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SUBJECT: PARKS TREE PLANTING & MISCELLANEOUS LANDSCAPING – 1-YEAR MAINTENANCE/WARRANTY

BID #: CP-0459-22 **OPEN DATE: 2022-11-09**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION – PERIOD OF SERVICE WILL BE ONE YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 48 **NUMBER RECEIVED:** 4 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify period of service from January 26, 2024 through date of executed contract.

Recommend approval to utilize the first (1) of two (2) renewal options with Greenway Lawn & Landscape. Period of service will be from the date of executed contract through January 25, 2025 with one (1) year renewal option remaining. The total award expenditure not to exceed amount of $10,000,000.00 will remain unchanged.

Funding Source: 32111.167101.565051.000962.00000000.00000.0000000, to be executed by formal contract amendment no. 1 (POA-70238-23) through the Office of General Counsel and process by purchase order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award

ANALYST: RENATA BARNETT **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Daryl Joseph, Director, Parks, Recreation and Community Services Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Donna Deegan, Mayor

A NEW DAY.

Parks, Recreation & Community Services Department
214 N. Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

January 26, 2024

MEMORANDUM

TO: Dustin Freeman, Chief
Procurement Division

FROM: Jill Enz, Chief
Natural and Marine Resources

RE: **1st Renewal CP-0459-22 Parks Tree Planting & Miscellaneous Landscaping- Greenway Lawn & Landscape – City Contract # 70238-23**

The Parks, Recreation and Community Services Department respectfully request approval to utilize the first (1) of two (2) renewal options with Greenway Lawn & Landscape. to continue providing necessary tree planting and miscellaneous landscaping service for Parks, Recreation and Community Services Department from January 26, 2024, through January 25, 2025.

The total award expenditure will remain unchanged.

The funding source will be as follows:

32111-167101-565051-000962-00000000-00000-0000000

The funds will be encumbered by individual purchase orders under the POA-70238-23.

Your assistance in concurring with this recommendation for the respective award would be appreciated.
If you have any questions or if further information is required, please contact Amy Honey at 255-7909.

JE/ah

GreenWay
Greenway Lawn & Landscape
4930 Spring Park Road
Jacksonville, FL 32207

January 19, 2024

The Honorable Donna Deegan, Mayor
Office of the Mayor
117 West Duval Street, Suite 400
Jacksonville, Florida 32202

With copy to:

Mr. Daryl T. Joseph, Director
Office of the Director
Department of Parks, Recreation and Community Services
214 North Hogan Street, Suite 400
Jacksonville, Florida 32202

Dear Mayor Deegan and Mr. Joseph:

This letter confirms that Greenway Lawn & Landscape requests extending its existing contract under the same terms and conditions with the City of Jacksonville for CP-0459-22 Parks Tree Planting and Miscellaneous Landscaping for an additional year.

We look forward to our continued service to the citizens of Jacksonville.

Signature of Authorized Representative
JD Nixon – Branch Manager
Greenway Lawn & Landscape

SUBJECT: PARKS TREE PLANTING & MISCELLANEOUS LANDSCAPING – 1-YEAR MAINTENANCE/WARRANTY

BID #: CP-0459-22 **OPEN DATE: 2022-11-09**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION – PERIOD OF SERVICE WILL BE ONE YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 48 **NUMBER RECEIVED:** 4 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject the bid of Duval Landscape Maintenance LLC due to not bidding for ALL lump sum bid numbers as stated in solicitation document listed in Section 2.9.1 in order to be considered for any award.

Recommend approval of award to the lowest responsive, responsible bidder GREENWAY LAWN & LANDSCAPE for the PARKS TREE PLANTING & MISCELLANEOUS LANDSCAPING – 1-YEAR MAINTENANCE/WARRANTY. Period of service will be one (1) year from the date of award with two (2) one (1) year renewal options. The total award expenditure not to exceed $10,000,000.00.

Funding Source: 32111.167101.565051.000962.00000000.00000.0000000, to be executed by formal contract through the Office of General Counsel and process by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation, Terms and Conditions, Specifications

ANALYST: RUBEN OLA **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Daryl Joseph, Director, Parks, Recreation and Community Services Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/26/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/26/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02