SUBJECT: KITCHEN RENOVATIONS AT FIRE STATION NO. 14, 25, 28 & 38

BID #: JCC-0299-22 **OPEN DATE: 02/02/2022**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – SIX (6) MONTHS FROM DATE OF AWARD

AGENCY: FIRE/RESCUE

BASIS OF AWARD: ALL OR NONE, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 3 **NUMBER RECEIVED:** 2 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to Southeastern Stainless Fabricators, Inc., as the lowest responsive, responsible bidder for Kitchen Renovations at Fire Stations No. 14, 25, 28 and 38 for the Jacksonville Fire and Rescue Department. Period of service is six (6) months from date of award. Total estimated not-to-exceed expenditure is $210,496.00.

Funding for this award to be encumbered by account: 32111.127001.565051.008823.00000000.00000.0000000 - to be executed by Purchase Order release(s).

Attachments: Recommendation Memo, Tabulation Sheet, Specifications, Terms and Conditions

Analyst: O Wallace-Cohen
OLIVE WALLACE-COHEN

RESPECTFULLY SUBMITTED:
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: KEITH POWERS, DIRECTOR/FIRE CHIEF

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

February 3, 2022

TO: Gregory Pease, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief

RE: Bid # JCF-0299-22 Kitchen Renovations at Fire Stations 14, 25, 28 & 38

The Jacksonville Fire and Rescue Department has reviewed the responses for subject bid and recommend approval awarding PO to Southeastern Stainless Fabricators, Inc. in the amount of $210,496.00.

Total Award: $210,496.00

Funding Source: 32111.127001.565051.008823.000000.00000.0000000

If you have any questions, please contact Dan Pearson at (904) 255-3265.

KP/dp

TITLE: KITCHEN RENOVATIONS AT FIRE STATION No. 14, 25, 28 & 38

BID NO: JCF-0299-22

OPEN DATE: 02/02/22

ANALYST: Olive Wallace-Cohen

NO. INVITED: (3) No. Received: (2) No Bids: (1)

RECORDED BY: Melissa Pierce

ANNOUNCER: Marilyn Laidler/Benjamin Kemp

MANDATORY PRE-BID HELD: JANUARY 10, 2022 @ 10:00 AM - Waived

ITEM #	DESCRIPTION	Quantity	UOM	T & T CONSTRUCTION MANAGEMENT LLC	SOUTHEASTERN STAINLESS FABRICATORS, INC.
1	Fire Station #14 4242 Herschel St. Jacksonville, FL 32210 Quote per detailed specifications in Scope of Work	1	JOB	$ 101,444.40	$ 59,786.00
2	Fire Station #25 5423 Manor Dr, Jacksonville, Fl 32210 Quote per detailed specifications in Scope of Work	1	JOB	$ 61,651.95	$ 28,792.00
3	Fire Station #28 9200 Hogan Rd. Jacksonville, FL 32216 Quote per detailed specifications in Scope of Work	1	JOB	$ 105,436.96	$ 62,436.00
4	Fire Station #38 469 Trout River Jacksonville, FL 32208 Quote per detailed specifications in Scope of Work	1	JOB	$ 101,394.00	$ 59,482.00
	TOTAL BASE BID			$ 369,927.31	$ 210,496.00
	Insurance Acknowledgement				
	Delivery			6-8 Weeks	180 Days
	Conflict of Interest:			✓	✓
	Addendums (1, 2,, 3, 4,):				✓

TERMS AND CONDITIONS
Kitchen Renovations at Fire Stations No. 14, 25, 28 & 38

1. SCOPE

The City of Jacksonville's Fire and Rescue Department is currently accepting bids to obtain a source of supply for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for **Kitchen Renovation at Fire Station No. 14, 25, 28 & 38** as listed in the bid documents.

2. AWARD

Award will be by **All or None** to the lowest responsive, responsible bidder. Bidders must meet all specifications to be considered for the award. The City reserves the right to reject any or all bids. All awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is six (6) months from date of award.

4. PRE-BID CONFERENCE

There will be a **Mandatory Pre-bid Meeting - Monday, January 10, 2022 @ 10:00 am**
Location: Fire Station #28, 9200 Hogan Road, Jacksonville, FL 32216

5. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide the items/services in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for services(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

8. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

9. ESCALATION / DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. DELIVERY

Various Fire Station locations in Jacksonville, Florida as outlined in the Bid Specifications. Gary Daly (904-334-9967) will be the point of contact. A packing list shall accompany all shipments, which shall indicate, at a minimum , the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

11. PICKUP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick-up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202. **Invoices will be processed for payment after acceptance of the work per location. .**

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured.

SPECIFICATION AND SCOPE OF WORK
Kitchen Renovations Fire Station No. 14, 25, 28 & 38

Background: The City of Jacksonville Fire and Rescue Department is seeking to renovate the kitchens of four (4) fire stations. The specifications will differ between stations. The fire stations, #14, 25, 28 & 38 are staffed by firefighters who work 24-hour shifts. All materials should be able to withstand heavy daily use and demonstrate good durability characteristics and low maintenance. The design should maximize functionality of the space and have pleasing aesthetics that blend with the existing decor. The proposal should include the following detailed specifications.

Scope of Work: The work included in this contract consists of furnishing all labor, materials, equipment, and other incidentals necessary to complete the Detailed Specifications. Demolition of existing cabinets, shop drawings, to be provided by contractor per each location and approved prior to construction.

Detailed Specifications for each station are as follows:

F.S. #	QTY	Item	Description
14	1	Custom Stainless Cabinets, Shelving, and Countertops	FIRE STATION 14 CUSTOM STAINLESS-STEEL BASE CABINETS, COUNTER TOPS & SINKS COUNTER TOPS & SINKS 14GA IRB NON-DIRECTIONAL FINISH TYPE 304 STAINLESS STEEL LEFT OF RANGE: APPROX 50" X 27" DEEP A) 5" SPLASH REAR & LEFT END B) IRB MARINE V EDGE FRONT & RIGHT END C) ADHERE TO BIRCH PLYWOOD SUBSTRATES RIGHT OF RANGE APPROX 116-1/2" X 131-3/4" X 27" DEEP L-SHAPE A) 5" REAR SPLASH B) IRB MARINE-V EDGE FRONT & RIGHT & LEFT ENDS C) DOUBLE COMPARTMENT CUSTOM SINK 14GA STAINLESS 10" DEEP D) ADHERE TO BIRCH PLYWOOD SUBSTRATES

F.S. #	QTY	Item	Description
			BASE CABINETS: LEFT OF RANGE DOUBLE DOOR BASE CABINET ADJUSTABLE SHELF RIGHT OF RANGE 4 DRAWER STAINLESS STACK DOUBLE DOOR BASE UNIT FOIL & PAN CABINET 3 EACH DOUBLE DOOR FOOD CABINETS EACH APPROX 35-1/4" WIDE ROLLING ISLAND APPROX 60" X 48" 14GA STAINLESS TOP 2 STAINLESS DRAWERS OPEN FRONT SHELVING REAR & SIDES CLOSED BASE DELIVER & INSTALL INCLUDED
25	1	Custom Stainless Countertop and sink base	STATION 25 CUSTOM STAINLESS STEEL COUNTER TOPS WITH CUSTOM SINKS & SINK BASE CABINET LEFT OF RANGE APPROX 107" X 68-1/2" X 27" INCLUDES: A) 14GA TYPE 304 BRUSHED STAINLESS CONSTRUCTION B) 5" REAR & LEFT END SPLASH C) IRB MARINE V EDGE FRONT & RIGHT END D) DOUBLE SINK 10" DEEP E) ADHERE TO BIRCH PLYWOOD SUBSTRATE RIGHT OF RANGE APPROX 86-3/4" X 107" X 27" INCLUDES: A) 14GA TYPE 304 BRUSHED

28	**1**	**Custom Stainless-Steel bases**	FIRE STATION 28 CUSTOM STAINLESS-STEEL BASE CABINETS, COUNTER TOPS & SINKS COUNTER TOPS & SINKS 14GA IRB NON-DIRECTIONAL FINISH TYPE 304 STAINLESS STEEL LEFT OF RANGE: APPROX 143-1/2" X 51-1/2" X 27" DEEP L-SHAPE A) 5" SPLASH REAR B) IRB MARINE V EDGE FRONT & BOTH ENDS C) DOUBLE COMPARTMENT CUSTOM SINK 14GA STAINLESS 10" DEEP D) ADHERE TO BIRCH PLYWOOD SUBSTRATE RIGHT OF RANGE APPROX 99-1/2" X 48-1/4" X 27" DEEP L-SHAPE A) 5" REAR SPLASH B) IRB MARINE-V EDGE FRONT & BOTH ENDS C) ADHERE TO BIRCH PLYWOOD SUBSTRATES BASE CABINETS: LEFT OF RANGE A) DOUBLE DOOR BASE CABINET ADJUSTABLE SHELF B) SINK BASE UNIT C) DOUBLE DOOR BASE CABINET ADJUSTABLE SHELF D) OPEN AREA FOR TRASH CAN CLAD LEFT WALL RIGHT OF RANGE A) FOIL & PAN CABINET B) 4 DRAWER STACK C) DOUBLE DOOR BASE CABINET ADJUSTABLE SHELF ROLLING ISLAND APPROX 60" X 48" 14GA STAINLESS TOP

			2 STAINLESS DRAWERS OPEN FRONT SHELVING REAR & SIDES CLOSED BASE ICE MACHINE COUNTERTOP APPROX 36" X 25-1/2" 5" SPLASH 3 SIDES IRB MARINE V FRONT EDGE DELIVER & INSTALL INCLUDE
38	**1**	**Custom Stainless Steel Kitchen Bases**	FIRE STATION 38 CUSTOM STAINLESS-STEEL BASE CABINETS, COUNTER TOPS & SINKS COUNTER TOPS & SINKS 14GA IRB NON-DIRECTIONAL FINISH TYPE 304 STAINLESS STEEL LEFT OF RANGE: APPROX 128-1/4" X 56-1/8" X 27" DEEP L-SHAPE A) 5" SPLASH REAR B) IRB MARINE V EDGE FRONT & BOTH ENDS C) DOUBLE COMPARTMENT CUSTOM SINK 14GA STAINLESS 10" DEEP D) DEEP CUT AT L E) ADHERE TO BIRCH PLYWOOD SUBSTRATE RIGHT OF RANGE APPROX 114-1/8" X 48-1/2" X 27" DEEP L-SHAPE A) 5" REAR SPLASH B) IRB MARINE-V EDGE FRONT & BOTH ENDS C) ADHERE TO BIRCH PLYWOOD SUBSTRATES FOOD LOCKER COUNTERTOP ONLY APPROX 73-1/2" X 27" REAR SPLASH IRB MARINE V FRONT & BOTH ENDS

			BASE CABINETS: LEFT OF RANGE A) FOIL & PAN CABINET B) SINGLE DOOR BASE UNIT AT DEEP CUT C) SINGLE DOOR BASE ADJUSTABLE SHELF D) DOUBLE DOOR SINK BASE E) SINGE DOOR BASE UNIT ADJUSTABLE SHELF RIGHT OF RANGE A) 4 DRAWER STACK C) DOUBLE DOOR BASE CABINET ADJUSTABLE SHELF D) SINGLE DOOR BASE CABINET ADJUSTABLE SHELF E) OPEN AREA FOR TRASH CAN CLAD REAR WALL DELIVER & INSTALL INCLUDE

PERMIT / CODES

Contactor shall secure if Necessary to carry out work all required City of Jacksonville and Duval County permits and inspections.

Does Your Proposal Comply With All Aspects Of ThisSection? Yes ___ No ___

Installation shall comply with applicable state and local codes and meet the approval of the Electrical Inspectors.

Does Your Proposal Comply With All Aspects OfThis Section? Yes ___ No ___

CONTRACTOR NARRATIVE / DRAWING

Provide an overview/compliance statement of design and layout for the proposed kitchen at each of four (4) total fire stations. The overview must comply with the detailed specifications listed in the Scope of Work.

Does Your Proposal Comply With All Aspects OfThis Section? Yes ___ No ___

COSTS

Proposal must include a clearly understandable schedule of charges. All charges will be included in the cost breakdown of proposals. No additional costs will be charged to the City of Jacksonville. If any error or omission of equipment or service is made by the Contractor, the contractor will incur any additional costs.

Does Your Proposal Comply With All Aspects OfThis Section? Yes ___ No ___

INSTALLATION

All equipment and fixtures shall be installed by the contractor in accordance with the final submittals and contract documents.

Does Your Proposal Comply With All Aspects OfThis Section? Yes ___ No ___

Contractor will provide ALL labor and materials to complete the installation of the equipment and fixtures including installation.

Does Your Proposal Comply With All Aspects OfThis Section? Yes ___ No ___

Contractor to provide removal and disposal of all existing materials.

Does Your Proposal Comply With All Aspects OfThis Section? Yes ___ No ___

All electrical wires will be installed in hidden view or out of site within any part of the living quarters of the fire station. All wires will be installed in compliance of code.

Does Your Proposal Comply With All Aspects Of This Section? Yes ___ No ___

WARRANTY

Contractor will provide a full one (1) year parts and labor warranty (all associated equipment and furnishings). This warranty will start from the date of acceptance. The warranty shall be comprehensive. No deductibles shall be allowed for travel time, service hours, repair parts cost, etc.

Does Your Proposal Comply With All Aspects Of This Section? Yes ___ No ___

Site Conditions: The site is a working Fire Station and care must be taken to allow operation of the fire station. When working on the kitchen, the station will still be in operation with the cooking being performed on the outside grills. It is important to remove the old cabinets and replace with new cabinets as quickly as possible to minimize disruption to the station. The contractor shall keep the materials neat and orderly. Water and electric power are available.
Cleaning: During construction, the Contractor and his subcontractors shall remove from the premises, rubbish, waste material, and accumulations, and shall keep the premises clean. The Contractor shall keep the premises clean during construction to the satisfaction of the Captain.

Fire Station Locations:

	Fire Station Number	Address	Activity
1	Fire Station #14	4242 Herschel Street Jacksonville, FL 32210	Kitchen Renovation
2	Fire Station #25	5423 Manor Drive, Jacksonville Fl 32210	Kitchen Renovation
3	Fire Station #28	9200 Hogan Rd. Jacksonville, FL 32216	Kitchen Renovation
4	Fire Station #38	469 Trout River Blvd., Jacksonville, FL 32208	Kitchen Renovation