5

SUBJECT: PRE-CONSTRUCTION SERVICES FOR IMPROVEMENTS TO JACKSONVILLE SPORTS AND ENTERTAINMENT COMPLEX

BID #: ESC-0004-24 **OPEN DATE: 2024-01-10**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: EVALUATION – TWO (2) YEARS FROM THE DATE OF CONTRACT EXECUTION WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 31 **NUMBER RECEIVED:** 4 **OTHER:**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the Gilbane Building Company as the highest scoring responsive, responsible bidder for Pre-Construction Services for Improvements to Jacksonville Sports and Entertainment Complex. Period of service will be two (2) years from date of executed contract with two (2) one (1)-year renewal options.

Below are the bidders with the following scoring points ranking:

1. Gilbane Building Company 107.25
2. McCall Construction Management 97.75
3. CES Consultants 95.00

Attachments: Recommendation Memo, Scoring Matrix, Terms and Conditions, Description of Services

ANALYST: BENJAMIN KEMP **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Nina Sickler, P.E. Director of Public Works

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

DocuSign Envelope ID: C32564EC-D2EB-4951-A78D-6924260707F8

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
214 N. Hogan St., 10th floor
Jacksonville, FL 32202
(904) 255-8786
www.jacksonville.gov

A NEW DAY.

February 5, 2024

TO: Dustin Freeman
Chief of Procurement

THRU: Nina Sickler, P.E.
Director of Public Works
DocuSigned by: Nina Sickler 1EFA223D5D23487

FROM: Steven D. Long, Jr., P.E.
Director of Operations
DocuSigned by: Steven D. Long Jr. FA79658741F24BC...

Thomas G. McKnight
Capital Improvement Construction Manager
DocuSigned by: Thomas G. McKnight 1DF284DF23BE4D2...

Jonathan Page, P.E.
Professional Engineer
DocuSigned by: Jonathan Page DC6C44613BE2478...

SUBJECT: Recommendation to Award BID: ESC-0004-24
Gilbane Building Company
Pre-Construction Services for Improvements to Jacksonville Sports and Entertainment Complex

---

The subcommittee received Four (4) proposals for evaluation for the subject project and found them to be responsive, interested, qualified and available to provide the services required by the RFQ.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFQ and with the federal procedures and formula. (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

3. CES Consultants, Inc.
1. Gilbane Building Company
2. McCall Construction Management

We recommend that the above list be forwarded to the Mayor for final selection.

SDL/lw

Attachments

cc: David D. Hahn, P.E. Engineering and Construction Management

Pre-Construction Services for Improvements to Jacksonville Sports and Entertainment Complex								
ESC-0004-24								
Total Points	30 Points	30 Points	30 Points	10 Points	10 Points	30 Points	OVERALL	Rank
Sub-Committee Members	Competence (experience and ability to meet minimum reqs.)	Past Performance	Project Work Plan/ Ability to perform	Current Workload/ Availability	JSEB Participation	Interviews (If Required)	Total Points (110 max)	1 or 4
Legends Project Development								
Tom McKnight	25.50	25.00	24.00	9.50	9.50		93.50	4
Jonathan Page	15.00	20.00	20.00	8.00	9.00		72.00	
Average	**20.25**	**22.50**	**22.00**	**8.75**	**9.25**	**#DIV/0!**	**82.75**	
McCall Construction Management								
Tom McKnight	27.00	27.00	29.00	10.00	9.50		102.50	2
Jonathan Page	25.00	25.00	25.00	9.00	9.00		93.00	
Average	**26.00**	**26.00**	**27.00**	**9.50**	**9.25**	**#DIV/0!**	**97.75**	
CES Consultants, Inc.								
Tom McKnight	29.00	28.00	30.00	9.50	9.50		106.00	3
Jonathan Page	20.00	25.00	20.00	10.00	9.00		84.00	
Average	**24.50**	**26.50**	**25.00**	**9.75**	**9.25**	**#DIV/0!**	**95.00**	
Gilbane Building Company								
Tom McKnight	29.50	28.50	30.00	9.50	10.00		107.50	1
Jonathan Page	30.00	30.00	30.00	7.00	10.00		107.00	
Average	**29.75**	**29.25**	**30.00**	**8.25**	**10.00**	**#DIV/0!**	**107.25**	

DocuSign Envelope ID: A2FE770B-D56F-4078-ABEB-7D3CD46D3771

REQUEST FOR PROPOSAL

PRE-CONSTRUCTION SERVICES FOR IMPROVEMENTS TO JACKSONVILLE SPORTS AND ENTERTAINMENT COMPLEX

For

City of Jacksonville, Florida

SECTION 1
Specific Information Regarding this RFP

1.1 Introduction

The City of Jacksonville ("**Buyer**") intends to hire one or more firms (**Bidders**) to provide the services described in Section 1.2 of this Request for Proposal ("**RFP**"). Persons interested in submitting a response to this RFP (a "**Response**") should carefully review this RFP for instructions on how to respond and for the applicable contractual terms. This RFP is divided into the following sections:

Section 1	Specific Information Regarding This RFP
Section 2	General Instructions
Section 3	General Terms and Conditions of Agreement
Section 4	Description of Services and Deliverables
Section 5	Program Requirements
Section 6	General Terms and Conditions
Section 7	Instructions for responding to the RFP
Attachment A	Response Format
Attachment B	Evaluation Criteria
Attachment C	Equal Business Opportunity Program (Encouragement Plan)
Attachment D	Service Contract
Attachment E	Disqualified/Probationary Suppliers List
Attachment F	Indemnification
Attachment G	Insurance Requirements
Attachment H	Protest Procedures
Form 1	Price Sheet
Form 2	Conflict of Interest Certificate
Form 3	Project References
Form 4	No Bid Form

In the event of conflicting provisions, the following sections of this RFP will have priority in the order listed: Section 1, Section 4, Section 2, Section 3, the Attachments, and the Forms.

1.2 Scope of Services.

The services sought under this RFP are generally described as follows: Preconstruction services related to potential future improvements at the City of Jacksonville (City) Sports & Entertainment Complex, more specifically described in Section 4. The City of Jacksonville (COJ) is currently accepting bids to obtain information about your firm and its ability to provide these services and to obtain pricing commitments as listed in the RFP, see Section 4.

1.3 Term of Agreement.

The term of the agreement will be two (2) years from the date of contract execution, with two (2) one (1) year renewal options.

1.4 Minimum Vendor Requirements

Contractors must satisfy the following minimum requirements in order to have their Responses evaluated. By submitting a Response, Contractor warrants and represents that it satisfies these requirements. Failure to meet these requirements will result in the Response not being evaluated and being rejected as non-responsive:

a) The Contractor shall provide all business licenses required by local, state, and federal law, as applicable.
b) The Contractor, or subcontractors, have participated in a minimum of three (3) major sports and/or entertainment arena projects, in the last 10 years.
c) The Contractor, or subcontractors, have participated in a minimum of three (3) construction projects over $400 million.
d) The Contractor, or subcontractors, shall have extensive experience preparing competitive construction bids over $50 million.
e) The Contractor, and/or subcontractors, shall have extensive experience preparing construction schedules and phasing plans.
f) The Contractor, and/or subcontractors, shall include a Licensed General Contractor, Professional Engineer (Civil or Mechanical), and Registered Architect or Professional Structural Engineer.
g) The Contractor, and/or subcontractors, shall have extensive experience in building maintenance and life cycle analysis.

1.5 Equal Business Opportunity Program.

It is an official policy of the City of Jacksonville to encourage the maximum participation of Jacksonville Small and Emerging Businesses (JSEBs) in its contract awards based upon availability. To participate as a JSEB on Buyer projects, a company must be certified as a JSEB with the City's Equal Business Opportunity Office.

This RFP and the resulting Contract are subject to requirements of the Equal Business Opportunity Program Participation Percentage Plan, which is fully described on Attachment C to this RFP.

Contractors may contact Buyer's Equal Business Opportunity Office at 904-255-8840 or find the JSEB directory on Buyer's website. Please contact the Contact Person identified in Section 1.12 if you are uncertain of Buyer's website address or if you experience problems accessing it.

1.6 Documents Available for Inspection.

N/A

1.7 Federal Funds.

Federal funds will not be used as part of this solicitation.

1.8 Pre-Proposal Meeting.

N/A

1.9 Response Due Date.

The deadline for submitting responses to this RFP is **Wednesday, December 20, 2023, 2:00pm**. Please see Sections 2.3 and 2.4 for more details.

1.10 Response Delivery Location.

Responses must be delivered to the following location:

City of Jacksonville
Procurement Division
Attention: Bid Room
214 N. Hogan Street, Room 105
Jacksonville, Florida 32202

1.11 Response Opening.
Responses received shall be publicly announced and recorded at 2:00 PM on the Response Due Date in meeting room #110, 1st Floor, Ed Ball Bldg, 214 N. Hogan Street.

1.12 Contact Person.
If any questions arise during the request for proposal period of this Project, contact Benjamin Kemp, Purchasing Analyst Procurement Division, at bkemp@coj.net.

Please refer to Section 2.9 for further information on who may and may not be contacted regarding this RFP.

1.13 Questions and Requests for Amendments.
Any questions, requests for information or requests for amendments to this RFP must be submitted in accordance with Section 2.2 of this RFP.

1.14 Special Instructions:
The following special instructions shall apply to this RFP and shall supersede any conflicting provisions in Section 2 (General Instructions):
The City of Jacksonville will award to the Bidder receiving the highest score based on the selection criteria provided herein and subsequent formal interviews, if applicable.

1.15 Special Contract Terms: The following special contract terms shall apply to this RFP and shall supersede any conflicting provisions in Section 3 (General Terms and Conditions of Agreement):

A. Performance Standards: N/A

B. Proposal Bond: N/A

C. Performance Bond: N/A

D. Other Provisions: N/A

1.16 Submission of questions deadline on Friday, December 8, 2023, 11:00 am.

Section 4
Description of Services and Deliverables

I. BACKGROUND AND CONTEXT:

The City of Jacksonville is evaluating potential improvements to the Jacksonville Sports & Entertainment Complex, including the football stadium and surrounding areas. The City is seeking a contractor for the services to assist in preconstruction and planning of those potential future improvements.

II. SCOPE OF SERVICES:

The City of Jacksonville is seeking a qualified firm to assist with all areas of preconstruction including;

1. Provide expert review of proposed construction cost estimates, and assist in preparation of budgets.
2. Provide detailed analysis of existing buildings and infrastructure to determine remaining service life.
3. Conduct constructability review of potential improvements.
4. Conduct life cycle analysis and long-term maintenance estimates.
5. Evaluate proposed construction phasing and schedules.
6. Provide value engineering services.
7. Assist in long lead permitting coordination.
8. Other pre-construction services not specifically stated above;

III. PROJECT WORK PLAN/OTHER REQUIREMENTS:

1. Proposals must include a work plan that includes all items requested in the scope of work.
2. Must reference team/staff who will be working on the project and their qualifications.

(End of Section 4 – Remainder of page intentionally left blank)

Attachment B
Evaluation Criteria

Evaluation shall determine qualifications, interest, and availability by reviewing all written responses received that express an interest in performing these services, and when deemed necessary, by conducting formal interviews of selected respondents that are determined to be best qualified based upon the evaluation of written responses. The determinations shall be based upon the following criteria, and respondents are requested to provide, as a minimum, the information listed under each criterion. Failure to provide adequate information on any criterion will result in lower scores and could result in rejection of the proposal as non-responsive. The response to each of the criterion will be evaluated relative to the other responses received and awarded a score of 1 through 10 points. Respondents are encouraged to arrange their responses in a format that will offer ready review and evaluation of each criterion. Please note that **110 points** is the maximum total.

Evaluation Criteria	Max. Points
COMPETENCE Experience and ability to meet minimum requirements.	30
PAST PERFORMANCE 1. Proposals must include a minimum of one prior project where all elements of this RFP have been successfully demonstrated. 2. Reference information must be provided with RFP submission.	30
PROJECT WORK PLAN / ABILITY TO PERFORM SCOPE 1. Proposals must include a work plan that includes all items requested in the scope of work. 2. Must reference team member who will be working on the project and their individual qualifications.	30
CURRENT WORKLOAD / AVAILABILITY Proposal must include the availability and/or current workload of all team members who will be working on the project.	10
JSEB PARTICIPATION Proposal must state your intended minimum JSEB participation percentage for this contract.	10
TOTAL POINTS	110

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Executive Officer
Kids Hope Alliance (KHA)

Saralyn Grass

CC: Kenneth Darity, Chief Administrative Officer

SUBJECT: Request to amend BID ESC-0374-21, School-Based Afterschool and Summer Programming -- $73,160.00

DATE: February 01, 2024

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1. Request to amend the Award for BID # ESC-0374-21, School-Based Afterschool and Summer Programming, to increase the total award amount by $61,500.00 for additional students served and $11,660.00 for security at specific site locations per the attached Exhibit 1 highlighted in yellow. The increase to the total expenditure amount is $73,160.00. The revised total expenditure not to exceed shall be $498,160.00.

Upon approval of this request contract amendments will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

ID	Account Name	Fund	Center	Account	Project	Activity	Interfund	Future
56	ESP - Out-of-School Time	10901	181001	582001	000000	00000455	00000	0000000

Total Funding **$73,160.00**

Attachment(s): Exhibit 1, Funding Recommendations
Previous Award Dated 9/7/2023
KHA Board Action Item and Meeting Notes Dated 12/4/23

For additional information, please contact Kenneth Darity at (904) 255-4422 or KDarity@coj.net.

Cc: Olive Wallace Cohen, Buyer
Jessica Pitts, Director Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing