SINGLE SOURCE AWARD **BID # SS-9788-21**

Subject: Reference Books, Large Print Books and Database Subscriptions for the Library System

Department: Library

Description of Purchase: Recommend approval to retroact the period of service from November 30, 2020 to date of award. Recommend approval of single source award to Gale Cengage Learning, Inc. for the purchase of reference books, large print books and database subscriptions for the library system. Period of service is for one (1) year from date of award. Total estimated expenditure in the amount of $111,904.90.

Funding Source: 00111.185102.566010.000000.00000000.00000.0000000 - To be encumbered by purchase order

Single Source Award To: Gale Cengage Learning, Inc.

Price Justification: See Attached

Requisition #: N/A

Total Award: $111,904.90

Attachments: Single Source Form, Vendor Letter/Quote and Previous Awards

Certification as to Single Source: Tim Rogers, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

JACKSONVILLE
PUBLIC LIBRARY

Jacksonville Public Library
Support Services Department
3435 University Blvd N
Jacksonville, FL 32277

Memorandum

To: Gregory Pease, Chief of Procurement Division

From: Charlene Adkins, Collection Development Manager, Charlene Adkins

Date: December 2, 2020

Re: Justification Letter for Cengage Learning, Inc.

General funds 00111.185102.566010.000000.00000000.00000.0000000

The Jacksonville Public Library requests a purchase order for Cengage Learning, Inc. in the amount of $111,904.90 to purchase database access and large print books for the library system.

Databases, $22,239.90:

This funding request will allow for the purchase of multi-subject informational databases that customers may access via in-library and/or remote use. The price quotation includes itemized databases and their prices along with a single source letter stating that Gale databases are only available for purchase from Cengage Learning.

Large Print books, $89,665:

This funding request will allow for the purchase of large print books for all library locations. Cengage Learning provides plans in which a certain number of new large print book titles in various categories are published by Thorndike Press on a monthly basis. Cengage Learning ensures availability of new titles immediately upon publication without any delays guaranteeing a 100% fulfillment rate and are a single source provider for the library's standing order plans. No book list quote is available for large print books as titles we may purchase have not been published yet and purchases will be made upon publication.

Thank you for your consideration.

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Jacksonville Public Library

FUNDING SOURCE: 00111.185102.566010.000000.00000000.00000.0000000

BRIEF DESCRIPTION OF GOODS/SERVICES:
Cengage Learning, Inc.

AMOUNT OF PROJECT (attach quote): $111,904.90

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Database quote attached.
No large print book list quote is available as titles we may purchase have not been published yet and purchases will be made upon publication.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
This funding request will allow for the purchase of multi-subject informational databases that customers may access via in-library and/or remote use and the purchase of large print books immediately upon publication guaranteeing a 100% fulfillment rate. Both of which are solely available for purchase from Cengage Learning.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Library staff have researched products and Gale databases are only available for purchase from Cengage Learning. And Thorndike Press large print books at an 100% fill rate upon publication is not available from other vendors.

Submitted by: CHARLENE ADKINS (Name) — COLLECTION DEVELOPMENT MANAGER (Title)

Date: 12/2/2020

Requesting Agency's Director's Signature: CM 12-9-20

Procurement Division____

March, 2017

CENGAGE

INVOICE
This is a true and original copy

Billing Inquiries Fax or Mail to:
Customer Service Department
27500 Drake Rd. Farmington Hills ,MI 48331
Fax 877 363-4253 Tel: 800-877-4253
FED ID # 59-2124491
Canadian G.S.T.#/T.P.S. 14074 8831 RT0001
Canadian Q.S.T.#/T V Q. 1023272543

QUOTE	11172028 A

REMIT TO:
GALE / CENGAGE
P O. Box 936754
Atlanta, GA 31193-6754

Ship to: 139452
JACKSONVILLE PUBLIC LIBRARY
3435 UNIVERSITY BLVD N
JACKSONVILLE, FL 32277-2464

Bill To: 139452
JACKSONVILLE PUBLIC LIBRARY
3435 UNIVERSITY BLVD N
JACKSONVILLE, FL 32277-2464

PURCHASE ORDER NUMBER	PAYMENT DUE	TERMS	SUBSCRIPTION DATES	PAGE
				1

Description	Start Date of Annual Subscription				NET AMOUNT
National Geographic Archive (1888-1994)	11/10/2020	Nat Geo Hosting Fee			165.58
National Geographic Magazine (1995-Present)	12/8/2020	Nat Geo Mag Present			2,140.83
National Geographic Kids	12/8/2020	Nat Geo Kids			2,140.83
National Geographic People	12/8/2020	Nat Geo People			2,000.00
Chilton Library	12/8/2020	Chilton's			7,800.00
Opposing Viewpoints in Context	12/31/2020	OVIC			7,992.86

TO REMIT PAYMENT VIA WIRE OR ACH, PLEASE USE THE FOLLOWING INFORMATION:
GALE C/O HARRIS TRUST & SAVINGS BANK
ABA/ROUTING 071 000 288
DDA/ACCT 2658470

FAX REMITTANCE INFORMATION TO: 859-525-6506

SUBTOTAL	22,239.90
SALE TX/GST/VAT	
SHIP & HANDLING	0.00
LESS PAYMENTS & CREDITS	0.00
PAY THIS AMOUNT	$22,239.90

THORNDIKE PRESS
From Gale, a Cengage Company

Re: Sole Publisher/Sole Source Verification

09/30/20

Dear Ms. Haile,

This is in response to any questions or concerns regarding the purchase and/or subscription of The Gale Group, Inc. (Gale, a part of Cengage Learning) titles and databases.

Gale is the sole publisher of Gale print publications, which includes (but are not limited to) Macmillan Reference USA, Twayne Publishers, Charles Scribner's Sons, Greenhaven Press, Lucent Books, KidHaven Press, Blackbirch Press, U·X·L, and Thorndike Press (unabridged Large Print editions only) imprint lines.

In addition to our print products, Gale is the sole source for the Gale Virtual Reference Library (eBook) platform and the sole source vendor and supplier for the electronic database products we make available for purchase including Declassified Documents Reference System.

If you need to reprint any information from any of our publications, a request must be made in writing to our Permissions Department. We hold all rights to all Gale publications and its imprints.

Thank you for your interest in Gale. Please contact me if I can be of any further assistance.

Regards,

Peggy Sheehan

Peggy Sheehan
Thorndike Press, a part of Cengage Learning
1-800-223-1244 ext. 27537

THORNDIKE PRESS®

20 Channel Center Street
Boston, MA 02210
www.cengage.com

CENGAGE

10/6/2020

Jacksonville Public Library

Dear Jill:

This letter confirms that Cengage Learning, Inc., (FEIN 59-2124491, DUNS 86-1016442), is the Sole Source Supplier and/or Publisher of the products (each product as an aggregated whole, inclusive of platform and not individual elements or portions thereof, a "Product") noted below and as represented on the Cengage website at www.cengage.com and in all published catalogs. All Products must be purchased directly by institutions from Cengage Learning, Inc. and/or through its authorized agents and are not available through any other content providers.

TITLE	ISBN	
Biography In Context/Gale In Context: Biography	176168	
Literature Resource Center	9780787633691	
National Geographic Archive Hosting Fee	N/A	
National Geographic Magazine (1995 – Present)	15927443	
National Geographic Kids	2716868	
Chilton Library	22058	
Opposing Viewpoints in Context (Gale In Context: Opposing Viewpoints)	176168	
Miss Humblebee's Academy	16248184	
Testing and Education Reference Center with Careers (Petersons Test and Career Prep)	230143	
Science in Context/Gale In Context: Science	191700	
GVRL Hosting Fee	N/A	
Nat Geo People Animal	271867	

To place an order or for additional information contact the Cengage Learning Customer Service department by phone at (800) 877-4253 or email at gale.customerservice@cengage.com

Thank you for your interest in Cengage Learning.

Karen Radulovich
Strategic Accounts Director
Gale, a part of Cengage Learning
Karen.Radulovich@cengage.com

SINGLE SOURCE AWARD

BID # SS-0342-20

Subject: Reference Books, Large Print Books and Database Subscriptions for the Library System

Department: Library

Description of Purchase:
Recommend approval to increase the single source award with Gale Cengage Learning, Inc. by $114,435.50 for the purchase of database subscriptions for FY20. Total revised estimated expenditure amount not to exceed $215,791.50.

Funding Source: PLJX011MBBS-06601 - To be encumbered by purchase order

Single Source Award To: Gale Cengage Learning, Inc.

Price Justification: See Attached

Total Award: $215,791.50

Requisition #: N/A

Attachments: Single Source Form, Vendor Letter and Previous Awards

Certification as to Single Source: Charlene Adkins, Collection Development Manager, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eiben
CHAIRMAN

DATE 1/23/20

ACTION OF AWARDING AUTHORITY

DATE: 1/23/20

APPROVED ✓ BH

DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

FORM GB-113, Revised 12/2007

SINGLE SOURCE AWARD **BID # SS-0342-20**

Subject: Reference Books, Large Print Books and Database Subscriptions for the Library System

Department: Library

Description of Purchase: Recommend approval to ratify the period of service from Oct. 1, 2019 to date of award.

Recommend approval of single source award to Gale Cengage Learning, Inc. for the purchase of reference books, large print books and database subscriptions for the library system. Period of service is from date of award through September 30, 2020. Total estimated expenditure in the amount of $101,356.00.

Funding Source: PLJX011MBBS-06601 - To be encumbered by purchase order

Single Source Award To: Gale Cengage Learning, Inc.

Price Justification: See Attached

Requisition #: N/A

Total Award: $101,356.00

Attachments: Single Source Form, Vendor Letter and Previous Awards

Certification as to Single Source: Tim Rogers, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eichner
CHAIRMAN

12-5-19
DATE

ACTION OF AWARDING AUTHORITY DATE: 12/5/19

APPROVED BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No: 2019-02

FORM GB-113, Revised 12/2007

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Jacksonville Public Library

FUNDING SOURCE: PLJX011MBBS - 06601

BRIEF DESCRIPTION OF GOODS/SERVICES:
Cengage Learning- Thorndike Press Large print books

AMOUNT OF PROJECT (attach quote): $101,356.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
No book list quote is available for large print books as titles we may purchase have not been published yet and purchases will be made upon publication.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
Cengage Learning provides plans in which a certain number of new large print book titles in various categories are published by Thorndike Press on a monthly basis. Book plans from Cengage Learning ensure the Library receives new titles immediately upon publication without any delays at a 25% discount. This guarantees a 100% fulfillment rate on our standing order plans.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Library staff have researched large print book availability and the discounts plus the 100% fill rate are not available from other vendors.

Submitted by: CHARLENE ADKINS (Name) COLLECTION DEVELOPMENT MANG. (Title)

Date: 10/23/19

Requesting Agency's Director's Signature:

Procurement Division

March, 2017

SINGLE SOURCE AWARD **BID # SS-0291-19**

Subject: Reference Books, Large Print Books and Database Subscriptions for the Library System

Department: Library

Description of Purchase: Recommend approval to ratify the period of service from Oct. 1, 2018 to date of award.

Recommend approval of single source award to Gale Cengage Learning, Inc. for the purchase of reference books, large print books and database subscriptions for the library system. Period of service is from date of award through September 30, 2019. Total estimated expenditure in the amount of $299,054.03.

Funding Source: PLJX011MBBS-06601 - To be encumbered by purchase order

Single Source Award To: Gale Cengage Learning, Inc.

Price Justification: See Attached

Total Award: $299,054.03 **Requisition #:** N/A

Attachments: Single Source Form, Vendor Letter/Quote and Agreement and Previous Awards

Certification as to Single Source: Jennifer Giltrop, Interim Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

11/15/18
DATE

ACTION OF AWARDING AUTHORITY DATE: 11/15/18

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-113, Revised 12/2007

SINGLE SOURCE AWARD **BID # SS-0319-18**

Subject: Reference Books, Large Print Books and Database Subscriptions for the Library System

Department: Library

Description of Purchase: Recommend approval to ratify the period of service from Oct. 1, 2017 to date of award.

Recommend approval of single source award to Gale Cengage Learning, Inc. for the purchase of reference books, large print books and database subscriptions for the library system. Period of service is from date of award through September 30, 2018. Total estimated expenditure in the amount of $327,971.28.

Funding Source: PLJX1F8GTSV-04904 - To be encumbered by purchase order

Single Source Award To: Gale Cengage Learning, Inc.

Price Justification: See Attached

Total Award: $327,971.28 **Requisition #:** N/A

Attachments: Single Source Form, Vendor Letter/Quote and Agreement and Previous Awards

Certification as to Single Source: Jennifer Giltrop, Interim Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R Eubanks
CHAIRMAN

11/02/17
DATE

ACTION OF AWARDING AUTHORITY DATE: 11/02/17

MR APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

FORM GB-113, Revised 12/2007

SOLE SOURCE AWARD

BID # SS-0308-17

Subject: Reference Books, Large Print Books and Database Subscriptions for the Library System

Department: Library

Description of Purchase: Recommend approval to ratify the period of service from Oct. 1, 2016 to date of award.

Recommend approval of sole source award to Gale Cengage Learning, Inc. for the purchase of reference books, large print books and database subscriptions for the library system. Period of service is from date of award through September 30, 2017. Total estimated expenditure in the amount of $347,790.04.

Funding Source: PLJX011MBBS- 06601- To be encumbered by purchase order

Sole Source Award To: Gale Cengage Learning, Inc.

Price Justification: See Attached

Total Award: $347,790.04 **Requisition #:** 200069

Attachments: Sole Source Form, Vendor Letter & Quote, Previous Awards

Certification as to Sole Source: Barbara Gubbin, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette L. Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 10/27/16

ACTION OF AWARDING AUTHORITY DATE: 10/27/16

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For. Mayor Lenny Curry
Under Authority of
Executive Order No. 2015 [illegible]

FORM GB-114, Revised 12/2007