven times more likely to drop out." (Good News Network)

Lack of clean clothes and proper hygiene has a detrimental impact on not only a student's academic success, but also their social, emotional, and behavioral growth. The GCP strives daily in being the connector of basic need resources to our school communities. This is a much needed step in the right direction.

Outcomes Achieved:

- Created an eco-system of like-minded nonprofits to collaborate with to figure out how we can best serve the school communities in the midst of a pandemic
- Trained more social service agencies on how to utilize our online referral. This includes the Case Managers at Communities in Schools, CHS Director of Community Partnership Schools, Families in Transition (Department within DCPS), Child Guidance Center
- Built up our volunteer base authentically - Delta Gamma Sorority at UNF, Downtown Rotaract, Jacksonville Urban League,

Obstacles Faced in 20/21 as a Result of COVID-19 and How They Were Addressed:

Lack of Funding- Not enough funding during the midst of the pandemic. We did not receive Recovery and Relief Funding from the city. We cancelled our gala and pushed out our golf tournament which was a huge loss in revenue for our small organization. However, we didn't let that stop us from serving. We strengthened our partnerships and created new ones to ensure that we could continue to serve. We held a number of drive thru events in 19/20 where multiple services/resources were provided. Our drive thru events provided Census support, arts and craft supplies, school supplies, clothing, new shoes, hot meals and boxed groceries.

Lack of Volunteers - We had to get creative and start offering volunteer activities that families could do from home. Sorting clothes, labeling bags for new socks and underwear, give hours to high schoolers for hosting a drive, etc.

Approached by multiple organizations for a potential acquisition - I think many organizations were scared of the unknowns and thought this could be a move in the right direction. However, the organizations interested in acquiring us were struggling too. Our board thought it was best to ride these challenging times out. We contemplated the idea of a possible merger/acquisition if it was a good fit with missions closely aligned. However, we've recently decided to stay the course and keep our 501c3 as we know our program is unique.

- 3 pairs of new underwear
- 1-2 pairs of shoes (1 pair of sneakers, and 1 other type of shoe: dress shoe, sandals, etc.)
- Months' worth of hygiene – deodorant, shampoo/conditioner, soap, feminine products, etc.)
- School supplies (upon request)

294 individuals were provided for through a unique Thanksgiving Drive Thru Event. 98 families were identified by case managers, social workers, counselors, and family liaisons. Based on the number of children in the family, determined the amount of food that was given out.

For Christmas, the GCP adopted 10 families in need that were identified by social workers, case managers, and Families in Transition. We even adopted several families from the Child Guidance Center that needed our support. A total of 52 youth were blessed with Christmas presents and each family received a ham, turkey, or roast of their choice.

Data (Nov. 5th - Mar. 31st)

Impact of Services:

Every student deserves to walk around school with high self-esteem and dignity. Our services continue to raise awareness of situational poverty, while working on solutions to break the stigma of poverty and show our school communities, youth, and families that there is hope for a brighter future. Through anecdotals (calls, in-person, etc.) with social workers, case managers, family liaisons. and our partner agencies, we hear the stories about the difference we are making in students lives. Students are able to attend school because they have the uniforms they need. Students aren't being bullied as much because they are wearing clean clothes that fit and don't smell. Students are in less pain and can walk properly because they have finally have shoes that fit. Students are able to attend school regularly and focus more on their academics because they now have a variety of clothes and shoes to choose from. The GCP is the bridge between school communities and the families/youth they serve, which is raising awareness to the needs and gaps that are still being ignored throughout the school system. It's amazing to know that we are giving our youth hope for a brighter future. If a child's basic needs are not met, then everything overall well -being will suffer. Our services may be provided discreetly, but know we are making a huge impact throughout Jacksonville.

In school, there is a major emphasis on academic success, while neglecting the other areas that make up whole child. Many low-income and homeless youth cannot focus on their academics because their other basic needs are not being met day-to-day. By ensuring that a students' basic needs are met, it will result in stronger, healthier communities. "According to teachers nationwide, one in five students

FY 21-22 Request for Renewal (RFR) – 5/18/21	
ESC	**Agency**
Small Provider Academy	The Giving Closet

FY21-22 Contract Year: 8/1/2021-7/31/2021

Funding for FY21-22: $25,500

Number of Children/Youth Served During 20/21: 463

Description of Services:

As the needs for basic needs assistance (clothing, food, and shelter) increased exponentially this year, so did the demands of our services. The data captured below is minimal to the lives touched and impacted since the start of this contract. The numbers below are what came through our online referral platform. However, this year was filled with many emergency situations where displaced families and youth came directly out to our District Hub and worked with Executive Director, Jennifer Smith, to have their needs met. Jennifer also worked with the Vice President of Ashley Homestore to get over 130 brand new beds to youth in need from October – December 2020.

In December, we worked with a handful of volunteers and raised money to help a family of 6 move out of a shed with no running water or electricity.

In February, we gave out 170 jackets to youth in one day alone through the DCPS social workers. We were getting so many requests from specific schools (Ramona Elementary and George Washington Carver) that we now know that certain schools would greatly benefit having their own School Site Giving Closet to meet the high demand for their students.

In March, we built the first school-site Giving Closet at George W. Carter Elementary, which will be a basic needs resource room for the families and siblings of GWC. This was a huge undertaking, the large classroom we transformed is now a beautiful and functional clothing and hygiene closet with systems in place, so Mr. Winters (school counselor) can efficiently find things that his students need on a day-to-day basis. We now have 6 other schools on the list for a build out. (Beauclerc Elmentary, Lake Shore Middle, Woodland Acres Elementary, Sallye B. Mathis Elementary, Southside Estates, Stillwell Middle, and Frank H. Peterson High School. Our work is far from over, but thankful to be in a position where we can provide this our services to the school communities, families, and youth that need us most.

117 youth were provided with custom care packages filled with

- 3 outfits (shirt/shorts/pants)
- 3 pairs of new socks

FY 21-22 Request for Renewal (RFR)
Agency Award Information

ESC	Contract #	Agency
Small Provider Academy	70621-21	The Giving Closet

The above-mentioned contract has been renewed for the FY 21-22 year with the terms below.

FY21-22 Contract Term: 8/1/2021 - 7/31/2021

Funding for FY21-22: $60,000

A Request for Renewal was generated by Kids Hope Alliance in April 2021 and completed by the contractor in May 2021. The application was then reviewed, negotiated (if necessary) and approved by KHA. The following individual was listed as the contact person for contract correspondence.

Agency Contact
Name: Jennifer Smith
Title: CEO
E-mail: jennifer@givingclosetproject.org
Phone: 9042263931

The RFR included information about the program's outcomes along with proposed changes, additions, or general improvements to be made in 21/22, based on experiences in 20/21. This information is included in the attached form and serves as documentation of scope changes, if applicable.

Approved by: Saralyn Grass, Chief Administrative Officer, KHA, sgrass@coj.net **Date:** 6/7/21

Obstacles Faced in 20/21 as a Result of COVID-19 and How They Were Addressed:

1.As previously stated low enrollment was the biggest detriment of the year. Due to Covid many students elected to participate in online school. We did our best to operate the program normally with the few students.

2.Opening our campus to a lot of visitors and taking trips to visit businesses was halted this year due to covid. We utilized a lot of internal resources and research to stick to the curriculum as closely as possible.

Based on Experience in 20/21, Changes, Additions, or General Improvements to Be Made in 20/21:

1. We are marketing for a hire enrollment. We are planning to enroll 100% more students into the program next year.

2.Due to Covid we were limited in our ability to go off campus. Next year we plan to take students and expose them to more hands-on business practices.

3.We have been able to generate a small profit through our produce sales.

FY 21-22 Request for Renewal (RFR) – 5/18/21	
ESC	**Agency**
Small Provider Academy	TRUE Youth Association

FY21-22 Contract Year: 8/1/2021-7/31/2021

Funding for FY21-22: $25,500

Number of Children/Youth Served During 20/21: 53

Description of Services:

TRUE Youth will continue to offer two recreational and two academic programs. Our recreational programs will consist of basketball and for participants ages 6-14 and football for ages 6 - 15. Our academic enrichment programs will consist of homework support, tutoring, and interest-based activities.

Impact of Services:

Our participants are more sociable and willing to help each other. Leadership skills has increased in some of the participants. Their problem solving and resiliency skills have improved. Participants have building new relationships and friendships with others. Parents are more involved in their children activities.

Outcomes Achieved:

- Increased participants confidence
- Improved participants social and emotional behaviors
- Increase community involvement.

Obstacles Faced in 20/21 as a Result of COVID-19 and How They Were Addressed:

We lost access to the library for tutoring and homework assistance. We were still able to provide these services under a tent and purchasing lighting.

Based on Experience in 20/21, Changes, Additions, or General Improvements to Be Made in 20/21:

Provide access to after-school food program meals. Gaining access to the library to provide a facility for tutoring and homework assistance. Improve enrichment activities for the younger participants.

SUBJECT: Juvenile Justice Prevention and Intervention Programs for Small Providers

BID #: ESC-0262-21

OPEN DATE: 9/23/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Date of executed contract through July 31, 2021 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 25 **NUMBER RECEIVED:** 18 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject five (5) vendors: Annie Ruth Foundation, Inc., Education Through Entertainment, First Coast Taekwondo Club, Inc., The Made A Way Foundation and Tiphne Dar'shay Foundation, Inc. for failure to return Addendum 2 and the requested Form 5, Small Provider Attestation. Recommend approval to waive as a minor irregularity the following documents: 501(c)(3), Conflict of Interest (Form 2), Insurance Agent Acknowledgement (Form 3), Small Provider Attestation (Form 5) and Addenda (2). The documents were omitted from the responses received from Revitalize Arlington, Inc., Step-By-Step 4 Help Foundation, Inc., The Foundation Academy Studio School, Inc., The Giving Closet Project, Inc., Word of Truth Worship Center, Youth in Motion, Inc. The documents have since been received.

Recommend approval of award to the 13 providers listed in the attached memo. Period of services is from date of executed contract through July 31, 2021 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $323,124.00.

Funding Source: 10904.181001.582001.005644.00000000.00000.0000000 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scores, Rejection Letters, Addenda and Evaluation Criteria

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 11/05/2020

Katara Wilkins

Teresa R. Eschen

OTHER: _____

ACTION OF AWARDING AUTHORITY

DATE 11/5/20

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

Allen, Tousha

From:	Elexia Moss <elexia@empowermentresourcesinc.org>
Sent:	Thursday, January 07, 2021 1:37 PM
To:	Allen, Tousha
Cc:	Wilkins, Katoia
Subject:	Re: Update

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hello Ms. Allen and Ms. Wilkins,
After careful consideration we have to decline the opportunity for the Juvenile Justice Prevention and Intervention Programs for Small Providers grant (ESC-0262-21). Unfortunately, we are not able to secure the COJ/KHA insurance requirements as they are outside of what we can afford with our current budget. Please let me know if there is an opportunity in the future to reapply or be considered for the possible year two of funding as our budget should allow for the considerable increase in cost for the required insurance requirements.

Thank you both for your time and assistance. Please let me know if you have any questions or need any additional information.

Best,

Elexia Coleman-Moss
Founding Executive Director
Empowerment Resources Inc.
Empowering youth and families since 2002!
VM: 904-268-8287
Office Hours : M/W/F

Check out our 2020 Year in Review E-Newsletter here

On Tue, Jan 5, 2021 at 10:35 AM Allen, Tousha <ToushaA@coj.net> wrote:

Good Morning Elexia,

I hope all is well with you. I wanted to take a moment to reach out to find out if you are in need of any assistance obtaining your COI? I know that the last time that we spoke you were going to work to update your insurance but since that time I haven't heard from you nor received anything to review. Please provide an update on the status of your COI.

Youth In Motion, Inc.

1412 Golfair Boulevard ~ Jacksonville, FL 32209 ~ 904-695-3813 ~ kulistar@yahoo.com

Ms. Tousha Allen

Kids Hope Alliance

Juvenile Prevention Program

December 9, 2020

Dear Ms. Allen,

It is with great consideration and some regret that Youth In Motion, Inc. (YIMI) will no longer participate in the Small Provider Grant Program. We started this process with great hope and dedication by attending and completing all classes and certification requirements. This was indeed our first time reaching out for any kind of municipal assistance to help grow our program. With the help of our mentors Mr. Leon Baxton and the staff of Communities in Schools (CIS), we were able to stay the course, and for that, we are so grateful. They have been wonderful working partners who have encouraged us along the way. Honestly, because of Mr. Baxton, we became extremely excited about the future of working with KHA and were honored to be among the finalist to receive grant approval. Now we come to the "fork in the road." It is not my desire to cast dispersion on the hard work of your organization and the positive impact it is making in the community. In fact, I am honored to have had the opportunity to work with such outstanding professional men and women. However, I have some immediate concerns about the over bearing amount of paper work that we are required to provide. We started the grant process by attending the Small Provider Academy in July or early August, yet four months later, we still have not received the grant and are inundated with more and more request for insurance and paper work. Just when we think that we are at the point of completion, we are met with a tsunami of more of the same. It seems like an unending Merry-go-round of extended demands of our personal time to have to produce document after document on a weekly basis. This process is slowly chipping away at the drive to make YIMI a fun and learning experience for all involved.

The YIMI program was started as a juvenile prevention and afterschool arts initiative to help reduce gang violence, to promote leadership skills, to help bring awareness about social media overuse, and to help keep our youths off the streets and away from harm. So far, we think we have been successful. Our actions have brought us immense satisfaction of knowing that we are making an impact even without adequate financial resources. From our inception, I have used all of my personal financial resources to provide shelter and curriculum for the deserving children in the inner city. Our goal in trying to secure a grant was to help advance the cause of our organization, After all, we are very small with only two part time volunteer staff members and several dedicated volunteers. We do not have a paid staff to attend to the rigorous demands that are placed on us as we journey through the KHA process. We do appreciate the words of encouragement to stay the course from Mr. Baxton, and Mr. Pinkney. If I may offer one piece of advice, please make the program more user friendly for new organizations. We need the KHA Juvenile Prevention Program!

Thank you for the opportunity and we wish you all great success.

Peace and Blessings,

Khamil L. Ojoyo, President/CEO

REVITALIZE™
ARLINGTON
COMMUNITY DEVELOPMENT CORPORATION

February 15, 2021

To Whom it May Concern:

This letter is to regretfully inform you, Revitalize Arlington, Inc. is rescinding the grant offer that was to be utilized for the A.Y.C.E. Program. Please note, this unfortunate decision comes as a result of Revitalize Arlington, Inc. not having the resources to meet insurance requirements as defined by the City of Jacksonville.

We are grateful to have been considered for such an opportunity to help make a difference in the lives of youth and their families.

Sincerely,

Rocena Diogene
Programs Manager

Thomas, Jodie

From: Dr Williams <pastor@wordoftruthworshipcenter.com>
Sent: Monday, November 23, 2020 9:43 AM
To: Wilkins, Katoia
Cc: Allen, Tousha; Thomas, Jodie; Grass, Saralyn; Leslie-Burney, Annette; Wotwc Finance
Subject: Re: Award ESC-0262-21

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good Morning Ms Katoia.

My sincere apologies for the oversight and any misunderstanding. If KHA should need our services in the future please feel feee to contact us. Wishing all a very Happy Thanksgiving.

Thank you,
Dr. Yvette Williams

On Nov 23, 2020, at 9:33 AM, Wilkins, Katoia <kWilkins@coj.net> wrote:

Good morning Dr. Williams,

After review of the application and documents submitted for the RFP ESC-0262-21, Word of Truth Worship Center is not eligible to receive funding under the RFP Juvenile Justice Prevention and Intervention Small Provider Programs. Form 5 was not signed verifying that your agency was not receiving funding as of 7/3/2020. Please reply to this email rescinding the award.

Thanks for your prompt reply.

Katoia

Katoia Wilkins, MSCJ, M.Ed., FCCM
Director of Juvenile Justice Programs
City of Jacksonville | Kids Hope Alliance
The Jacksonville Partnership for Children, Youth, and Families
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206
(904) 255-4408 (work)
(904) 708-9033 (mobile)
www.kidshopealliance.org | @KidsHopeJax
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Exhibit 3

INDEMNIFICATION

Applicant (the "**Indemnifying Party**") shall hold harmless, indemnify, and defend the City of Jacksonville and the City's members, officers, officials, employees and agents (collectively the "**Indemnified Parties**") from and against, without limitation, any and all claims, suits, actions, losses, damages, injuries, liabilities, fines, penalties, costs and expenses of whatsoever kind or nature, which may be incurred by, charged to or recovered from any of the foregoing Indemnified Parties for:

1. General Tort Liability, for any negligent act, error or omission, recklessness or intentionally wrongful conduct on the part of the Indemnifying Party that causes injury (whether mental or corporeal) to persons (including death) or damage to property, whether arising out of or incidental to the Indemnifying Party's performance of the **Contract**, operations, services or work performed hereunder; and

2. Environmental Liability, to the extent this **Contract** contemplates environmental exposures, arising from or in connection with any environmental, health and safety liabilities, claims, citations, clean-up or damages whether arising out of or relating to the operation or other activities performed in connection with the **Contract**; and

3. Intellectual Property Liability, to the extent this **Contract** contemplates intellectual property exposures, arising directly or indirectly out of any allegation that the Services provided under this **Contract** (the "**Service(s)**"), any product generated by the Services, or any part of the Services as contemplated in this **Contract**, constitutes an infringement of any copyright, patent, trade secret or any other intellectual property right. If in any suit or proceeding, the Services, or any product generated by the Services, is held to constitute an infringement and its use is permanently enjoined, the Indemnifying Party shall, immediately, make every reasonable effort to secure within sixty (60) days, for the Indemnified Parties, a license, authorizing the continued use of the Service or product. If the Indemnifying Party fails to secure such a license for the Indemnified Parties, then the Indemnifying Party shall replace the Service or product with a non-infringing Service or product or modify such Service or product in a way satisfactory to the City, so that the Service or product is non-infringing.

If an Indemnified Party exercises its right under this **Contract**, the Indemnified Party will (1) provide reasonable notice to the Indemnifying Party of the applicable claim or liability, and (2) allow Indemnifying Party, at its own expense, to participate in the litigation of such claim or liability to protect its interests. **The scope and terms of the indemnity obligations herein described are separate and apart from, and shall not be limited by, any insurance provided pursuant to the Contract or otherwise. Such terms of indemnity shall survive the expiration or termination of the Contract.**

In the event that any portion of the scope or terms of this indemnity is in derogation of Section 725.06 or 725.08 of the Florida Statutes, all other terms of this indemnity shall remain in full force and effect. Further, any term which offends Section 725.06 or 725.08 of the Florida Statutes will be modified to comply with said statutes.

Exhibit 3

Insurance Requirements

Without limiting its liability under this Applicant shall at all times during the term of this **Contract** procure prior to commencement of work and maintain at its sole expense during the life of this **Contract** (and Applicant shall require its, subcontractors, laborers, materialmen and suppliers to provide, as applicable), insurance of the types and limits not less than amounts stated below:

Insurance Coverages

Schedule	Limits
Worker's Compensation **Employer's Liability**	Florida Statutory Coverage $ 100,000 Each Accident $ 500,000 Disease Policy Limit $ 100,000 Each Employee/Disease

This insurance shall cover the **Applicant** (and, to the extent they are not otherwise insured, its contractors and subcontractors) for those sources of liability which would be covered by the latest edition of the standard Workers' Compensation policy, as filed for use in the State of Florida by the National Council on Compensation Insurance (NCCI), without any restrictive endorsements other than the Florida Employers Liability Coverage Endorsement (NCCI Form WC 09 03), those which are required by the State of Florida, or any restrictive NCCI endorsements which, under an NCCI filing, must be attached to the policy (i.e., mandatory endorsements). In addition to coverage for the Florida Workers' Compensation Act, where appropriate, coverage is to be included for the Federal Employers' Liability Act, USL&H and Jones, and any other applicable federal or state law.

Commercial General Liability

$200,000	Each Occurrence
$300,000	General Aggregate
$ 50,000	Fire Damage
$ 5,000	Medical Expenses
***If apply**	
*$100,000	Products & Comp.Ops. Agg.
*$100,000	Personal/Advertising Injury

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Commercial General Liability Form (ISO Form CG 00 01) as filed for use in the State of Florida without any restrictive endorsements other than those reasonably required by the City's Office of Insurance and Risk Management. An Excess Liability policy or Umbrella policy can be used to satisfy the above limits.

Sexual Molestation

$1,000,000 Per Claim
$2,000,000 Aggregate

(Only if program includes direct supervision of children, special needs, and/or senior citizens)
Sexual Molestation Liability coverage will be provided on an Occurrence Form or a Claims Made Form with a retroactive date to at least the first date of this Contract. If provided on a Claim Made Form, the coverages must respond to all claims reported within three years following the period for which coverage is required and which would have been covered had the coverage been on an occurrence basis.

Exhibit 3

Depending on the scope of the program the following coverages applies

Automobile Liability $1,000,000 Combined Single Limit
(Coverage for all automobiles, owned, hired or non-owned used in performance of the Contract)

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Business Auto Coverage Form (ISO Form CA0001) as filed for use in the State of Florida without any restrictive endorsements other than those which are required by the State of Florida, or equivalent manuscript form, must be attached to the policy equivalent endorsement as filed with ISO (i.e., mandatory endorsement). An Excess Liability policy or Umbrella policy can be used to satisfy the above limits.

Professional Liability $1,000,000 per Claim
(Including Medical Malpractice when applicable) $1,000,000 Aggregate

Any entity hired to perform professional services as a part of this **Contract** shall maintain professional liability coverage. Such coverage must be provided on an Occurrence Form or, if on a Claims Made Form, the retroactive date must be no later than the first date of this **Contract** and such claims-made coverage must respond to all claims reported within three (3) years following the period for which coverage is required and which would have been covered had the coverage been on an occurrence basis

Accident Medical, Dismemberment and Death $15,000 per participant
Policy for any sport or physical activities

Additional Insurance Provisions

A. Certificates of Insurance. Applicant shall deliver the City Certificates of Insurance that shows the corresponding **City Contract or Bid Number in the Description, Additional Insureds, Waivers of Subrogation and Primary & Non-Contributory statement** as provided below. The certificates of insurance shall be mailed to the City of Jacksonville (Attention: Chief of Risk Management), 117 W. Duval Street, Suite 335, Jacksonville, Florida 32202.

B. Additional Insured: All insurance **except** Worker's Compensation, Professional Liability and AD&D (if required) shall be endorsed to name the City of Jacksonville and City's members, officials, officers, employees and agents as Additional Insured. Additional Insured for General Liability shall be in a form no more restrictive than CG2010 and, if products and completed operations is required, CG2037, Automobile Liability CA2048.

C. Waiver of Subrogation. All required insurance policies except AD&D shall be endorsed to provide for a waiver of underwriter's rights of subrogation in favor of the City of Jacksonville and its members, officials, officers employees and agents.

D. Carrier Qualifications. The above insurance shall be written by an insurer holding a current certificate of authority pursuant to chapter 624, Florida State or a company that is declared as an approved Surplus Lines carrier under Chapter 626 Florida Statutes. Such Insurance shall be written by an insurer with an A.M. Best Rating of A- VII or better.

E. Applicant's Insurance Primary. The insurance provided by the applicant shall apply on a primary basis to, and shall not require contribution from, any other insurance or self-insurance maintained by the City or any City members, officials, officers, employees and agents.

F. Deductible or Self-Insured Retention Provisions. All deductibles and self-insured retentions associated with coverages required for compliance with this Contract shall remain the sole and exclusive responsibility of the named insured applicant. Under no circumstances will the City of Jacksonville and its members, officers, directors, employees, representatives, and agents be responsible for paying any deductible or self-insured retentions related to this Contract.

Exhibit 3

G. Applicant's Insurance Additional Remedy. Compliance with the insurance requirements of this Contract shall not limit the liability of the applicant or its Subcontractors, employees or agents to the City or others. Any remedy provided to City or City's members, officials, officers, employees or agents shall be in addition to and not in lieu of any other remedy available under this Contract or otherwise.

H. Waiver/Estoppel. Neither approval by City nor failure to disapprove the insurance furnished by applicant shall relieve applicant of applicant's full responsibility to provide insurance as required under this Contract.

I. Notice. The applicant shall provide an endorsement issued by the insurer to provide the City thirty (30) days prior written notice of any change in the above insurance coverage limits or cancellation, including expiration or non-renewal. If such endorsement is not provided, the applicant, as applicable, shall provide said a thirty (30) days written notice of any change in the above coverages or limits, coverage being suspended, voided, cancelled, including expiration or non-renewal.

J. Survival. Anything to the contrary notwithstanding, the liabilities of the applicant under this Contract shall survive and not be terminated, reduced or otherwise limited by any expiration or termination of insurance coverage.

K. Additional Insurance. Depending upon the nature of any aspect of any project and its accompanying exposures and liabilities, the City may reasonably require additional insurance coverages in amounts responsive to those liabilities, which may or may not require that the City also be named as an additional insured.

L. Special Provision: Prior to executing this Agreement, applicant shall present this Contract and insurance requirements to its Insurance Agent Affirming: 1) That the Agent has Personally reviewed the insurance requirements of the Contract Documents, and (2) That the Agent is capable (has proper market access) to provide the coverages and limits of liability required on behalf of the applicant.