11

SINGLE SOURCE AWARD **BID # SS-15264-24**

Subject: FERST READERS OF DUVAL COUNTY PROGRAM

Department: Kids Hope Alliance

Description of Purchase: Recommend approval to retroact the period of service from January 1, 2024 through date of award.

Recommend approval of single source award to Ferst Readers, Inc., to provide the Ferst Readers of Duval County Program that will provide books for up to 3,174 children and classrooms at the childcare centers in the school boundaries of the eight (8) identified Read Jax Schools. Period of service will be from date of award through May 31, 2024 with three (3) one (1) year renewal options. Total expenditure not to exceed $100,000.00.

Funding Source: 11415.181106.534100.010349.00000000.00000.0000000 – to be executed by formal contract through the Office of General Counsel and processed via purchase order releases.

Single Source Award To: Ferst Readers, Inc.

Price Justification: N/A

Total Award: $100,000.00 **Requisition**: KHOD-500872-24

Attachments: Agency Memo, Single Source Form, Vendor Quote, Ordinance 2023-847-E, Board Minutes

Certification as to Single Source: Saralyn Grass, CEO, Kids Hope Alliance

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Olive Wallace-Cohen

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY **DATE:** _____

APPROVED _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Executive Officer
Kids Hope Alliance (KHA)

Saralyn Grass

CC: Kenneth Darity, Chief Administrative Officer

DATE: January 30, 2024

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests approval of the following:

1) Request to ratify the period of service from January 1, 2024 through date of executed contract amendment.

2) Request a Single Source Award for Ferst Readers, Inc., Ferst Readers of Duval County program, to provide books to up to 3,174 children and classrooms at the childcare centers in the school boundaries of the 8 identified Read Jax Schools. The initial period of service is from January 1, 2024 through May 31, 2024 with up to three (3) one-year renewal options. The total expenditure amount is $100,000.00.

Upon approval of this request a contract will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

Account Name	Fund	Center	Account	Project	Activity	Interfund	Future	Amount
ARP	11415	181106	534100	010349	00000000	00000	0000000	$100,000.00

Total Funding **$100,000.00**

For additional information, please contact Kenneth Darity at (904) 255-4422 or kdarity@coj.net

Attachment(s): Single Source Justification
Scope of Services

Cc: Olive Wallace Cohen, Buyer
Joyce Watson, Director Administration, Contracts & Purchasing
Jessica Pitts, Director, Finance

FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312. when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.	
1. Requesting Agency:	Kids Hope Alliance
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	Ferst Readers Program of Duval will provide 3,171 books @ $42 per child to classrooms at the childcare centers in the school boundaries of the 8 identified Read Jax Schools and Head Start Centers in Duval County. The centers who apply for the program will receive books and parent engagement newsletters monthly for their children and classrooms at no cost to them. There will also be a video for the director/teachers to view about the program to help them use the program more effectively
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Ferst Readers offers a unique program and is the sole source to provide age-appropriate books and literacy resources to children in Ferst Readers Program. At this time, there is not another vendor providing these services.
4. Date of Request	1/17/2024

5. ***Summary of Market Research***
[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[There are no other book subscription programs who provide both age-appropriate books and Leap Into Books parent newsletter which has critical questions, relevant vocabulary, and parent activities. Ferst Readers will mail directly to the child care center to prevent returned books.]

6. ***Conflict of Interest (Must Check)***
   √ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes.*

7. ***Other Documentation (Check and attach all that apply)***
   ☐ Supplier Quote
   √ Single Source Memo signed by Director

Introduced by Council President Salem and twice amended by the Neighborhoods, Community Services, Public Health and Safety Committee, and five times amended by the Rules Committee, and twice amended on the Floor of Council:

ORDINANCE 2023-847-E

AN ORDINANCE APPROPRIATING $14,790,000, CONSISTING OF $3,799,785.50 FROM THE GENERAL FUND MAYOR'S TASK FORCE CONTINGENCY ACCOUNT, $9,440,214.50 FROM THE AMERICAN RESCUE PLAN FUND MAYOR'S TASK FORCE CONTINGENCY ACCOUNT, $250,000 FROM THE COUNCIL PRESIDENT'S DESIGNATED CONTINGENCY AND $1,300,000 FROM KHA'S PRETEEN AND TEEN PROGRAMS FOR THE MAYOR'S YOUTH-AT-WORK PARTNERSHIP PROGRAM, TO FUND SEVERAL MAYOR'S TASK FORCE PROGRAMS AND INITIATIVES AND CITY COUNCIL INITIATIVES AS FOLLOWS: (1) $5,370,000 FOR YOUTH AND FAMILIES WHICH INCLUDES $1,900,000 TO AFTERSCHOOL AND SUMMER LITERACY PROGRAM EXPANSION, $1,950,000 TO MULTI-LAYER LITERACY PROGRAM, $100,000 TO YOUTH ARTISTS PROGRAM, $170,000 TO YOUTH CIVIC ENGAGEMENT, AND $1,250,000 TO MAYOR'S YOUTH AT-WORK PARTNERSHIP, (2) $1,000,000 FOR PROGRAMS FOR THE AMERICAN DREAM TO INCLUDE LOCAL STACK FUNDING FOR ATTAINABLE HOUSING COMMUNITY PARTNERS AND NON-PROFITS, (3) $2,900,000 FOR ADDRESSING HOMELESSNESS WHICH INCLUDES $2,000,000 TO EMERGENCY RENTAL AND EVICTION PREVENTION, $500,000 TO PERMANENT SUPPORTIVE HOUSING PILOT

PROGRAM, $200,000 TO THE HOMELESSNESS INITIATIVES SPECIAL REVENUE FUND, AND $200,000 TO HOMELESSNESS CONTINUUM OF CARE BONUS MATCH, (4) $3,010,000 FOR A HEALTHIER JACKSONVILLE WHICH INCLUDES $250,000 TO INFANT MORTALITY AND MATERNAL HEALTH INITIATIVE, $70,000 TO PRIMARY CARE AND WRAP AROUND SERVICE ACCESS INITIATIVE, $430,000 TO PEDIATRIC MENTAL HEALTH SUPPORT, $2,210,000 TO ELDERLY FOOD INSECURITY RELIEF FUND, AND $50,000 TO MENTAL HEALTH 'TRAIN THE TRAINER' FUND, (5) $100,000 FOR ACCESSIBLE DUVAL TO HOST A COMMUNITY OPEN HOUSE FOR NON-PROFITS AS PART OF THE "ACCESSIBLE DUVAL" INITIATIVE, (6) $1,300,000 TO MAYOR'S YOUTH AT WORK PROGRAM, (7) $110,000 TO GENERAL FUND OPERATING RESERVES AND (8) $1,000,000 TO THE HOMELESSNESS INITIATIVES SPECIAL REVENUE FUND; AMENDING THE REVISED SCHEDULE M TO ORDINANCE 2023-511-E; PROVIDING FOR CARRYOVER OF FUNDS THROUGH SEPTEMBER 30, 2025; INVOKING THE EXEMPTION IN SECTION 126.107(G) (EXEMPTIONS), PART 1 (GENERAL REGULATIONS), CHAPTER 126 (PROCUREMENT CODE), *ORDINANCE CODE*, TO ALLOW FOR A DIRECT CONTRACT WITH ABILITY HOUSING, INC. ("ABILITY HOUSING") FOR THE PROVISION OF SERVICES FOR THE PERMANENT SUPPORTIVE HOUSING PILOT PROGRAM; WAIVING SECTION 118.107 (NONPROFITS TO RECEIVE FUNDING THROUGH A COMPETITIVE EVALUATED AWARD PROCESS), PART 1 (GENERAL PROVISIONS), CHAPTER 118 (CITY GRANTS), *ORDINANCE CODE*, TO ALLOW FOR A DIRECT CONTRACT WITH ABILITY HOUSING; APPROVING, AND

AUTHORIZING THE MAYOR, OR HER DESIGNEE, AND THE CORPORATION SECRETARY TO EXECUTE AND DELIVER ON BEHALF OF THE CITY AN AGREEMENT BETWEEN THE CITY OF JACKSONVILLE AND ABILITY HOUSING; PROVIDING FOR OVERSIGHT BY THE GRANTS AND CONTRACTS COMPLIANCE DIVISION OF THE FINANCE AND ADMINISTRATION DEPARTMENT; PROVIDING FOR COMPLIANCE WITH APPLICABLE ARP ACT GRANT FUNDING REQUIREMENTS; PROVIDING FOR REPORTING; REQUIRING CITY COUNCIL APPROVAL OF SUBSTANTIAL CHANGES; REQUESTING ONE CYCLE EMERGENCY PASSAGE; PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED by the Council of the City of Jacksonville:

Section 1. Appropriation. For the 2023-2024 fiscal year, within the City's budget, there is hereby appropriated the indicated sum(s) from the account(s) listed in subsection (a) to the account(s) listed in subsection (b):

(The account information is attached hereto as **Sixth Revised Exhibit 1**, labeled as "Sixth Revised Exhibit 1, 6th Rev B.T., December 12, 2023 - Floor" and incorporated herein by this reference)

(a) Appropriated from:

See **Sixth Revised Exhibit 1** $14,790,000

(b) Appropriated to:

See **Sixth Revised Exhibit 1** $14,790,000

(c) Explanation of Appropriation:

The funding above is an appropriation of $14,790,000 which represents: (i) an appropriation of $9,440,214.50 from the Mayor's Task Force contingency within the American Rescue Plan Act of 2021 (the "ARP Act") funds originally appropriated by Ordinance 2022-513-E from the American

Rescue Plan Local Fiscal Recovery Fund Contingency account and re-appropriated by Ordinance 2023-513-E; (ii) an appropriation of $3,799,785.50 from the Mayor's Task Force contingency within the General Fund; (iii) $250,000 from the Council President's Designated Contingency; and (iv) a transfer of $1,300,000 within the Kids Hope Alliance fund to move funding to a new 1Cloud activity for the Mayor's Youth at Work Program, all for various priorities and initiatives focused on infrastructure, health, economic development, public safety, constituency and community outreach, and arts, culture and entertainment identified by the Mayor's Transition Committees and focus groups.

Section 2. Purpose. The purpose of the appropriation in Section 1 is to fund a portion of the programs and initiatives recommended by the Mayor's Task Force, as more particularly described and summarized in the Task Force Initiatives Summary **Seventh Revised On File** with Legislative Services, as well as additional programs and initiatives as amended by City Council, as follows: (1) $5,370,000 for Youth and Families which includes $1,900,000 to Afterschool and Summer Literacy Program Expansion, $1,950,000 to Multi-Layer Literacy Program, $100,000 to Youth Artists Program, $170,000 to Youth Civic Engagement, and $1,250,000 to Mayor's Youth At-Work Partnership; (2) $1,000,000 for Programs for the American Dream to include Local Stack Funding for Attainable Housing Community Partners and Non-Profits; (3) $2,900,000 for Addressing Homelessness which includes $2,000,000 to Emergency Rental and Eviction Prevention, $500,000 to Permanent Supportive Housing Pilot Program, $200,000 to the Homelessness Initiatives Special Revenue Fund, and $200,000 to Homelessness Continuum of Care Bonus Match; (4) $3,010,000 for a Healthier Jacksonville which includes $250,000 to Infant Mortality and Maternal Health Initiative, $70,000 to Primary Care and Wrap Around Service

Access Initiative, $430,000 to Pediatric Mental Health Support, $2,210,000 to Elderly Food Insecurity Relief Fund, and $50,000 to Mental Health 'Train the Trainer' Fund; (5) $100,000 for Accessible Duval to host a Community Open House for Non-Profits as part of the "Accessible Duval" initiative; (6) $1,300,000 to the Mayor's Youth at Work Program; (7) $110,000 to General Fund Operating Reserves; and (8) $1,000,000 to the Homelessness Initiatives Special Revenue Fund.

Section 3. Amending the Revised Schedule M of Kids Hope Alliance Fiscal Year 2023-2024 Budget Approved by Ordinance 2023-511-E. The Kids Hope Alliance fiscal year 2023-2024 budget approved by Ordinance 2023-511-E is hereby amended by substituting in the place of Second Revised Schedule M, the Third Revised Schedule M, attached hereto as **Exhibit 2** and incorporated herein by this reference. The Third Revised Schedule M reflects the additional transfers and funds appropriated herein.

Section 4. Carryover. The funds appropriated in Section 1 of this Ordinance shall not lapse but shall carryover into fiscal year 2024-2025.

Section 5. Invoking the Exemption in Section 126.107(g), *Ordinance Code*. The City is hereby authorized to directly procure the professional services of Ability Housing, Inc. ("Ability Housing") to administer the Permanent Supportive Housing Pilot Program. Pursuant to Section 126.107(g) (Exemptions), Part 1 (General Regulations), Chapter 126 (Procurement Code), *Ordinance Code*. Such procurement is exempted from competitive solicitation because the supplies or services are to be provided by those specifically prescribed within authorizing legislation that appropriates the same. With the exception of the foregoing, all other provisions of Chapter 126, *Ordinance Code*, shall remain in full force and effect.

Section 6. Waiver of Section 118.107, *Ordinance Code*. The provisions of Section 118.107 (Nonprofits to receive funding through

a competitive evaluated award process), Part 1 (General Provisions), Chapter 118 (City Grants), *Ordinance Code*, are hereby waived to allow for a direct contract with Ability Housing for the Permanent Supportive Housing Pilot Program. This waiver is justified because Ability Housing has a proven track record of administering similar wrap-around services and support to Duval County's homeless community, both individually and in coordination with other services providers.

Section 7. Approval and Authorization to Execute. There is hereby approved, and the Mayor, or her designee, and the Corporation Secretary are hereby authorized to execute and deliver on behalf of the City an agreement with Ability Housing, Inc. in an amount not-to-exceed $500,000, subject to the Scope of Services and Budget more particularly described in **Exhibit 4**, for a term commencing upon the City's execution of the agreement through December 31, 2024, and all other contracts and documents, including extensions, renewals and amendments to the agreement, and to otherwise take all action necessary to effectuate the intent of this Ordinance, subject to appropriate legal review and approval by the General Counsel, or his or her designee, and the City's Risk Management Division for appropriate insurance and indemnification requirements in accordance with Section 128.601, *Ordinance Code*.

Section 8. Oversight Department. The Grants and Contract Compliance Division of the Finance and Administration Department shall oversee the agreement described herein.

Section 9. Compliance with Applicable American Rescue Plan Act Grant Funding Requirements. All ARP Act funds appropriated and expended in accordance with this Ordinance shall comply with all applicable ARP Act grant requirements in their respective use and expenditure of the ARP Act funds provided pursuant to this Ordinance including, but not limited to, the audit requirements attached hereto

as **Exhibit 3**.

Section 10. Reporting. The Administration and any City departments/agencies or third-party entities overseeing the administration of any program, initiative or service described herein shall provide a report to the City Council on or before December 31, 2024 regarding what was accomplished with the City funding for each program, initiative and service.

Section 11. Requiring City Council Approval of Substantial Changes. Any substantial change to the scope, criteria, or guidelines for any program or initiative as outlined in the **Seventh Revised On File** shall require City Council approval. For the purposes of this Section, a "substantial change" is defined as any change that decreases or removes an obligation or responsibility of any entity administering a program or initiative, or changes that increase the responsibility or liability of the City with respect to any program or initiative.

Section 12. Requesting One Cycle Emergency Passage Pursuant to Council Rule 4.901 (Emergency). One cycle emergency passage of this legislation is requested. The nature of the emergency is that the appropriations provided for in this legislation will fund a portion of the Mayor's Task Force programs and initiatives. The intent is for this Ordinance to accompany other pending legislation related to other Mayor's Task Force programs and initiatives on the same legislative cycle.

Section 13. Effective Date. This Ordinance shall become effective upon signature by the Mayor or upon becoming effective without the Mayor's signature.

Form Approved:

/s/ Mary E. Staffopoulos

Office of General Counsel

Legislation Prepared By: Mary E. Staffopoulos

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BOARD ACTION ITEM:	**CONTRACT EXPANSION**
BOARD ACTION NUMBER:	**23-015**
CATEGORY:	**EARLY LEARNING**
☐ **GOVERNANCE MEETING:**	**NOVEMBER 27, 2023**
☐ **FINANCE MEETING:**	**NOVEMBER 27, 2023**
☐ **BOARD MEETING:**	**DECEMBER 4, 2023**

TO: **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

FROM: **DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:

The Board is asked to:

1) Increase of an existing contract for Ferst Readers in the amount of $100,000. The contract date is January 1, 2024 through May 31, 2024, for year 1 and for subsequent years with up to three (3) annual renewal options. Each subsequent year's option will be based on an evaluation of the effectiveness of the prior year.

2) If awarded, authorize the CEO of Kids Hope Alliance to execute a grant contract with the funder and all other documents necessary to comply with grant requirements, including any sub-contracts identified in the grant proposal.

NARRATIVE:

The purpose of this increased funding is to provide one book per month to all children from birth to 4 years old enrolled in the school readiness program. This initiative has already yielded positive results by involving families and teachers in the reading process.

FISCAL IMPACT:

$100,000 over a 12-month period and up to a 10% increase in subsequent years. KHA may reduce the contract depending upon reduced need or unspent funds.

OPTIONS:

☐ Vote to approve action items.

☐ Decline to approve action items.

☐ Vote to approve action items with amendments. If checked, the following amendment to the item is approved:

_____

_____

Board Secretary Signature: _____

(in the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)

Print Name and Title: _____

Date: _____

Kids Hope Alliance - December Board Meeting Minutes

December 4, 2023

1. Special Performance

Maria McNair, Lutheran Services of Florida

Marsha Oliver called the meeting to order at 12:30 p.m. She began by welcoming everyone to the Board meeting and introduced the children from the Don Brewer Center who regaled the audience with a series of Christmas carols.

2. Introductions and Instructions

Marsha Oliver, Board Chair

Ms. Oliver then provided a recap of recent events which KHA participated in along with Read USA, PAL/JSO and the I'm a Star Foundation. Read USA conducted tutor training as well as mock interviews with returning tutors to help them with their career readiness skills. The second event was held at Cascades Apartments, which is directly behind the Dollar General where the tragic shooting took place earlier this year. The event provided a food giveaway for families in the area as well as activities for children and families to connect and receive assistance. The Let's Move Jacksonville event hosted by the I'm a Star Foundation celebrated its 11th year of the Healthy Food and Fitness Festival which included kickball, line dancing and yoga just to name a few. The event was held at Klutho Park and had hundreds of children in attendance, from partner agencies, including CIS and others.

Members Present - Marsha Oliver - Board Chair, Kevin Gay - Board Vice Chair, Cynthia Nixon - Finance Chair, Connie Hodges - Governance Chair, Carson Tranquille - Finance Vice Chair, Meredith Chartrand-Frisch - Governance Vice Chair and Lawrence Dennis.

Members Absent - None

3. Employee Service Recognition

Marsha Oliver, Board Chair

Ms. Oliver recognized Dae Lynn Kennedy and Sherrill Smith-Hensley for their long-term, dedicated service to the City of Jacksonville by sharing a congratulatory letter from Mayor Donna Deegan and presenting them with a Service pin. These employees' combined service totals 45 years.

4. Public Comments

Ms. Oliver explained that public comments would be taken at the beginning of the meeting for all items that will be voted on at the meeting. These comments should only be in reference to those action items below. A separate public comment time will be open at the end of the meeting for any general comments to be made by the public.

5. Approval of Minutes

Ms. Oliver asked for a motion to approve the minutes from the November Board meeting.

Motion - Carson Tranquille
Second - Meredith Chartrand-Frisch
Approved 7-0

6. Governance Committee Recap

Connie Hodges, Governance Chair

Ms. Hodges shared that the Governance Committee met on the morning of November 27th. All committee members, including Meredith Frisch and Lawrence Dennis, were present, in addition to the Board Chair, Marsha Oliver.

The Board Action items on today's agenda were discussed in depth and each item was approved unanimously by the committee.

The committee also discussed the timeline and activities which will be completed between December and July. The first major endeavor for the committee will be to review and modify the Board Bylaws as needed. This will take place in January, and recommendations will be presented to the rest of the Board shortly thereafter.

Ms. Hodges thanked the committee members for their presence and support and indicated that she was looking forward to an impactful year leading this work.

7. Finance Committee Recap

Cynthia Nixon, Finance Chair

Mrs. Nixon indicated that the Finance Committee met on the afternoon of November 27th. Committee member Carson Tranquille was present as well as Kevin Gay who attended the meeting virtually. The Board Chair, Marsha Oliver, was also present. The Board Action items on today's agenda were discussed at length and were approved unanimously by the committee. The finance reports discussed included the Budget to Actual Finance Report through October FY 23/24 along with a preliminary end of year report for September FY 22/23. The committee requested that future financial reports include a breakdown of each line item which is included on the summary reports and will work with Jessica Pitts, Finance Director, to create a new template for the future.

The Committee also discussed the timeline and activities which will be completed between December and July. The first major endeavor for the Committee will be to review KHA's Finance-related Board Policies, which will take place in January. Recommendations will be presented to the rest of the Board shortly thereafter. Mrs. Nixon thanked each committee member for their presence and support and shared that she is looking forward to a successful year.

8. Consent Agenda

Dr. Saralyn Grass, Chief Executive Officer

Dr. Grass provided an overview of the Board Action items and explained that with the exception of the Pediatric Mental Health Support action item, these initiatives would make up the Consent Agenda. It was determined that additional discussion was needed on the Pediatric Mental Health Support action item which would be discussed and voted on separately.

a. UNF Intensive Summer Literacy ($850,000)

The purpose of this grant funding is to provide a more intensive summer program, in up to 20 KHA sites, which includes high-quality coaching, extensive literacy support and dynamic family engagement components. UNF/FIE has developed a curriculum that was used in prior years and data analysis showed improvement in summer learning loss.

b. CAP Youth Artist Program ($100,000)

The Cathedral Arts Project's (CAP field trip initiative is a key component of a broader collective impact effort aimed at enhancing literacy and arts education in our community. This initiative will allow our students to attend field trips at the Florida Theater and other arts venues this summer and provide teachers with professional development opportunities.

c. Ferst Readers Early Literacy ($100,000)

The purpose of this increased funding is to provide one book per month to children from birth to 4 years old who are enrolled in head start or a school readiness program. A book will also be provided to the center's library on behalf of each child. This initiative has already yielded positive results by involving families and teachers in the reading process.

d. Afterschool and Summer Literacy Expansion ($1,900,000)

The purpose of this grant funding is to increase funded seats at various locations due to waiting lists. This expansion enables providers to serve additional afterschool students (700 and ensures that enhanced security is provided to school sites that have over 100 students.

e. Workforce Development Education and Training Services ($250,000)

This item originated from the JUMP legislation and allows KHA to use funding to release an RFP for workforce development and training services to youth, young adults and prime age adults.

After Dr. Grass' summary of the items on the Consent Agenda, Ms. Oliver asked for a motion to approve the agenda.

Motion - Kevin Gay
Second - Connie Hodges
Approved 7-0

f. Pediatric Mental Health Support ($430,000)

This action item originated in the Health Initiatives Transition Sub Committee. The program provides mental health support, via Angel Kids, to children covered by Medicaid. Ms. Oliver shared that the board members recognize the importance of mental health and the gaps/disparities and would just like to understand who is being served through this program.

Dr. Ashraf Affan, President and Founder of Angel Kids, provided an overview of their service services provided by this action item. He shared that mental health services are in crisis and Florida ranks #50 for delivery of pediatric mental health care. Angel Kids has 9 clinics in operation and serves 20,000 kids covered by Medicare. Their program integrates behavioral health into primary care and is working to alleviate the 24 month wait to receive mental health services.

Children are referred by their primary care doctors and many of these students are under 5 years old. Students who are in the school system will be able to access services through full service schools who will refer kids to Angel Kids for severe cases. Some students are also referred to Angel Kids by the Partnership for Child Health System of Care. Once the action item is funded, KHA will be able to offer these mental health services to our network of youth.

Dr. Grass mentioned that KHA is going to be working with the providers and Wolfson Children's Hospital to determine if students have Medicaid and if they are a part of an afterschool program. The contract will detail the data needed to understand KHA's return on investment. Ms. Oliver asked for a motion to approve the agenda.

Motion - Carson Tranquille
Second - Connie Hodges
Approval 7-0

9. Partner Presentations

Desiree Jones, Owner & CEO

Step by Step Behavioral Health Services

Ms. Oliver introduced Desiree Jones, Owner & CEO of Step by Step Behavioral Services, and Dr. Grass indicated that Ms. Jones previously completed the Small Provider program and applied for the Children Youth and their Families RFP and received funding.

Ms. Jones summarized the Behavioral Health services offered by her program which include Case Management, Counseling/Therapy, Life Skills and Mentoring.

10. Programs Update

Kenneth Darity, Chief Administrative Officer

Mr. Darity provided an update on programming and began by sharing that 9,828 students were served in October. The number of contracts being compiled is 215 and the Quality team completed 90 site visits to date for this contract year. The Quality team also completed 20 safe environment checks to ensure that facilities for new providers are safe for students.

He went on to share that KHA 101 is a monthly meeting which takes place with potential providers. During this meeting, KHA staff shares information about department processes, answers provider questions and allows time for providers to network and learn from each other.

Mr. Darity also explained that future program updates will include the status of contracts, the percentage of funds being used and the status of reimbursements. This data will also potentially reveal providers who may require technical assistance to submit upcoming reimbursements.

11. CEO Report

Dr. Saralyn Grass, Chief Executive Officer

Dr. Grass reported that JUMP legislation, in the amount of $335,000, was passed by City Council's Neighborhoods Committee earlier that day. The $5.8 million dollar funding from the Mayor's Office also passed. She also explained that KHA is a part of the Florida Alliance of Children's Councils and Trusts and several KHA leaders would be attending the annual FACCT conference on December 13-15 in Orlando.

Dr. Grass acknowledged the presence of our two liaisons beginning with JSO Chief Morris Halyard who provided an overview of the Newtown community event which provided fun and food to over 400 households.

On behalf of school Principals, Dr. Anna Dewese, DCPS, thanked the Board for their partnership and the additional dollars which will be used to expand afterschool seats.

Finally, Dr. Grass shared that KHA will be partnering with the First Baptist Church of Oakland to provide backpacks, toys and school supplies to students in the 32206 zip code on Christmas Eve.

12. Public Comments

Dr. Vicki Waytowich shared that there was a Candy Cane Lane event recently held at Emmett Reed which included several KHA providers. In addition, the Partnership for Child Health is working with Pastor Harris, from Mt. Olive Baptist Church, and St. Joseph's Missionary Church to provide space for members of the community to perform their work.

13. Board Discussion

Ms. Oliver reminded everyone that Deborah Sibley would be sending out potential dates for upcoming Board meetings.

14. Adjourn

The meeting was adjourned by Marsha Oliver at 1:45 pm.

A child's path to a brighter future is paved with books.

Provider: Ferst Readers

Program: Ferst Readers of Duval County

1. **Program Design and Requirements**:

Ferst Readers, a national nonprofit organization, has been mailing age-appropriate books and literacy resources to children, from birth to five years old, in participating communities for the past 23 years. Currently, we are mailing books to over 53,000 books to children monthly in over 120 communities within ten states. Since our inception, we have mailed over eight million books to almost 200,000 children. Locally, we are currently mailing books to over 2,000 Duval County children.

Kids Hope Alliance has agreed to provide books to at least 3,170 children and classrooms at the childcare centers in the school boundaries of the 8 identified Read Jax Schools (Arlington Elementary, Arlington Heights Elementary, Highlands Elementary, Northwestern Legends Elementary, Pinedale Elementary, Reynolds Lane Elementary, Rufus E. Payne Elementary, and Woodland Acres Elementary) and all the Head Start Centers. The centers who apply for the program will receive books and parent engagement newsletters monthly for their children and classrooms at no cost to them. There will also be a video for the director/teachers to view about the program to help them use the program more effectively.

Academic and Personal Enrichment:

The specific purpose of the program:

Research shows that 85% of a child's brain is developed by age three, and yet 61% of low-income households do not have an age-appropriate book in the home even though having access to books is a top predictor of school success. In Jacksonville, there are approximately 64,000 children under the age of five, and 9,500 of them are living in poverty. We are trying to change those statistics one child and one book at a time.

Staffing Requirements:

Ferst Readers will provide the staff needed for registration of childcare centers, monthly roster update communication, database management, book mailing, financial account management, and provide a Regional Program Coordinator to provide support as needed. Ferst Readers will provide the online application for childcare centers to complete to participate in the program. Ferst Readers will also provide an instructional video on how the program works and how to use it to its full capacity to help their students, parents and centers acquire school readiness skills.

Childcare centers will provide roster updates at least quarterly (option to update monthly) to help Ferst Readers mail the appropriate number of books each month.

Kids Hope Alliance will provide funding for the centers. The Early Learning Coalition will be contacting the childcare centers about this opportunity with the link to the online application.

Number of Students Served:

Kids Hope Alliance has agreed to provide books up to but not to exceed 3,174 children and classrooms monthly at the childcare centers in the school boundaries of the 8 identified Read Jax Schools and Head Start Centers.

Term of Agreement and Service Time:

January 1, 2024 – May 31, 2024 for the first round of funding. Can be an ongoing program to continue if both parties agree.

Location(s):

Kids Hope Alliance has identified childcare centers in the school boundaries of the 8 identified Read Jax Schools and Head Start Centers in Duval County with the help of the Early Learning Coalition.

2. **Program Fees and Income**:

For $42, a child will receive 12 age-appropriate books with the *Leap Into Books* parent engagement newsletter mailed monthly to the childcare centers. At this time, Kids Hope Alliance will provide the income. We will look for additional funding sources throughout the year.

Program costs are broken out as follows:

Cost Estimates per child: **Annually**

Book, Mailing Expenses	$33.00
Newsletter production	$6.00
Technology resources/Program support	$3.00
Total	**$42.00 per year**

3. **Safety Requirements**:

Ferst Readers will keep the student information in our database confidential. We do not share our participants' information with any entity.

4. **Parent Engagement Requirements/Adult Family member Services**:

Parents will have the *Leap Into Books* parent engagement newsletter to help them become their child's first best teacher with book-specific critical questions, relevant vocabulary, and fun family activities to take the story beyond the book. The childcare centers can use the information for parent trainings. The newsletter will also contain local information for parents about local events.

5. **Dissemination Plan**:

KHA's logo will be displayed on the Ferst Readers website and in the *Leap Into Books* newsletter monthly. This will put information about KHA into over 2,000 homes each month. We are also partnering with KHA to roll out publicity with local media outlets.

6. **Budget**:

The program costs $42 for a child to receive 12 age-appropriate books and our *Leap Into Books* Parent Newsletter, which helps parents become their child's first, best teacher by providing book-specific critical questions, relevant vocabulary, and fun, family-friendly activities each month.

Our program can mail books to children's homes and mail books to children and classrooms childcare centers. This way, if there is a transient population, the books go to the centers, not to vacant homes. When Ferst Readers partners with a childcare center to provide books for the children and classrooms, they can use the materials for parent engagement, parent training, and building a strong, home-school connection.

This will serve up to but not to exceed 3,147 children monthly for a total contract of $100,000.

The focus will be the childcare centers in the school boundaries of the 8 identified Read Jax Schools and Head Start Centers in Duval County.

Invoice Submission:

Ferst Readers will submit a monthly invoice up to but not to exceed $11,111.00 per month for books mailed to students.