SUBJECT: School-Based Afterschool and Summer Programming

BID #: ESC-0374-21 **OPEN DATE:** 5/19/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 17 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award by $73,160.00 for School-Based Afterschool and Summer Programming as outlined in Exhibit 1. This increase is for additional students served for $61,500.00 and for security at specific site location for $11,660.00. Total revised not-to-exceed expenditure is $498,160.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Revised Exhibit 1, Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
OLIVE WALLACE-COHEN DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Executive Officer
Kids Hope Alliance (KHA)

Saralyn Grass

CC: Kenneth Darity, Chief Administrative Officer

SUBJECT: Request to amend BID ESC-0374-21, School-Based Afterschool and Summer Programming -- $73,160.00

DATE: February 01, 2024

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1. Request to amend the Award for BID # ESC-0374-21, School-Based Afterschool and Summer Programming, to increase the total award amount by $61,500.00 for additional students served and $11,660.00 for security at specific site locations per the attached Exhibit 1 highlighted in yellow. The increase to the total expenditure amount is $73,160.00. The revised total expenditure not to exceed shall be $498,160.00.

Upon approval of this request contract amendments will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

ID	Account Name	Fund	Center	Account	Project	Activity	Interfund	Future
56	ESP - Out-of-School Time	10901	181001	582001	000000	00000455	00000	0000000

Total Funding **$73,160.00**

Attachment(s): Exhibit 1, Funding Recommendations
Previous Award Dated 9/7/2023
KHA Board Action Item and Meeting Notes Dated 12/4/23

For additional information, please contact Kenneth Darity at (904) 255-4422 or KDarity@coj.net.

Cc: Olive Wallace Cohen, Buyer
Jessica Pitts, Director Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing

BOARD ACTION ITEM:	**EXPANSION OFAFTERSCHOOL AND SUMMER LITERACY CONTRACTS**
BOARD ACTION NUMBER:	**23-016**
CATEGORY:	**OUT OF SCHOOL TIME**
☐ **GOVERNANCE MEETING:**	**NOVEMBER 27, 2023**
☐ **FINANCE MEETING:**	**NOVEMBER 27, 2023**
☐ **BOARD MEETING:**	**DECEMBER 4, 2023**

TO: **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

FROM: **DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:

The Board is asked to:

1) Approve increased contracts for additional after school slots, summer slots and enhanced security measures in accordance with Florida State law. The increased amount totals $1,900,000. The full list is attached. The contract date is December 15, 2023 through May 31, 2024 for year 1 and for subsequent years with up to three (3) annual renewal options. Each subsequent year's option will be based on an evaluation of the effectiveness of the prior year.

2) If awarded, authorize the CEO of Kids Hope Alliance to execute a grant contract with the funder and all other documents necessary to comply with grant requirements, including any sub-contracts identified in the grant proposal.

NARRATIVE:

The purpose of this grant funding is to increase funded seats at various locations due to waiting lists. Enhanced security is required in school sites that have over 100 students per day.

FISCAL IMPACT:

$1,900,000 over a 12-month period and up to a 10% increase in subsequent years. KHA may reduce the contract depending upon reduced need or unspent funds.

OPTIONS:

☐ Vote to approve action items.

☐ Decline to approve action items.

☐ Vote to approve action items with amendments. If checked, the following amendment to the item is approved:

_____

Kids Hope Alliance - December Board Meeting Minutes

December 4, 2023

1. Special Performance

Maria McNair, Lutheran Services of Florida

Marsha Oliver called the meeting to order at 12:30 p.m. She began by welcoming everyone to the Board meeting and introduced the children from the Don Brewer Center who regaled the audience with a series of Christmas carols.

2. Introductions and Instructions

Marsha Oliver, Board Chair

Ms. Oliver then provided a recap of recent events which KHA participated in along with Read USA, PAL/JSO and the I'm a Star Foundation. Read USA conducted tutor training as well as mock interviews with returning tutors to help them with their career readiness skills. The second event was held at Cascades Apartments, which is directly behind the Dollar General where the tragic shooting took place earlier this year. The event provided a food giveaway for families in the area as well as activities for children and families to connect and receive assistance. The Let's Move Jacksonville event hosted by the I'm a Star Foundation celebrated its 11th year of the Healthy Food and Fitness Festival which included kickball, line dancing and yoga just to name a few. The event was held at Klutho Park and had hundreds of children in attendance, from partner agencies, including CIS and others.

Members Present - Marsha Oliver - Board Chair, Kevin Gay - Board Vice Chair, Cynthia Nixon - Finance Chair, Connie Hodges - Governance Chair, Carson Tranquille - Finance Vice Chair, Meredith Chartrand-Frisch - Governance Vice Chair and Lawrence Dennis.

Members Absent - None

3. Employee Service Recognition

Marsha Oliver, Board Chair

Ms. Oliver recognized Dae Lynn Kennedy and Sherrill Smith-Hensley for their long-term, dedicated service to the City of Jacksonville by sharing a congratulatory letter from Mayor Donna Deegan and presenting them with a Service pin. These employees' combined service totals 45 years.

4. Public Comments

Ms. Oliver explained that public comments would be taken at the beginning of the meeting for all items that will be voted on at the meeting. These comments should only be in reference to those action items below. A separate public comment time will be open at the end of the meeting for any general comments to be made by the public.

8. Consent Agenda

Dr. Saralyn Grass, Chief Executive Officer

Dr. Grass provided an overview of the Board Action items and explained that with the exception of the Pediatric Mental Health Support action item, these initiatives would make up the Consent Agenda. It was determined that additional discussion was needed on the Pediatric Mental Health Support action item which would be discussed and voted on separately.

a. UNF Intensive Summer Literacy ($850,000)

The purpose of this grant funding is to provide a more intensive summer program, in up to 20 KHA sites, which includes high-quality coaching, extensive literacy support and dynamic family engagement components. UNF/FIE has developed a curriculum that was used in prior years and data analysis showed improvement in summer learning loss.

b. CAP Youth Artist Program ($100,000)

The Cathedral Arts Project's (CAP field trip initiative is a key component of a broader collective impact effort aimed at enhancing literacy and arts education in our community. This initiative will allow our students to attend field trips at the Florida Theater and other arts venues this summer and provide teachers with professional development opportunities.

c. Ferst Readers Early Literacy ($100,000)

The purpose of this increased funding is to provide one book per month to children from birth to 4 years old who are enrolled in head start or a school readiness program. A book will also be provided to the center's library on behalf of each child. This initiative has already yielded positive results by involving families and teachers in the reading process.

d. Afterschool and Summer Literacy Expansion ($1,900,000)

The purpose of this grant funding is to increase funded seats at various locations due to waiting lists. This expansion enables providers to serve additional afterschool students (700 and ensures that enhanced security is provided to school sites that have over 100 students.

e. Workforce Development Education and Training Services ($250,000)

This item originated from the JUMP legislation and allows KHA to use funding to release an RFP for workforce development and training services to youth, young adults and prime age adults.

After Dr. Grass' summary of the items on the Consent Agenda, Ms. Oliver asked for a motion to approve the agenda.

Motion - Kevin Gay
Second - Connie Hodges
Approved 7-0

Mr. Darity provided an update on programming and began by sharing that 9,828 students were served in October. The number of contracts being compiled is 215 and the Quality team completed 90 site visits to date for this contract year. The Quality team also completed 20 safe environment checks to ensure that facilities for new providers are safe for students.

He went on to share that KHA 101 is a monthly meeting which takes place with potential providers. During this meeting, KHA staff shares information about department processes, answers provider questions and allows time for providers to network and learn from each other.

Mr. Darity also explained that future program updates will include the status of contracts, the percentage of funds being used and the status of reimbursements. This data will also potentially reveal providers who may require technical assistance to submit upcoming reimbursements.

11. CEO Report

Dr. Saralyn Grass, Chief Executive Officer

Dr. Grass reported that JUMP legislation, in the amount of $335,000, was passed by City Council's Neighborhoods Committee earlier that day. The $5.8 million dollar funding from the Mayor's Office also passed. She also explained that KHA is a part of the Florida Alliance of Children's Councils and Trusts and several KHA leaders would be attending the annual FACCT conference on December 13-15 in Orlando.

Dr. Grass acknowledged the presence of our two liaisons beginning with JSO Chief Morris Halyard who provided an overview of the Newtown community event which provided fun and food to over 400 households.

On behalf of school Principals, Dr. Anna Dewese, DCPS, thanked the Board for their partnership and the additional dollars which will be used to expand afterschool seats.

Finally, Dr. Grass shared that KHA will be partnering with the First Baptist Church of Oakland to provide backpacks, toys and school supplies to students in the 32206 zip code on Christmas Eve.

12. Public Comments

Dr. Vicki Waytowich shared that there was a Candy Cane Lane event recently held at Emmett Reed which included several KHA providers. In addition, the Partnership for Child Health is working with Pastor Harris, from Mt. Olive Baptist Church, and St. Joseph's Missionary Church to provide space for members of the community to perform their work.

13. Board Discussion

Ms. Oliver reminded everyone that Deborah Sibley would be sending out potential dates for upcoming Board meetings.

14. Adjourn

The meeting was adjourned by Marsha Oliver at 1:45 pm.

Exhibit 1
Funding Recommendation ESC 0374-21

Organization	Site Name	Street	City	Zip	SY Start Time	SY End Time	# of Students School-Year	# of Days School-Year	School-Year Rate	School Year Funding Request	Security	Total SY Funding
Boys and Girls Club of NE FL	Charger Academy Middle School	7050 Melvin Rd	Jacksonville, FL	32210	4:15pm	7:00pm	60	170	$ 12.50	$ 127,500.00		
							20	123	$ 12.50	$ 30,750.00		$ 158,250.00
Communities in Schools	Southside Estates	9775 Ivey Rd	Jacksonville, FL	32246	4:15pm	7:00pm	80	170	$ 12.50	$ 170,000.00	$ 11,660.00	$ 181,660.00
Wayman Community Dev. Corp	Spring Park Elementary	2250 Spring Park Rd.	Jacksonville, FL	32207	3:00pm	6:00 PM	60	170	$ 12.50	$ 127,500.00		
							20	123	$ 12.50	$ 30,750.00		$ 158,250.00
												$ 498,160.00

SUBJECT: School-Based Afterschool and Summer Programming

BID #: ESC-0374-21 **OPEN DATE:** 5/19/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 17 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 1, 2023 through date of contract execution.

Recommend approval to utilize the second and final renewal option with Boys & Girls Clubs of Northeast Florida, Inc., Communities in Schools of Jacksonville, and Wayman Community Development Corporation for School-Based Afterschool and Summer Programming for the Kids Hope Alliance as outlined in Exhibit 1. The period of service is from date of executed contract through May 31, 2024. Total revised award expenditure amount is $425,000.00, for a total expenditure not to exceed $1,408,418.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Exhibit 1, Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
OLIVE WALLACE-COHEN for DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/7/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/7/2023

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

SUBJECT: School-Based Afterschool and Summer Programming

BID #: ESC-0374-21 **OPEN DATE:** 5/19/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 17 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 1, 2022 through date of executed contract. Recommend approval to utilize the first of two (2) renewal options with Boys & Girls Clubs of Northeast Florida, Inc., Communities in Schools of Jacksonville, Inc. and Wayman Community Development Corporation. Period of service is from date of executed contract through July 31, 2023 with one (1) one (1) year renewal option remaining. Total revised expenditure amount is $494,578.00, for a total expenditure not to exceed $983,418.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
COREY SIDLO GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/1/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/1/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: School-Based Afterschool and Summer Programming

BID #: ESC-0374-21 **OPEN DATE:** 5/19/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 17 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend and increase award (Contract #71200-21, AMD #2) by $38,148.00 to Boys & Girls Clubs of Northeast Florida, Inc., for increase in seats from 60 to 80 (additional 20 seats) at the Ruth Upson Elementary School as outlined in Exhibit 1. This will allow Kids Hope Alliance (KHA) to pay for services at this location for the first renewal period. Total revised award expenditure amount is $340,771.20, for a total expenditure not to exceed $1,021,566.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Exhibit 1, Previous Award

ANALYST: O Wallace-Cohen **RESPECTFULLY SUBMITTED**
OLIVE WALLACE-COHEN

DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/24/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/29/23

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02