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SUBJECT: FIRE STATION TILE JOBS

BID #: SC-0289-22 **OPEN DATE: 12/15/2021**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD

AGENCY: FIRE/RESCUE

BASIS OF AWARD: ALL OR NONE, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 2** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject the bid submission from Matthis Construction Company, Inc., for not having the five (5) consecutive years experience in commercial tile installation as required in the Bid Specification.

Recommend approval of award to 9680 Contract Carpet, Inc., as the lowest responsive, responsible bidder for Fire Station Tile Jobs for the Jacksonville Fire and Rescue Department. Period of service is one (1) year from date of award. Total estimated expenditure not to exceed $281,680.00.

Funding for this award to be encumbered by account: 32111.127001.565051.008823.00000000.00000.0000000 - to be executed by Purchase Order release(s).

Attachments: Recommendation Memo, Tabulation Sheet, Specifications, Terms and Conditions, Rejection Letter

Analyst: OLIVE WALLACE-COHEN **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: KEITH POWERS, DIRECTOR/FIRE CHIEF

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

January 7, 2022

TO: Gregory Pease, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief

RE: Bid # SC-0289-22 FIRE STATION TILE JOBS

In review of the bid responses for the FIRE STATION TILE JOBS, recommend approval to reject low bidder Matthis Construction Company, Inc. for not meeting the below minimum requirement set for this project.

Qualifications: Contractor will have not less than five (5) consecutive years of experience in installation of commercial tile installation applications and will provide evidence upon request.

The evidence submitted by Matthis Construction for this requirement was not proven for five consecutive years and that the work performed was primarily for home residences and not commercial applications.

Recommend approval to award the next lowest bidder 9680 Contract Carpet, Inc. in the annual amount of $281,680.00 to include a tile handling fee capped at 15%. The service period will be for One (1) year from date of Award.

Funding Source: 32111.127001.565051.008823.000000.00000.0000000

If you have any questions, please contact Dan Pearson at (904) 255-3265.

KP/dp

TITLE: FIRE STATION TILE JOBS
BID NO: SC-0289-22 - FRD
OPEN DATE: 12/15/21
ANALYST: Olive Wallace-Cohen
NO. INVITED: (7) No. Received: (2) No Bids: (0)
RECORDED BY: PEARL MITCHELL
ANNOUNCER: RENATA BARNETT

ITEM #	DESCRIPTION	Quantity	UOM	9680 Contract Carpet, Inc. Unit Price $	9680 Contract Carpet, Inc. Extended Price	Matthis Construction Co., Inc. Unit Price $	Matthis Construction Co., Inc. Extended Price
1	Install Only-Wall Tile	10,000	SF	$ 6.50	$ 65,000.00	$ 6.92	$ 69,200.00
2	Install Only-Floor Tile	5,000	SF	$ 5.20	$ 26,000.00	$ 5.19	$ 25,950.00
3	Upcharge for Tile Pattern Install	7,500	SF	$ 1.00	$ 7,500.00	$ 2.60	$ 19,462.50
4	Install Only-Tile Base	500	LF	$ 3.25	$ 1,625.00	$ 14.71	$ 7,352.50
5	Demo & Disposal of Existing Wall Tile	10,000	SF	$ 5.20	$ 52,000.00	$ 1.60	$ 15,998.27
6	Demo & Disposal of Existing Floor Tile	5,000	SF	$ 3.75	$ 18,750.00	$ 2.77	$ 13,840.00
7	Demo & Disposal Existing Carpet or LVT Flooring	1000	SF	$ 1.00	$ 1,000.00	$ 1.73	$ 1,730.00
8	Supply & Install Durock Backer Board or Approved Equal	10,000	SF	$ 7.55	$ 75,500.00	$ 3.46	$ 34,600.00
9	Supply & Install Schluter Tile Edging	300	LF	$ 2.45	$ 735.00	$ 5.19	$ 1,557.00
10	Supply and Install RedGard /Schluter Waterproof Membrane or Approved Equal	10,000	SF	$ 2.88	$ 28,800.00	$ 2.60	$ 25,950.00
11	Unforeseen Prep for Self-Leveling or Floor Grinding	100	SF	$ 6.50	$ 650.00	$ 5.19	$ 519.00
12	Install Mud Beds in Shower	100	SF	$ 18.20	$ 1,820.00	$ 25.95	$ 2,595.00
13	Supply & Install 4" Vinyl Cove Base	200	LF	$ 2.00	$ 400.00	$ 5.19	$ 1,038.00
14	Supply & Install 6" Vinyl Cove Base	200	LF	$ 3.00	$ 600.00	$ 6.92	$ 1,384.00
15	Hourly Rate for any unforeseen Prep	10	HR	$ 40.00	$ 400.00	$ 129.75	$ 1,297.50
16	Moving of Furniture	10	HR	$ 40.00	$ 400.00	$ 147.05	$ 1,470.50
17	Provide dumpster for debris disposal as needed	1	EA	$ 500.00	$ 500.00	$ 865.00	$ 865.00
	TOTAL BID				$ 281,680.00		$ 224,809.27
18	Tile Purchase Mark-up for handling		%		15%		5%
	Insurance Acknowledgement				✓		
	Delivery				45 Days		N/S
	Conflict of Interest:				✓		✓
	Addendums (1):				✓		✓

TERMS AND CONDITIONS
FIRE STATION TILE JOBS

1. SCOPE
The City of Jacksonville's Fire and Rescue Department is currently accepting bids to obtain a source of supply for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for **Fire Station Tile Jobs** as listed in the bid documents.

2. AWARD
Award will be **ALL or NONE,** whichever is in the best interest of the City of Jacksonville, to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for all or none award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT
The term of this agreement is One (1) Year

4. PRE-BID CONFERENCE
Not Applicable

5. COMPLIANCE WITH SPECIFICATIONS
The bidder, by affixing their signature to the bid form submitted, agrees to provide the items/services in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such service(s).

7. QUANTITIES
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

8. PRICES
All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

9. ESCALATION / DE-ESCALATION
All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. DELIVERY

Jacksonville Fire and Rescue Department, 355 Ellis Road, Jacksonville, Florida 32254 Attn: Tactical Support. A packing list shall accompany all shipments, which shall indicate, at a minimum , the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick-up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured.

SPECIFICATION

Background: The City of Jacksonville Fire and Rescue Department (JFRD) is seeking to have Tile installed at various Fire Stations. The fire station is staffed by firefighters who work 24-hour shifts. All materials should be able to withstand heavy daily commercial use and demonstrate good durability characteristics and low maintenance. The design should maximize functionality of the space and have pleasing aesthetics that blend with the existing decor. The proposal shall include all items listed in the detailed specifications in the bid package.

This will be a unit price bid for an annual contract for tile installation and other miscellaneous services to be performed at various Fire Stations located within Duval County.

Qualifications: Contractor will have not less than five (5) consecutive years of experience in installation of commercial tile installation applications and will provided evidence upon request.

Scope of Work: The work included in this contract consists of furnishing all labor, materials, equipment, and other incidentals necessary to complete the detailed specifications, shop drawings are mandatory for each location.

Tile color and design to be specified by JFRD and in some instances may be supplied by JFRD.

Tile selections may be purchased through the contractor and the contractor will provide a percentage mark-up on the bid proposal form for handling of materials.

Contractor will be responsible for delivery of tile orders unless tile is provided by JFRD.

Samples will be provided upon request.

Contractor responsible for including all adhesives, grouts and caulk necessary to complete a finished installation and to be applied in accordance with the tile manufacturer's instructions.

The City reserves the right to add related services deemed necessary.

Description:

<u>Bathrooms and showers</u>
Furnish and install Porcelain Tile on floors and walls in specified areas. Scope to include, but is not limited to:

- Demo and disposal of existing tile
- Include Schluter curb systems and shower entrances
- Includes RedGard/Schluter waterproofing membrane on floors and all shower walls
- Includes new Durock where wall tile is being replaced
- Mud beds and shower pans
- Caulking of wet areas

<u>Locker Room/ living areas</u>
Furnish and install Porcelain Tile in locker room floor/living areas. Scope to include, but is not limited to:

- Demo and disposal of existing tile
- RedGard/Schluter waterproofing membrane
- Use of cut Floor Tile as base with Schluter top
- Includes Schluter detail at top of the wall tile

General:

1. Contractor shall be responsible for any dust control methods required to protect the building, its occupants, furnishings and equipment during the construction period.

2. Contractor responsible for any damage caused by construction.

3. Contractor shall provide not less than 48 hours' notice to Owner of activities that will affect Owner's operations.

4. Contractor will meet with JFRD assigned Project Manager to examine each project and will be responsible to verify all dimensions and job site conditions.

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PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

Date: January 10, 2022

Via Email: Carlton McGriff <matthisconstruction08@gmail.com>

Bidder's Name: MATTHIS CONSTRUCTION COMPANY, INC.

Address: 1416 Claudia Spencer Street, Jacksonville, Fl 32206

Contact Name: Carlton McGriff

Bid No: SC-0289-22

Title: FIRE STATION TILE JOBS

Date Opened: December 15, 2021

REASON FOR RECOMMENDED BID REJECTION: As required in Bid Specification, Matthis Construction Company, Inc., does not have five (5) consecutive years' experience in commercial tile installation application based on evidence provided.

If you wish to protest the recommended rejection of this bid, please respond in accordance with the City of Jacksonville's bid protest procedures and email a copy to the City Purchasing Analyst associated with the protested bid.

NOTE: This intended action is only a recommendation to the appropriate Awarding Authority. The authority recommending award for this bid is the General Government Awards Committee scheduled for **Thursday, January 13, 2022 at 1:00 p.m.**

Purchasing Analyst's Signature: _____

Olive Wallace Cohen, Purchasing Analyst

214 N. Hogan St., Suite 800 | Jacksonville, FL 32202 | Phone: 904.255-8815 | Fax: 904.255-8837