SUBJECT: CITYWIDE PEDESTRIAN SAFETY IMPROVEMENT PROGRAM - CDBG

BID #: ESC-0254-21

OPEN DATE: 8/26/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: EVALUATED BID – OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MANAGEMENT DIVISION

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (10) **NUMBER RECEIVED:** (4) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject RFP was awarded on 9/18/20 to C.A.P. Contracting, Inc. (contract #70447-20) in the not-to-exceed amount of $750,000.00.

Recommend approval to utilize the first contract renewal option with C.A.P. Contracting, Inc. in the annual not-to-exceed expenditure amount of $750,000.00. Total revised award amount not-to-exceed $1,500,000.00. Period of service will be October 1, 2021 through September 30, 2022 with two (2) one (1) year renewal options remaining.

Funding for this award will be encumbered from various accounts, executed by formal contract amendment through the Office of General Counsel, and processed via Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2021. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Term of Agreement, Previous Award

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: STEVEN D. LONG, JR., P.E., CHIEF, RIGHT OF WAY AND STORMWATER MAINT. DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

ONE CITY. ONE JACKSONVILLE

June 14, 2021

TO: **Gregory Pease**
Chief of Procurement Division

THRU: **John P. Pappas, P.E.**
Director of Public Works

FROM: **Steven D. Long, Jr., P.E.**
Division Chief
Right of Way & Stormwater Maintenance Division

SUBJECT: **Renewal Request for Contract #70447-20**
BID #ESC-0254-21; Pedestrian Safety Improvement Program - CDBG
C.A.P. Contracting, Inc.
Current Contract Amount $750,000.00

The Department of Public Works, Right of Way & Stormwater Maintenance Division has received a renewal request letter from C.A.P. Contracting, Inc. and respectfully requests to exercise the first, one year renewal option for BID #ESC-0254-21; Pedestrian Safety Improvement Program - CDBG.

We recommend approval of the renewal option requested by C.A.P. Contracting, Inc. #70447-20 for the one (1) year service period from October 1, 2021 through September 30, 2022 in the amount of $750,000.00. The revised contract amount will be $1,500,000.00. Work will continue to be performed under purchase orders issued during the fiscal year from accounts generated by the fiscal year budget administration beginning October 1, 2021.

Please contact Joel Troupe/Project Manager (255-4291) with any questions.

Thank you for your assistance.

SL/jt

Attachments: C.A.P. Contracting, Inc. Renewal Letter, Paragraph 1.3 of the Bid Proposal

cc: Joel Troupe/Contract Construction Manager

C.A.P. CONTRACTING, INC.

CONSTRUCTION UTILITIES CONCRETE

June 04, 2021

Mr. Steve Long, Chief
City of Jacksonville
609 St. Johns Bluff Rd North
Jacksonville, Florida 32225

RE: RENEWAL FOR CITYWIDE PEDESTRIAN SAFETY IMPROVEMENT - CDBG

We would like to renew our contract for the Citywide Pedestrian Safety Improvement Program – CDBG for the 2021-2022 year. Our Contract Number for this project is #70447.20 and the Bid Number is #ESC-254-21.

Please renew our contract per current pricing. Should you have any questions please call. Thank you.

Sincerely,

Genovis Peterson
President

1115 Edgewood Avenue, West Jacksonville, FL 32208
Office: (904) 765-1155 Fax: (904) 764-7216
www.capcontracting.com
info@capcontracting.com

REQUEST FOR PROPOSAL

CITYWIDE PEDESTRIAN SAFETY IMPROVEMENT PROGRAM - CDBG
ESC-0254-21
For
City of Jacksonville, Florida

SECTION 1
(Specific Information Regarding this RFP)

1.1 Introduction.

The City of Jacksonville (Buyer) intends to hire an individual or firm ("**Contractor**") to provide the services described in Section 1.2 of this Request for Proposal ("**RFP**"). Persons interested in submitting a response to this RFP (a "**Response**") should carefully review this RFP for instructions on how to respond and for the applicable contractual terms. This RFP is divided into the following sections:

Section 1	Specific Information Regarding This RFP
Section 2	General Instructions
Section 3	General Terms and Conditions of Agreement
Section 4	Description of Services (if referenced in Section 1.2 below)
Section 5	Exhibits

Attachment A	Response Format
Attachment B	Evaluation Matrix
Attachment C	Equal Business Opportunity Program Requirements
Attachment D	Sample Contract
Attachment E	Disqualified/Probationary Vendors List
Attachment F	Federal Funding Provisions (under Section 1.7 below)
Attachment G	Indemnification
Attachment H	Insurance Requirements
Attachment I	Protest Procedures
Attachment J	Executive Order No. 2013-05 Change Orders
Attachment K	Full and Fair Consideration of Ex-Offenders for Awarded Bidder (with Form 4A)

Form 1 -	Insurance Agent Acknowledgement
Form 3 -	No Bid Survey

Appendix "A"	Section 20

In the event of conflicting provisions, the following sections of this RFP will have priority in the order listed: Attachment F, Section 1, Section 4, Section 2, Section 3, the Attachments, and the Forms.

1.2 Scope of Services.

The services sought under this RFP are generally described as follows:

The work consists of furnishing all labor, materials and equipment and performing all operations necessary for the construction and repair of concrete sidewalks and appurtenant work including; but not limited to, drainage modifications, shoulder grading, utility adjustments and fence modifications as may be required for the installation of sidewalk at designated locations in accordance with the contract documents.

Please see Section 4 for a full description of the services and deliverables required under this RFP.

1.3 Term of Agreement.

The intent of this contract is that the Contractor provides **CITYWIDE PEDESTRIAN SAFETY IMPROVEMENT PROGRAM - CDBG** services during the period of Fiscal Year 2021 (October 1, 2020 through September 30, 2021). The Contractor shall begin work within ten (10) calendar days, including Sundays and holidays, after issuance of a Blanket Order or Purchase Order from the City. No Blanket Orders or Purchase Orders will be issued under this

Contract after September 30, 2021 unless the Contract is renewed. The active Contract will expire 120 days thereafter. All work started under a Blanket Order or Purchase Order shall be completed by the expiration date. By mutual agreement of both parties, provided funds are available, the Contract may be extended three (3) times for a period of one (1) year each. Each extension amendment of the contract will be amended prior to September 30th of the current contract fiscal year. Based upon the agreement of all parties, the Contract Unit Prices may be adjusted at the time of renewal based on the stated Consumer Price Index (CPI) for All Urban Consumers – South Region All Items, (Series CUURO300SAO), over the preceding twelve (12) months from the date of Contract Award. The adjusted Contract Unit Prices will be calculated using the current Contract Unit Prices and adjusting them by the amount of the stated CPI. The subsequent optional renewals, if both the CITY and the CONTRACTOR agree, may also include a Contract Unit Price adjustment based on the CPI for the preceding twelve months from the award date of the second contract. Contract Unit Prices will be adjusted by applying the CPI to the previously adjusted Contract Unit Prices for the first renewal option.

1.4 Minimum Requirements for Contractors.

Contractors must satisfy the following mandatory minimum requirements in order to have their Responses evaluated. By submitting a Response, Contractor warrants and represents that it satisfies these requirements. Failure to meet these requirements will result in the Response not being evaluated and being rejected as non-responsive:

1. Contractor shall provide proof of all current business licenses required by local, state, and federal law as applicable.
2. Bidders must be on the approved Pre-Qualified Bidders List with the City of Jacksonville Housing and Community Development Division under the **Horizontal Construction** category prior to bid opening.
3. Bidders must possess a Local Business Tax Certificate, if applicable.

1.5 Equal Business Opportunity Program.

It is an official policy of the City of Jacksonville to encourage the maximum participation of Jacksonville Small and Emerging Businesses (JSEBs) in its contract awards based upon availability. To participate as a JSEB on Buyer projects, a company must be certified as a JSEB with the City's Equal Business Opportunity Office.

This RFP and the resulting Contract are subject to requirements of the "Encouragement Plan," which is fully described on Attachment C to this RFP.

Contractors may contact Buyer's Equal Business Opportunity Office at 904-255-8840 or find the JSEB directory on Buyer's website. Please contact the Contact Person identified in Section 1.12 if you are uncertain of Buyer's website address or if you experience problems accessing it.

1.6 Documents Available for Inspection.

During preparation of a response to this RFP, the following material is available for review by Contractors: City Standard Specifications City Standard Details. Copies of documents will be furnished to the extent permitted by law.

1.7 Federal Funds.

This Project will be funded partly or in total by the Federal Government. Therefore, Bidders must comply with Title VI of the Civil Rights Act of 1964 (24 CFR, Parts 1 & 2); Title VIII of the Civil Rights Act of 1968 (24 CFR, Part 115); Federal Labor Standards Provisions (HUD 4010); the Davis-Bacon Act; the Anti-Kickback Act; and the Contract Work Hours and Safety Standards Act. Bidders are advised to refer to the Federal Regulations of these specifications for more information.

Bidders must comply with Section 3 requirements included in Attachment F of this RFP.

1.8 Mandatory Pre-Bid Meeting.

There is a Mandatory Pre-Bid Meeting scheduled for this RFP. The meeting will be held on **Monday, August 17, 2020 at 10:00 a.m.** The meeting will be held via the Zoom remote meeting application. Login instructions for the meeting are as follows:

SUBJECT: CITYWIDE PEDESTRIAN SAFETY IMPROVEMENT PROGRAM - CDBG

BID #: ESC-0254-21

OPEN DATE: 8/26/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: EVALUATED BID – OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MANAGEMENT DIVISION

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (10) **NUMBER RECEIVED:** (4) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject RFP was opened on 8/26/20. Recommend approval to reject ONAS Corporation for not attending the Mandatory Pre-Bid Meeting.

Recommend approval of award to the highest-ranking firm, C.A.P. Contracting, Inc. Total estimated initial award amount not-to-exceed $750,000.00. Period of service will be from October 1, 2020 through September 30, 2021 with three (3) one (1) year renewal options.

Funding for this award will be encumbered on a per project basis from FY21 budget, executed by formal contract through the Office of General Counsel, and processed via Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Evaluation, Rejection Letter, Term of Agreement

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: STEVEN D. LONG, JR., P.E., CHIEF, RIGHT OF WAY AND STORMWATER MAINT. DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/17/2020

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/18/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02