SINGLE SOURCE AWARD **BID # SS-12097-22**

Subject: Avigilon Cameras for the Real Time Crime Center

Department: Jacksonville Sheriff's Office

Description of Purchase: Recommend approval of a single source award to Motorola Solutions, Inc., for additional Avigilon Cameras for the Real Time Crime Center (RTCC). This includes project management, engineering, hardware, installation, integration, and maintenance services for years 3-5 for ten (10) each Avigilon Cameras for CommandCentral Aware. Total not-to-exceed expenditure is $255,761.00 with initial expenditure amount of $215,700.00 to be appropriated from the following funding sources and processed by Purchase Order.

11406.111024.582001.003229.00000000.00000.0000000 - $207,100.00
00111.522101.549040.000000.00000000.00000.0000000 - $ 8,600.00

Single Source Award To: Motorola Solutions, Inc.

Price Justification: See attachment

Total Award: $255,761.00 **Requisition #:** PSSS-503668-22

Attachments: Single Source Memo/Form, Vendor Letter and Quote

Certification as to Single Source: Bill Clement, Chief of Budget

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Olive Wallace-Cohen

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SS-12047-22

Jacksonville Sheriff's Office

MIKE WILLIAMS, SHERIFF

Serve • Protect • Community

To: Gregory Pease
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget

From: Mike Brunq MB
Director of Investigations & Homeland Security

Subject: Request for Single Source Award with Motorola Solutions, Inc., for Avigilon Cameras

Date: January 11, 2022

We are requesting approval for a single source award with Motorola Solutions, Inc., for additional Avigilon Cameras for the Real Time Crime Center (RTCC). This project includes project management, engineering, hardware, installation, integration, and maintenance service for years 3-5 for 10 Avigilon Cameras for CommandCentral Aware. The total not to exceed expenditure amount is $ 255,761.00. The initial expenditure amount of $215,700.00 will be split between account code 11406.111024.582001.003229.00000000 in the amount of $207,100.00 and 00111.52211.549040.000000.00000000 in the amount of $8,600.00. We are requesting that a POA be sat up for this request.

Attached are the single source request, single source memo, letter from Motorola Solutions, Inc., and the SOW from Motorola.

Please let me know if you need any additional information.

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a Supplier subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

10 Avigilon cameras to include project management, engineering, hardware, installation and integration and maintenance service for years 3-5.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

The 10 Avigilon cameras will be added to the current Real Time Crime Camera System to enhance the current system in Zone 5. The camera's are compatible with the current systems that are part of the Motorola Solutions CommandCentral Aware Platform that includes Unified real-time intelligence and the integration of video cameras in one unified map. It also includes the integration of other system. The additional cameras are part of the expansion of the system.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

The integration of the system can only be provided by Motorola Solutions. We have a current contract with them for the Real Time Crime Center as part of the Motorola Solutions CommandCentral Aware Platform.

November 19, 2021

Chief Shawn Coarsey
Jacksonville Sheriff's Office
501 E. Bay Street
Jacksonville, FL 32203
Subject: APX Next and Enablement

Dear Chief Coarsey

Motorola Solutions, Inc. ("Motorola Solutions") is pleased to have the opportunity to provide the Jacksonville Sheriff's Office with quality communications equipment and services. The Motorola Solutions project team has taken great care to propose a solution that will meet your needs and provide unsurpassed value.

To best meet the functional and operational specifications, Motorola Solutions is proposal 10 additional Avigilon cameras to enhance the current infrastructure. These cameras will be integrated into your existing Real Time Crime Center (RTCC), providing greater coverage and situational awareness for citizen safety.

This proposal shall remain valid for a period of 90 days from the date of this cover letter. Motorola Solutions would be pleased to address any concerns you may have regarding the proposal. Any questions can be directed to your Motorola Account Executive, Marie Ventura at 386-268-0314 or Tom Hartley at 904-434-0989.

We thank you for the opportunity to furnish the Jacksonville Sheriff's Office with "best in class" solutions. Our goal is to provide you with the best products and services available in the communications industry and we look forward to being of continued service to you now and in the years to come.

Respectfully,

Marie

Marie Ventura
Senior Account Manager

MOTOROLA SOLUTIONS

CITY OF JACKSONVILLE

COMMANDCENTRAL SOLUTION STATEMENT OF WORK NOVEMBER 19, 2021

AVIGILON CAMERAS

The design, technical, pricing, and other information ("Information") furnished with this submission is proprietary and/or trade secret information of Motorola Solutions, Inc. ("Motorola Solutions") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola Solutions.

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SOLUTION DESCRIPTION

1. OVERVIEW

Motorola Solutions presents the following solution for City of Jacksonville ("Customer").

Motorola Solutions offering is the expansion of video surveillance coverage for CommandCentral Aware. The expansion adds ten (10) cameras and Avigilon ACC software. This expansion will leverage the City's existing Backhaul and Network.

Application Software and System Components

The Video Surveillance solution is comprised of the following:

- 4 Avigilon LightCatcher 2.8mm Cameras
- 6 Avigilon LightCatcher 4mm Cameras
- 10 ACC Camera Channel Licenses
- 10 Outdoor Dome Cover and Pole Mounts
- 10 Weather-proof temperature controlled enclosures
- 10 Uninteruptible Power Systems

STATEMENT OF WORK

1.1 INSTALLATION/IMPLEMENTATION

Motorola Solutions Responsibilities:

1. Provide project management services to coordinate and facilitate the equipment procurement and installation.
2. Facilitate a project kickoff meeting
3. Provide technical services to integrate the VMS and cameras with the Jacksonville Sheriff's Office CommandCentral Aware solution.
4. Procure and provide the equipment described herein
5. Coordinate installation dates at each site
6. Perform the following installation tasks at the (10) existing locations (work to be performed during one site visit per site):
    - Provide bucket truck with driver
    - Assist Comcast in getting network connections for equipment installed in each enclosure prior to deploying enclosures on-site.
    - Install (1) Avigilon camera with enclosure.
    - Assemble cameras, adjust viewing and test connections.
    - Build mounting brackets, mount devices, and mount each enclosure.

Customer Responsibilities:

1. Provide IP addresses as required for equipment
2. Verify connection of new systems to City network
3. Provide all required network related troubleshooting and repairs
4. Ensure 120v power is available for all associated hardware
5. Electrical boxes and supports
6. Demolition of existing security, video, access control or like systems

Excluded from Motorola Solutions scope of responsibility:

1. Removal of site debris or debris blocking the view of the cameras.
2. IP addresses, Fiber Modules, Patch Panels, PoE Switches.
3. Trenching/packing or ground related work /concrete related work.

As-built or Shop Drawings

4. Labeling of any wire, cables and/or patch cords.

5. Provision or installation of electrical distribution components, conduit and boxes.
6. Provision or installation of City of Jacksonville network switches.
7. Provision or installation of Fiber cabling, patch panels, or media converters
8. Cutting, painting and patching of ceiling and/or walls
9. Network connectivity or monitoring services for systems listed above

1.2 INTERFACES AND INTEGRATION

The installation, configuration and demonstration of interfaces may be an iterative series of activities depending upon access to third-party systems. Interfaces will be installed and configured in accordance with the project schedule. Integrations of functionality between Motorola developed products will be completed through software installation and provisioning activities in accordance with the Project Schedule dates. Integration activities that have specific requirements will be completed as outlined in this SOW.

1.2.1 Integration Activities

Proprietary processes enable the transfer and receipt of data between Motorola systems as described in the System Description.

Motorola Responsibilities

1. Establish and validate connectivity between the Motorola systems.
2. Validate each system can transmit and/or receive data.

Customer Responsibilities

1. Provide personnel proficient with and authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
2. Provide network connectivity between the Motorola systems.

1.2.2 Interface Validation

The objective of Interface Validation is to verify that the installed interfaces perform in accordance with what is presented in the System Description.

Motorola is not responsible for issues arising from lack of engagement of third-party and/or Customer resources to perform work required to enable/provision and/or configure an interface to a third-party system, or troubleshooting any issues on the Customer's third-party systems.

Interfaces that cannot be tested due to connectivity issues to external systems, or the unavailability of Customer's third-party system will be demonstrated to show that Motorola's portion of an interface is enabled to send and/or receive data that supports the interface experience. In such cases, Motorola demonstrating the elements within Motorola's control will constitute a successful demonstration and completion of the demonstration task.

Motorola Responsibilities

1. Conduct Interface Validation demonstration.

2. Develop remediation plan for anomalies that do not align with Motorola's stated System Description.

Customer Responsibilities

1. Provide access to a resource with access to the interfacing system to validate functionality.
2. Witness the execution of the demonstration and acknowledge successful completion.
3. Participate in the documentation of anomalies and work with Motorola to develop remediation action(s).

Motorola Deliverable

Title/Description
Remediation Plan/Schedule for documented anomalies, as required

1.3 PROJECT COMPLETION

This project is considered complete upon demonstration that installation is complete at each of the ten locations and demonstration of the video integration with the Jacksonville Sheriff's Office CommandCentral Aware system.

1.4 TRANSITION TO SUPPORT

Following the completion of the functional demonstration Customer may commence using CommandCentral Solution for all purposes including productive use. Motorola and Customer will schedule a mutually agreeable time to transitions Customers on–going support to Motorola Support organization. The transition of to the Motorola's Support organization completes the implementation activities.

Motorola Responsibilities

1. Provide Customer with Motorola Support engagement process and contact information.
2. Gather contact information for Customer users authorized to engage Motorola Support.
3. Schedule and facilitate the handover call between Customer and Motorola Support organization.
4. Complete the System Configuration Workbook and provide to Motorola Support as part of the handover.

Customer Responsibilities

1. Provide Motorola with specific contact information for those users authorized to engage Motorola Support.
2. Participate in the handover call and familiarize themselves with the terms and conditions of support.
3. Engage the Motorola Support organization as needed.

Completion Criteria

Conclusion of the handover to support.

1.5 PRICING SUMMARY

Table 1.5: Pricing Breakdown

Description	Sale Price
Project Management, Engineering, Hardware, Installation, and Integration for 10 Avigilon Cameras to CommandCentral Aware	$215,700.00
Years 3- 5 (10) Camera locations and (10) Camera Service Maintenance Agreement	$40,061.00
Grand Total	**$255,761.00**

36322

OFFICE OF THE SHERIFF
ORDER REQUEST FORM

Request For: RTCC (Work Unit) | Patrol (Division) | Patrol (Dept.)

Requestor: D.S. Coarsey (Name) | 6957 (ID #) | 630-2252 (Phone) | 12/10/2021 (Date)

Deliver To Location:

Item No.	Description and Model No.	JSO Stock No.	QTY.	Unit Cost	Total
1	Avigilon Camera to include hardware & Instalalation		10	########	$ 215,700.00
2	Years 3-5 Camera location and Service maintenance agrrement		1	40,061.00	40,061.00
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
				TOTAL REQUEST	$ 255,761.00

Suggested Vendor: Motorola Solutions

Vendor Phone: 386-268-0314

Vendor Address / E-mail: marie.ventura@motorolasolutions.com

- ☐ Proprietary
- ☑ Sole Source

If Proprietary / Sole Source, attach appropriate form and letter from vendor.

Special funding to be used for this purchase?

- ☐ Loan Pool / Banking Fund
- ☑ Grant *
- ☐ Trust Fund *

Project number 003229

* Enter name and # of Grant or Trust Fund

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Justification / Repetitive Request Authorization / Notes:

10 cameras for RTCC to be installed in Zone 5

Approvals:

1. Signature | 6957 (ID #) | 12-10-21 (Date)
2. Chief Signature | 6866 (ID #) | 12.10.2021 (Date)
3. Signature | ID # | Date
4. Signature | 5578 (ID #) | 12.14.2021 (Date)

Required approval level (per General Order 54):

$0 to $2,500	-	Assistant Chief or higher
$2,501 to $5,000	-	Chief or higher
$5,001 or more	-	Director or higher

Budget Office Use Only

Index | Subobject

Analyst | Date

Fact Sheet

Sole Source Justification

What is "sole source" procurement?

Procurement by noncompetitive proposals, referred to as sole source procurement, is procurement through solicitation of a proposal from only one source. Sole source procurements must adhere to the standards set forth in 2 C.F.R. § 200.320(f) in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101. To help determine when a sole source procurement may be used, see OJP's *Sole Source Review Checklist.*

When is sole source approval required by OJP?

All sole source procurements require adequate written justification that meets the criteria listed below and documentary support in the procurement file to be allowable.

A recipient must also request and receive written approval from OJP **prior to** purchasing equipment, technology, or services; obligating funding for a contract; or entering into a contract with award funds related to sole source procurements in excess of the simplified acquisition threshold, as determined by the Uniform Guidance (currently $150,000). For the purchase of equipment, technology, or services under an OJP award – to include but not limited to noncompetitive ('sole source') procurements, recipients must use their own documented procurement procedures that reflect applicable state and/or local laws and regulations, as long as those requirements conform to the federal procurement standards set forth in 2 C.F.R. § 200.318. A sole source justification request should only be submitted if a recipient determines that the award of a contract through a competitive process is infeasible.

Sole source procurement should be used only when competitive solicitation procedures like sealed bids or competitive proposals are not applicable to the requirements or are impracticable.

Recipients may conduct noncompetitive ('sole source') procurement through solicitation of proposals from only one source when one or more of the following circumstances apply:

- The item/service is available only from one source.
- The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation.
- Competition is determined inadequate after solicitation of a number of sources.

What documentation must be submitted to OJP for sole source approval?

An award recipient must initiate a *Sole Source Approval* Grant Adjustment Notice (GAN) in the Office of Justice Programs (OJP) Grants Management System (GMS) to request approval to enter into a noncompetitive contractual relationship with a contractor under a Federal award, where the contracted cost exceeds the Simplified Acquisition Threshold (currently $150,000).

To assist in OJP's review include a copy of the completed Sole Source Review Checklist with the GAN submission along with the written justification. The outline below may be helpful in preparing your agencys sole source request and ensuring that all of the necessary information is included. The request should include the following information:

Section I. A brief description of the project, the amount to be designated for the sole source procurement, the purpose of the contract and an itemized budget for the contract amount.

Section II. (a) An explanation as to why it is necessary to contract in a noncompetitive manner and (b) Which one (or more) of the three circumstances identified below, for which OJP will consider approval of a sole source contract, applies to the procurement transaction (include supporting information as identified below under the applicable section(s)):

1. If the item or service is available only from one source, please include the following:
   - Uniqueness of items or services to be procured from the proposed contractor or vendor (e.g., compatibility or patent issues)
   - How the agency determined that the item or service is only available from one source (e.g., market survey results, independent agency research, patented or proprietary system)
   - Explanation of need for contractors expertise linked to the current project (e.g., knowledge of project management, responsiveness, experience of contractor personnel, and/or prior work on earlier phases of project)
   - Any additional information that would support the case.
2. If the public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation, please include the following:
   - Description of the public exigency or emergency
   - Need for the contract and period of performance
   - Impact on project if deadline/dates are not met

Note: Time constraints will not be considered a factor if the award recipient has not sought competitive bids in a timely manner. Examples of public emergencies include natural disasters or other incidents requiring an urgent or immediate response.

   - How long it would take an alternate contractor to reach the same required level of competence (equate to dollar amounts, if desired)
   - Any additional information that would support the case
3. If competition is determined inadequate after solicitation of a number of sources, please include the following:
   - Results of a market survey to determine competition availability; if no survey is conducted, please explain why not
   - Any additional information that would support the case

Section III. A declaration that this action/choice is in the best interest of the agency.

Failure to provide all of the necessary information will delay the processing of your request. Your agency will be contacted if any of the identified information is missing or if additional supporting information is required. If OJP determines that the request does not meet the standards set forth above, the request will be denied.

Please be advised that conflicts of interest are prohibited under the procurement standards set forth in 2 C.F.R. § 200.318(c). In addition, program funds should not be awarded to any party that is debarred or suspended from participation in federal assistance programs.

If you have any questions regarding the federal requirements that guide procurement procedures, please contact your Grant Program Specialist or Program Manager.

Contact OJP

For further information on procurement under awards, please see *Chapter 3.8: Procurement Under Awards of Federal Assistance*, in the 2015 Department of Justice (DOJ) Grants Financial Guide.

Sole Source Review Checklist

Tool to assess the merits of a sole source approval request

A *Sole Source Approval* Grant Adjustment Notice (GAN) in the Office of Justice (OJP) Grants Management System (GMS) must be initiated to request approval to enter into a noncompetitive contractual relationship, with a contractor under an award, where the contracted cost exceeds the Simplified Acquisition Threshold of $150,000. The sole source justification should include adequate information to address the elements below. In addition, a copy of the itemized budget for the contract amount should be attached to the *Sole Source Approval* GAN.

Below is a checklist intended to help evaluate sole source requests. The sole source approval request only needs to meet one of the qualifying situations listed on this checklist. ***All the conflict of interest of interest items must be addressed in the justification.***

Item Only Available Through a Single Source

- [ ] Does independent research through internet searches or discussions with subject matter experts corroborate that the item is available only from a single source?
- [x] Does the request demonstrate the uniqueness of items or services to be procured from the proposed contractor or vendor (e.g., compatibility or patent issues, etc.)?
- [ ] Does the request demonstrate and support how it determined that the item or service is only available from one source (e.g., market survey results, independent agency research, patented or proprietary system)?
- [x] Does the request demonstrate a significant need for contractor's expertise linked to the current project (e.g., knowledge of project management, responsiveness, experience of contractor personnel, and/or prior work on earlier phases of project)?

Public Emergency

- [ ] Is there a public emergency such as a natural disaster or catastrophic event?
- [ ] Has there been a declared state of emergency in which these goods and services will be needed?
- [ ] Is there an immediate health or safety concern?

Inadequate Competition

- [ ] Does the request adequately describe the efforts to competitively contract for this item? For example, were requests for proposals or bids conducted and what was the nature of the responses?
- [ ] Does the request adequately describe the efforts to ensure the contract pricing is fair and reasonable?
- [ ] Does the request provide results of a market survey to determine competition availability or explained why no survey was conducted?

Conflict of Interest/Suitability/Procurement Standards *(justification must address all items)*

- [x] Does the request ensure there is no conflict of interest with the proposed vendor?
- [x] Does the request indicate that the Excluded Parties List was checked and that the proposed vendor has not been debarred from receiving federal funds?
- [x] Does the request include evidence that the procurement will be competed in compliance with the organization's procurement policies and the procurement standards outlined in the DOJ Grants Financial Guide and the Uniform Guidance, including the required contract provisions?