SUBJECT: VoIP NEW CISCO EQUIPMENT AND LICENSES

BID #: XF-0304-21

OPEN DATE: 2021-01-06

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE TIME PURCHASE. PERIOD OF SERVICE WILL BE ONE YEAR FROM THE DATE OF AWARD

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the only responsive, responsible bidder Presidio Networked Solutions, LLC in the amount of $411,160.00 for VoIP NEW CISCO EQUIPMENT AND LICENSES. Period of service will be one year from the date of award.

Funding for this award to be encumbered by account 53106.113002.564271.000632, to be executed by purchase order(s)

Attachments: Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

DATE: January 13, 2021

TO: Greg Pease, Chief of Procurement Division

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO — Kenneth E. Lathrop — Digitally signed by Kenneth E. Lathrop Date: 2021.01.14 09:48:33 -05'00'

FROM: Thomas Ossi, Technology Contract and Records Manager — THOMAS OSSI — Digitally signed by THOMAS OSSI Date: 2021.01.13 15:48:05 -05'00'

SUBJECT: **XF-0304-21 VoIP NEW CISCO EQUIPMENT AND LICENSES**

The Information Technologies Division (ITD) submitted an RFP to Procurement Division for solicitation of VoIP NEW CISCO EQUIPMENT AND LICENSES Bid # XF-0304-21.

Procurement Division received one (1) vendor response and zero (0) no bids open date January 6, 2021. Procurement Division forwarded the bid tabulation sheet and the bid response for the Information Technologies Division to review.

ITD Management recommends awarding the bid to the lowest responsive, responsible bidder Presidio Network Solutions, LLC in the amount of $411,160.00 for the one (1) year term.

FUNDING SOURCE: 53106.113002.564271.000632 — Tracy Geake — Digitally signed by Tracy Geake Date: 2021.01.14 09:27:01 -05'00'

Your favorable consideration of ITD's request is appreciated.

Attachment: Bid Tab Sheet

CC: Jeremy McDaniel, Network and Telecom Infrastructure Manager
Robert Gray, Enterprise Technology Infrastructure Manager
Elizabeth Brown, IT Operations Manager
Alexander Ciprian, IT Contract Administrator

BID TABULATION SHEET

TITLE:	VoIP NEW CISCO EQUIPMENT AND LICENSES		PRESIDIO NETWORKED SOLUTIONS LLC			
BID NO.:	XF-0304-21					
OPEN DATE:	January 6, 2021					
PURCHASING ANALYST:	RUBEN OLA					
BID ANNOUNCER: P. MITCHELL, BID RECORDER: D. KLAGES						
No. Invited: (22) No. Received (1) No Bids: (1)						
ITEM	DESCRIPTION	QUANTITY	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	VoIP NEW CISCO EQUIPMENT AND LICENSES (LINE ITEM NO. 1-11)	1 LOT	$411,160.00			
		GRAND TOTAL:	$411,160.00			
		MINIMUM REQUIREMENTS:				
		TERMS:	NET % 30 DAYS			
		DELIVERY (Business Days):	30 DAYS			
		CONFLICT OF INTEREST:	✓			
		ADDENDUM(S)(1)	✓			
		NOTES:				

TERMS AND CONDITIONS
VoIP NEW CISCO EQUIPMENT AND LICENSES

1. **SCOPE**

The Information Technologies Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for the purchase of VOIP NEW CISCO EQUIPMENT AND LICENSES.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder grand total amount. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States..

a. Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.

b. Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. **TERM OF AGREEMENT**

The term of this agreement is for one (1) year term from date of award. The City also reserves the option of purchasing additional equipment and licenses under the same pricing, terms and conditions for the 12-month term.

4. **MINIMUM REQUIREMENTS**

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. The Contractor shall provide all business licenses required by local, state, and federal law as applicable.

b. Vendor must be an authorized Cisco Certified Reseller with one of the following Cisco Certifications: Select, Premier, Silver, or Gold.

c. Vendor must provide proof of valid and in good standing certification.

5. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. **QUANTITIES**

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if

SPECIFICATIONS

VoIP NEW CISCO EQUIPMENT AND LICENSES

- ***Please see the Bid Proposal Form for specific description and part number Information.***
- ***NO SUBSTITUTIONS on ANY of the listed items for bid.***
- ***The Information Technologies Division is conducting a Cisco VoIP phone implementation project that spans multiple locations throughout the City.***
- ***Vendor must provide confirmation that all new equipment quoted will be Cisco certified.***

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK