8

SUBJECT: COLLISION REPAIR, PAINT & DENT REMOVAL SERVICES

BID #: SC-0293-21 **OPEN DATE:** 12/16/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER (TOP FIVE (5) BIDDERS FOR GROUP 1 BASED ON TOTAL COST)

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (7) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with the vendors listed below by group. Period of service is from January 14, 2022 through January 13, 2023. Total revised expenditure amount is $455,000.00, for a total . expenditure amount not to exceed $1,105,000.00.

Group 1
Coggin Collision - $64,000.00, not to exceed $128,000.00
DJ Collision Center - $64,000.00, not to exceed $128,000.00
North Florida Lincoln $192,000.00, not to exceed $534,000.00

Group 2 – Universal Body Company - $50,000.00, not to exceed $100,000.00

Group 3 - Dent Wizard – $85,000.00, not to exceed $215,000.00

Funding Source: 51101.114005.546010.000000.00000000.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: January 7, 2022

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Fleet Management Administrator

From: Erik Preacher, Fleet Financial Services Manager

Re: Recommendation to utilize the First Renewal option for SC-0293-21 Collision Repair, Paint & Dent Removal Services

Fleet Management is requesting approval to utilize the First (1st) renewal option for SC-0293-21 Collision Repair, Paint and Dent Removal Services to the lowest responsive, responsible supplies by Group. Period of Service is January 14, 2022 through January 13, 2023, with one (1) remaining renewal option. All terms, conditions will remain the same as previously awarded.

Group 1: DJ Collison Center in the amount of $64,000.00
Coggin Collison in the amount of $64,000.00
North Florida Lincoln in the amount of $192,000.00
Group 2: Universal Body Company in the amount of $50,000.00
Group 3: Dent Wizard in the amount of $85,000.00

Total estimated annual revenue amount for the First (1st) renewal period is $455,000.000. Total revenue for the contract period is ~~$910,000.00.~~ $1,105,000.00

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

Kurtz, Sheryl

From: Jay Morelock <jmorelock@cogginauto.com>
Sent: Friday, January 7, 2022 10:27 AM
To: Kurtz, Sheryl
Cc: Michael A. Cochran; Knight, Timothy; Newton, Ben
Subject: Re: SC-0293-21 Renewal Request

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Sheryl,
Coggin Collision Centers would like to extend our agreement with the City of Jacksonville and our option to renew.
This contract may be extended for an additional one (1) year at the current rates and pricing.
Let me know if we need to do anything else.

Jay Morelock
Body Shop Manager
Coggin Collision
Phone: 904-293-1189
Cell: 904-576-7844

From: Kurtz, Sheryl <SKURTZ@coj.net>
Sent: Wednesday, January 5, 2022 11:16 AM
To: mcochrano@cogginauto.com <mcochrano@cogginauto.com>
Cc: Jay Morelock <jmorelock@cogginauto.com>
Subject: SC-0293-21 Renewal Request

CAUTION: This email originated from outside of Asbury. Do not click links or open attachments unless you recognize the sender and know the content is safe.

RENEWAL OPTION NOTIFICATION

The above listed Bid is due for renewal on January 13, 2022. As stated in the bid, this contract may be extended for an additional one (1) year renewal option at the discretion of the City, based on vendor performance and adherence to price, terms and conditions of the bid.

The City of Jacksonville would like to offer the First (1st) option for the period of January 14, 2022 through January 13, 2023, with one remaining renewal option. If your company opts to use the renewal option, please submit a written agreement to exercise the renewal option. Please include bid number, agreement under to the same terms, conditions and pricing as original bid in the memo.

Kurtz, Sheryl

From: Carroll, James <Jim.Carroll@dentwizard.com>
Sent: Friday, January 7, 2022 8:57 AM
To: Kurtz, Sheryl; Grimsley, Eric J
Subject: Re: SC-0293-21 Renewal Request

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good morning Ma'am,

We agree to the terms for renewal.

Thank you

Highest regards,

Jim Carroll
Dent Wizard Int.
Area Manager
N/Florida S/Georgia
(618)531-2271

From: Kurtz, Sheryl <SKURTZ@coj.net>
Sent: Wednesday, January 5, 2022 11:15:18 AM
To: Grimsley, Eric J <eric.grimsley@dentwizard.com>
Cc: Carroll, James <Jim.Carroll@dentwizard.com>
Subject: FW: SC-0293-21 Renewal Request

WARNING: This email is from an **EXTERNAL** source. Please exercise caution when opening attachments or clicking links.

Please review the request for renewal below and respond to me as soon as possible.

Thank you,

Sheryl Kurtz
Fleet Management Division
Procurement Equipment Coordinator
skurtz@coj.net
(904)-255-7465

From: Kurtz, Sheryl
Sent: Monday, December 13, 2021 8:03 AM

Kurtz, Sheryl

From:	Julie Walker <djscollisioncenter@gmail.com>
Sent:	Sunday, December 19, 2021 2:37 PM
To:	Kurtz, Sheryl
Subject:	Re: SC-0293-21 Renewal Request
Attachments:	city bid.pdf

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

I found our copy, sorry about that. We would like to renew per these terms and conditions. Thank you so much!

Julie Walker
Djs Collision Center
904-238-9677

On Mon, Dec 13, 2021 at 7:56 AM Kurtz, Sheryl <SKURTZ@coj.net> wrote:

RENEWAL OPTION NOTIFICATION

The above listed Bid is due for renewal on January 13, 2022. As stated in the bid, this contract may be extended for an additional one (1) year renewal option at the discretion of the City, based on vendor performance and adherence to price, terms and conditions of the bid.

The City of Jacksonville would like to offer the First (1st) option for the period of January 14, 2022 through January 13, 2023, with one remaining renewal option. If your company opts to use the renewal option, please submit a written agreement to exercise the renewal option. Please include bid number, agreement under to the same terms, conditions and pricing as original bid in the memo.

If you opt not to use the renewal option, please submit a letter stating the action desired. To have adequate time to renew or re-bid this project, all documents must be submitted no less than **thirty days** prior to the deadline date stated above.

Please do not hesitate to contact me at (904) 255-7465, if you have any questions or need additional information regarding the renewal process. If you scroll down you will see your memo from the first renewal.

Thank you,

Kurtz, Sheryl

From: HARPER, WENDELL <wharper@lynchauto.com>
Sent: Monday, December 13, 2021 8:21 AM
To: Kurtz, Sheryl
Subject: RE: SC-0293-21 Renewal request

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Sheryl

North Florida Lincoln wishes to exercise the renewal option on BID #SC-0293-21

Thanks for your help in this matter

Wendell B. Harper
North Florida Lincoln
4620 Southside Blvd
Jacksonville, Fl 32216
904 642 4100 ext 3241

From: Kurtz, Sheryl <SKURTZ@coj.net>
Sent: Monday, December 13, 2021 8:00 AM
To: HARPER, WENDELL <wharper@lynchauto.com>
Subject: SC-0293-21 Renewal request

This email originated from outside the organization. DO NOT CLICK ON LINKS or OPEN ATTACHMENTS unless you know and trust the sender.

RENEWAL OPTION NOTIFICATION

The above listed Bid is due for renewal on January 13, 2022. As stated in the bid, this contract may be extended for an additional one (1) year renewal option at the discretion of the City, based on vendor performance and adherence to price, terms and conditions of the bid.

The City of Jacksonville would like to offer the First (1st) option for the period of January 14, 2022 through January 13, 2023, with one remaining renewal option. If your company opts to use the renewal option, please submit a written agreement to exercise the renewal option. Please include bid number, agreement under to the same terms, conditions and pricing as original bid in the memo.

If you opt not to use the renewal option, please submit a letter stating the action desired. To have adequate time to renew or re-bid this project, all documents must be submitted no less than **thirty days** prior to the deadline date stated above.

Please do not hesitate to contact me at (904) 255-7465, if you have any questions or need additional information regarding the renewal process. If you scroll down you will see your memo from the first renewal.

Thank you,

Kurtz, Sheryl

From: Universal Body Company <univbody@yahoo.com>
Sent: Friday, December 17, 2021 4:21 PM
To: Kurtz, Sheryl
Subject: RE: SC-0293-21 Renewal Request

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Universal Body Company, Inc. agrees to the City of Jacksonville, Fleet Management request to renew bid SC-0293-21. All terms, conditions and pricing shall remain the same as the original bid.

Thank you,
Donnie Allen
Universal Body Company, Inc.
1136 East 9th Street
Jacksonville, FL 32206
Phone: 904-355-3636
Fax: 904-355-4300

From: Kurtz, Sheryl [mailto:SKURTZ@coj.net]
Sent: Monday, December 13, 2021 8:03 AM
To: Universal Body Company, Inc.
Subject: SC-0293-21 Renewal Request

RENEWAL OPTION NOTIFICATION

The above listed Bid is due for renewal on January 13, 2022. As stated in the bid, this contract may be extended for an additional one (1) year renewal option at the discretion of the City, based on vendor performance and adherence to price, terms and conditions of the bid.

The City of Jacksonville would like to offer the First (1st) option for the period of January 14, 2022 through January 13, 2023, with one remaining renewal option. If your company opts to use the renewal option, please submit a written agreement to exercise the renewal option. Please include bid number, agreement under to the same terms, conditions and pricing as original bid in the memo.

If you opt not to use the renewal option, please submit a letter stating the action desired. To have adequate time to renew or re-bid this project, all documents must be submitted no less than **thirty days** prior to the deadline date stated above.

Please do not hesitate to contact me at (904) 255-7465, if you have any questions or need additional information regarding the renewal process. If you scroll down you will see your memo from the first renewal.

Thank you,

SUBJECT: COLLISION REPAIR, PAINT & DENT REMOVAL SERVICES

BID #: SC-0293-21

OPEN DATE: 12/16/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER (TOP FIVE (5) BIDDERS FOR GROUP 1 BASED ON TOTAL COST)

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (7) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with North Florida Lincoln for Group 1 by $75,000.00 and Dent Wizard for Group 3 by $30,000.00 for the period ending January 13, 2022. Total revised estimated expenditure amount is $650,000.00.

Group 1 - North Florida Lincoln – increase by $75,000.00, not to exceed $342,000.00
Coggin Collision - not to exceed $64,000.00
DJ Collision Center - not to exceed $64,000.00
Group 2 – Universal Body Company - not to exceed $50,000.00
Group 3 - Dent Wizard – increase by $30,000.00, not to exceed $130,000.00

Funding Source: 51101.114005.546010.000000.00000000.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 11/18/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 11-19-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
~~Chief Administrative Officer~~
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: November 2, 2021

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management

From: Erik Preacher, Fleet Financial Services Manager

Re: Request increase award SC-0293-21 Collision Repair, Paint & Dent Removal Services

Fleet Management is requesting approval to increase award with North Florida Lincoln for Group 1 in the amount of $75,000.00 and Dent Wizard for Group 3 in the amount of $30,000.00. These funds are needed to continue service for the remainder of the award. Total revised estimated expenditure is $650,000.00, for an expenditure amount not to exceed $650,000.00.

Group 1: North Florida Lincoln: not exceed $342,000.00
Coggin Collision: $64,000.00
DJ Collision Center - $64,000.00
Group 2: Universal Body - $50,000.00
Group 3: Dent Wizard – 130,000.00

Funding Source: 51101.114005.546010.000000.00000000.00000.0000000

SUBJECT: COLLISION REPAIR, PAINT & DENT REMOVAL SERVICES

BID # SC-0293-21

OPEN DATE: 12/16/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER (TOP FIVE (5) BIDDERS FOR GROUP 1 BASED ON TOTAL COST)

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (7) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Dent Wizard for Group 3 by $15,000.00. Total revised estimated expenditure amount is $545,000.00

Group 3 - Dent Wizard – increase by $15,000.00, not to exceed $100,000.00

Group 1
North Florida Lincoln – not to exceed $267,000.00
Coggin Collision - not to exceed $64,000.00
DJ Collision Center - not to exceed $64,000.00
Group 2 – Universal Body Company - not to exceed $50,000.00

Funding Source: 51101 114005 546010.000000 00000000.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING ____ MEMBERS DISAPPROVING ____ DATE ____

OTHER: ____

ACTION OF AWARDING AUTHORITY

DATE 9-3-21

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: COLLISION REPAIR, PAINT & DENT REMOVAL SERVICES

BID #. SC-0293-21

OPEN DATE: 12/16/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD. BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER (TOP FIVE (5) BIDDERS FOR GROUP 1 BASED ON TOTAL COST)

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (7) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with North Florida Lincoln for Group 1 by $75,000.00. Total not to exceed expenditure amount of $530,000.00

Group 1
North Florida Lincoln – Increase by $75,000.00, not exceed $267,000.00
Coggin Collision - $64,000 00
DJ Collision Center - $64,000.00
Group 2 – Universal Body Company - $50,000 00
Group 3 – Dent Wizard - $85,000.00

Funding Source. 51101 114005.546010 000000 00000000 00000 0000000

Attachments Recommendation Memo and Previous Awards

ANALYST Annelle Burley

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 5/6/2021

OTHER

ACTION OF AWARDING AUTHORITY

DATE 5/6/21

APPROVED ✓

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: COLLISION REPAIR, PAINT & DENT REMOVAL SERVICES

BID # SC-0293-21

OPEN DATE: 12/16/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD BY GROUP TO THE LOWEST RESPONSIVE RESPONSIBLE BIDDER (TOP FIVE (5) BIDDERS FOR GROUP 1 BASED ON TOTAL COST)

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (7) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to rescind the award to two (2) contractors for Group 1 Caliber Collision due to inadequate staff to perform the services, and M & E Collision Center Inc for failure to provide the required I-CAR Certification Recommend approval to increase the award with North Florida Lincoln for Group 1 by $128 000 00 Total not to exceed expenditure amount of $455,000 00 will remain the same

Group 1
North Florida Lincoln – increase by $128,000.00, not exceed $192,000.00
Coggin Collision - $64,000 00
DJ Collision Center - $64,000 00
Group 2 – Universal Body Company - $50,000 00
Group 3 – Dent Wizard - $85 000 00

Attachments Recommendation Memo Rescission Notices and Previous Award

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tonga, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 4/8/2021

OTHER

ACTION OF AWARDING AUTHORITY

APPROVED ✓ DISAPPROVED

DATE 4/8/21

OTHER

SIGNATURE OF AUTHENTICATION

~~Executive Order No 2019-02~~

SUBJECT: COLLISION REPAIR, PAINT & DENT REMOVAL SERVICES

BID #: SC-0293-21

OPEN DATE: 12/16/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER (TOP FIVE (5) BIDDERS FOR GROUP 1 BASED ON TOTAL COST)

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (7) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidders as outlined in the attached memo by Group. Period of service is for one (1) year from date of award with two (2) one (1) year renewal options. Total expenditure amount not to exceed $455,000.00.

Funding for this award to be executed by the following accounts and encumbered by purchase order:
51101.114005.546010.000000.00000000.00000.0000000 - $405,000.00;
51101.114005.546020.000000.00000000.00000.0000000 - $50,000.00

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/14/2021

Teresa R. Eilhen

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/14/21

NK

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For [illegible] Curry
Under [illegible]
Executive Order No. 2019-02