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SINGLE SOURCE AWARD **BID # SS-15265-24**

Subject: Annual Maintenance for Acclaim and ATS Bridge Software

Department: Clerk of Circuit and County Courts

Description of Purchase:
Recommend approval of single source award to Harris Recording Solutions, DBA Harris Local Government Solutions Inc. to provide support and maintenance for Acclaim and ATS Bridge software solution utilized by the Clerks of Court. Period of service will be from April 1, 2024 through March 31, 2025. Total expenditure not to exceed $174,234.06.

Funding Source: To be encumbered using State Funding per FS28.37(5) via purchase order to be issued by the Clerk's Office

Single Source Award To: Harris Recording Solutions, DBA Harris Local Government Solutions Inc.

Price Justification: N/A

Total Award: $174,234.06 **Requisition**: CLCL-500563-24

Attachments: Agency Memo, Single Source Form, Vendor Quote, Previous awards

Certification as to Single Source: Jennifer Spinelli, Deputy Chief Financial Officer, Clerk of Circuit and County Courts

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Olive Wallace-Cohen

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY **DATE:** _____

APPROVED_____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JODY PHILLIPS
CLERK OF THE CIRCUIT COURT
DUVAL COUNTY, FLORIDA

February 1, 2024

To: Dustin Freeman, Chief of Procurement

Thru: Jennifer Spinelli, Chief Financial Officer

From: Victoria Tomlin, Purchasing Specialist

Subject: Single Source Request – Harris Acclaim & ATS Bridge Software Maintenance Renewal

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The Clerk of the Circuit and County Courts is requesting a single source award to Harris Recording Solutions, D.B.A. Harris Local Government Solutions to provide support and maintenance for their proprietary Acclaim and ATS Bridge Software Solution for the period of April 1, 2024, through March 31, 2025. The total expenditure is not to exceed $174,234.06.

To be encumbered using state funding per FS 28.37(5). The Clerk's Office will issue the purchase order internally upon approval of the award. The account to be used is reported in the City's ACFR, and as a part of our consolidated structure the Clerk's Office requests this single source award.

Attachments: Single Source Request Form
Harris Invoice LAPMN0000584
Previous Single Source Award

FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.	
1. Requesting Agency:	Constitutional Offices
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	Annual maintenance renewal for the Clerk of Courts Acclaim Software and ATS Bridge Software that is proprietary to Harris Recording Solutions.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Harris Local Government Solutions has created and customized the Acclaim and ATS Bridge software utilized by the Clerk's Office. This software solution has been tailored to fit the Clerk's environment and meet its needs. The renewal of this maintenance agreement ensures that there will be no lapse in coverage for support short there be any errors or downtime. Any lapse in maintenance coverage will lead to reactivation fees.
4. Date of Request	2/1/2024

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[This software solution has been created by Harris, and as such they are the sole provider of maintenance and support to their proprietary software.]

6. Conflict of Interest (Must Check)

√ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes.*

7. Other Documentation (Check and attach all that apply)

√ Supplier Quote

√ Single Source Memo signed by Director

√ Other [Previous Years Award]

HARRIS
RECORDING SOLUTIONS

Remit To: Harris Local Government Solutions Inc.,
PO BOX 74008484
Chicago, IL 60674-8484

Invoice	**LAPMN0000584**
Date	**1/26/2024**
Page	**1 of 1**

Ship To

DUVAL COUNTY CLERK OF THE CIRCUIT COURT
Purchasing
501 West Adams Street, Suite 2338
Jacksonville, FL 32202
USA

Bill to

DUVAL COUNTY CLERK OF THE CIRCUIT COURT
Purchasing
501 West Adams Street, Suite 2338
Jacksonville, FL 32202
USA

PO Number	Customer No.	Salesperson ID	Shipping Method	Payment Terms
	DUV000		LOCAL DELIVERY	MN APR

Ordered	Item Number	Description	Unit Price	Ext Price
1 00	APT-MN-ACCLAIM	Acclaim maintenance: 4/1/2024 to 3/31/2025	US$144,888.66	US$144,888.66
1 00	HRS-APT-ATSSW	ATS Bridge Software: 4/1/2024 to 3/31/2025	US$29,345.40	US$29,345.40

Invoice Questions? Please call Shirley Ma at 1-888-847-7747 OR e-mail xma@harriscomputer.com

Subtotal	US$174,234.06
Misc	US$0.00
Tax	US$0.00
Freight	US$0.00
Trade Discount	US$0.00
Total	US$174,234.06

SINGLE SOURCE AWARD **BID # SS-13994-23**

Subject: Annual Maintenance for Acclaim and ATS Bridge Software

Department: Clerk of the Circuit Court

Description of Purchase:
Recommend approval of single source award to Harris Local Government Solutions Inc. to provide support and maintenance for Acclaim and ATS Bridge software solution utilized by the Clerk of the Circuit Court. Period of service will be from April 1, 2023 through March 31, 2024. Total requested expenditure not to exceed $168,616.60.

Funding Source: To be encumbered by account 00192.311002.546620.000000.00000000.00000.0000000

Single Source Award To: Harris Local Government Solutions Inc.

Price Justification: N/A

Total Award: $168,616.60. **Requisition:** CLCL-500772-22

Attachments: Recommendation Memo, Single Source Form, Vendor Quote

Certification as to Single Source: Jennifer Spinelli, Chief Financial Officer, Clerk of the Circuit Court

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Ruben Ola

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE*** 3/30/2023

ACTION OF AWARDING AUTHORITY **DATE:** 3/30/23

APPROVED ✓ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

FORM GB-113, Revised 4/2017

SINGLE SOURCE AWARD **BID # SS-12087-22**

Subject: Annual Maintenance for Acclaim and ATS Bridge Software

Department: Clerk of Circuit and County Courts

Description of Purchase:
Recommend approval of single source award to Harris Local Government Solutions Inc. to provide support and maintenance for Acclaim and ATS Bridge software solution utilized by the Clerks of Court. Period of service will be from April 1, 2022 through March 31, 2023. Total expenditure not to exceed $163,208.21.

Funding Source: To be encumbered by account 00192.311002.546620.000000.00000000.00000.0000000

Single Source Award To: Harris Local Government Solutions, Inc.

Price Justification: N/A

Total Award: $163,208.21 **Requisition:** CLCL-500772-22

Attachments: Recommendation Memo, Single Source Form, Vendor Quote and Certification

Certification as to Single Source: Jennifer Spinelli, Deputy Chief Financial Officer, Clerk of Circuit and County Courts

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Ruben Ola

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 2/17/2022

ACTION OF AWARDING AUTHORITY **DATE:** 2/17/2022

APPROVED ✓ **DISAPPROVED** _____

OTHER _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 4/2017