SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21 **OPEN DATE: 2021-01-13**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award amount by $176,866.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE to the following contractors listed below.
Recommend approval to decrease the award amount by $95,000.00 with Community Rehabilitation Center and Lutheran Social Services. The total fund increase and reallocation is $271,866.00. The revised total contract expenditure not to exceed $12,347,749.00. Period of service will remain the same until February 28, 2023.

Contractor/Agency	Award Amount	Increase in funds Distribution	Revised Award Amount	Contract/POA #
AIDS Healthcare Foundation	$545,691	$35,000	$580,691	POA-70966-21
Community AIDS Network (Community Health)	$856,008	$45,000	$901,008	POA-70974-21
Gateway Community Services	$147,045	$55,000	$202,045	POA-70970-21
Jacksonville Area Legal Aid	$250,579	$12,000	$262,579	POA-70969-21
Northeast Florida AIDS Network	$1,434,928	$91,079	$1,526,007	POA-70971-21
University of Florida CARES	$380,087	$33,787	$413,874	POA-70967-21
Total Increase		**$271,866**		

Contractor/Agency	Award Amount	Decrease in funds Distribution	Revised Award Amount	Contract/POA #
Community Rehabilitation Center	$60,000	($40,000)	$20,000	POA-71115-21
Lutheran Social Services	$1,207,827	($55,000)	$1,152,827	POA-70968-21
Total Decrease		**($95,000)**		

Funding to be encumbered by account 11406.164011.582001.010471.00000000.00000.000000, to be executed by contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo, Federal Award Information, Previous Awards

Analyst: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
Social Services Division
1809 Art Museum Dr. Suite 100
Jacksonville, FL 32207
(904) 255-3322
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

DATE: November 17, 2022

TO: Dustin Freeman, Chief
Procurement Division

FROM: Johnnetta Moore, Chief
Social Services Division

RE: Request to Amend Contracts **Bid # ESC-0301-21**

On September 22, 2022, the Social Services Division received a Notice of Award providing $176,866 in carryover funds from Fiscal Year 2021/2022. The Ryan White HIV/AIDS Part A/B Metropolitan Jacksonville Area HIV Health Services Planning Council approved the distribution of the $176,866 in carryover funds from Fiscal Year 2021/2022 and the reallocation of Fiscal Year 2022/2023 funds for grant period ending February 28, 2023. Some contracts have been recommended for increases while other contracts will be reduced by the amount of unexpended funds according to contract provision Article IV 4.10 which states "PROVIDER agrees to voluntarily participate in the reallocation of funds authorized under this Agreement if PROVIDER is unable, for any reason, to fully utilize the contracted amount." Based on the addition of carryover funds and the reallocation of unexpended funds ($129,458) approved by the Planning Council on November 17, 2022. Total expenditure including $544,539 in administrative costs not to exceed $6,289,821. The Social Services Division is requesting that you approve amendments to contracts under **Bid # ESC-0301-21** to increase funds in the amount of $271,866 as follows:

Agency	From	Increase	Total	Contract #
AIDS Healthcare Foundation	$ 545,691	$35,000	$ 580,691	POA-70966-21
CAN Community Health	$ 856,008	$45,000	$ 901,008	POA-70974-21
Gateway Community Services	$ 147,045	$55,000	$ 202,045	POA-70970-21
Jacksonville Area Legal Aid	$ 250,579	$12,000	$ 262,579	POA-70969-21
Northeast Florida AIDS Network	$1,434,928	$91,079	$1,526,007	POA-70971-21
UF Board of Trustees	$ 380,087	$33,787	$ 413,874	POA-70967-21
Total Increase		**$271,866**		

The Social Services Division is also requesting that you approve amendments to the following contracts to decrease funding in the amount of $95,000:

Agency	From	Decrease	Total	Contract #
Community Rehabilitation Center	$60,000	($40,000)	$ 20,000	POA- 71115-21
Lutheran Social Services	$1,207,827	($55,000)	$1,152,827	POA-70968-21
Total Decrease		**($95,000)**		

The total amount of 2020 Carryover funding for **Bid # ESC-0301-21** is $176,866.

The funding account for both bids is 11406.164011.582001.010471.00000000.00000.000000.

If you have any questions regarding this request, please do not hesitate to contact me at 255-3322 or Sandy Arts, Program Manager, at 255-3342.

Cc: Ruben Ola, Purchasing Analyst
Sandy Arts, Program Manager

Department of Health and Human Services
Health Resources and Services Administration

Notice of Award
FAIN# H89OO039
Federal Award Date 09/22/2022

Recipient Information

1. Recipient Name
   CITY OF JACKSONVILLE
   1809 Art Museum Dr
   Jacksonville, FL 32207-2507
2. Congressional District of Recipient
   05
3. Payment System Identifier (ID)
   1596000344B4
4. Employer Identification Number (EIN)
   596000344
5. Data Universal Numbering System (DUNS)
   004076998
6. Recipient's Unique Entity Identifier
   HMGLC26EUPC4
7. Project Director or Principal Investigator
   Sandy Arts
   Program Manager
   sarts@coj.net
   (904)255-3342
8. Authorized Official

Federal Agency Information

9. Awarding Agency Contact Information
   Marie E Mehaffey
   Grants Management Specialist
   Office of Federal Assistance Management (OFAM)
   Division of Grants Management Office (DGMO)
   MMehaffey@hrsa.gov
   (301) 945-3934
10. Program Official Contact Information
    Lawrence Momodu
    Project Officer
    HIV/AIDS Bureau (HAB)
    lmomodu@hrsa.gov
    (301) 443-0694

Federal Award Information

11. Award Number
    6 H89HA00039-28-03
12. Unique Federal Award Identification Number (FAIN)
    H89OO039
13. Statutory Authority
    42 U.S.C. § 300ff-11-20 and § 300ff-121
14. Federal Award Project Title
    HIV EMERGENCY RELIEF PROJECT GRANTS
15. Assistance Listing Number
    93.914
16. Assistance Listing Program Title
    HIV Emergency Relief Project Grants
17. Award Action Type
    Administrative
18. Is the Award R&D?
    No

Summary Federal Award Financial Information

19. Budget Period Start Date 03/01/2022 - End Date 02/28/2023	
20. Total Amount of Federal Funds Obligated by this Action	$176,866.00
20a. Direct Cost Amount	
20b. Indirect Cost Amount	
21. Authorized Carryover	$0.00
22. Offset	$0.00
23. Total Amount of Federal Funds Obligated this budget period	$6,289,821.00
24. Total Approved Cost Sharing or Matching, where applicable	$0.00
25. Total Federal and Non-Federal Approved this Budget Period	$6,289,821.00
26. Project Period Start Date 03/01/2022 - End Date 02/28/2025	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	$6,289,821.00

28. Authorized Treatment of Program Income
    Addition
29. Grants Management Officer – Signature
    Karen Mayo on 09/22/2022

30. Remarks

Prior Approval Request Tracking Number PA-00109216. Prior Approval Request Type: Carryover

A printer version document only. The document may contain some accessibility challenges for the screen reader users. To access same information, a fully 508 compliant accessible HTML version is available on the HRSA Electronic Handbooks. If you need more information, please contact HRSA contact center at 877-464-4772, 8 am to 8 pm ET weekdays.

HRSA
Health Resources & Services Administration

Notice of Award
Award Number: 6 H89HA00039-28-03
Federal Award Date: 09/22/2022

HIV/AIDS Bureau (HAB)

31. APPROVED BUDGET: (Excludes Direct Assistance)

[X] Grant Funds Only

[ ] Total project costs including grant funds and all other financial participation

a.	Salaries and Wages	$0.00
b.	Fringe Benefits	$0.00
c.	Total Personnel Costs	$0.00
d.	Consultant Costs	$0.00
e.	Equipment	$0.00
f.	Supplies	$0.00
g.	Travel	$0.00
h.	Construction/Alteration and Renovation	$0.00
i.	Other	$0.00
j.	Consortium/Contractual Costs	$0.00
k.	Trainee Related Expenses	$0.00
l.	Trainee Stipends	$0.00
m.	Trainee Tuition and Fees	$0.00
n.	Trainee Travel	$0.00
o.	TOTAL DIRECT COSTS	$6,289,821.00
p.	INDIRECT COSTS (Rate: % of S&W/TADC)	$0.00
q.	TOTAL APPROVED BUDGET	$6,289,821.00
	i. Less Non-Federal Share	$0.00
	ii. Federal Share	$6,289,821.00

32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:

a.	Authorized Financial Assistance This Period	$6,289,821.00
b.	Less Unobligated Balance from Prior Budget Periods	
	i. Additional Authority	$0.00
	ii. Offset	$0.00
c.	Unawarded Balance of Current Year's Funds	$0.00
d.	Less Cumulative Prior Award(s) This Budget Period	$6,112,955.00
e.	AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	$176,866.00

33. RECOMMENDED FUTURE SUPPORT:
(Subject to the availability of funds and satisfactory progress of project)

YEAR	TOTAL COSTS
29	$6,112,955.00
30	$6,112,955.00

34. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)

a. Amount of Direct Assistance	$0.00
b. Less Unawarded Balance of Current Year's Funds	$0.00
c. Less Cumulative Prior Award(s) This Budget Period	$0.00
d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	$0.00

35. FORMER GRANT NUMBER
BRH890039

36. OBJECT CLASS
41.15

37. BHCMIS#

38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:
a. The program authorizing statue and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.

39. ACCOUNTING CLASSIFICATION CODES

FY-CAN	CFDA	DOCUMENT NUMBER	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
21 - 3772306	93.914	22H89HA00039	$176,866.00	$0.00	FRML	22H89HA00039

(25)
11-7-22

City of Jacksonville, Florida
Request for Budget Transfer Form

Parks, Recreation & Community Services / Social Services
Department or Area Responsible for Contract / Compliance / Oversight

Countywide
Council District(s)

Reversion of Funds: _____
(if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future

2022-2023
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): _____

CIP (yes or no): No

Justification for Waiver

N/A

Justification for / Description of Transfer:

Appropriate additional grant funds of $176,866 from the US Department of Health and Human Services for the Ryan White HIV/AIDS Program Part A. This appropriation is a partial award received as carryover funds remaining from Grant Year 2021/2022.The grant provides HIV-related health and support services to persons living with HIV/AIDS and residing in the Jacksonville Transitional Grant Area comprising of Duval, Clay, Nassau and St. Johns Counties. The services to be provided with these funds will be used to meet health and support services. These funds will expire at the end of the current grant period, February 28, 2023. Grant is authorized in Ord 2021-0504-E, B1a Schedule. Related TD's 22-305, 22-132, RC22-084

Net Amount Appropriated and/or Transferred: $176,866.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____ CM's District: _____

Requesting Council Member: _____ CM's District: _____

Prepared By: _____ Ordinance: _____

OFFICE OF THE MAYOR

☐ BUDGET ORDINANCE ☒ TRANSFER DIRECTIVE

TO / BT Number: TD23-015

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head				
Mayor's Office				
Accounting Division	10/31/22	10/31/22		
Budget Division	10/19/22	10-31-22		

Date of Action By Mayor: NOV 07 2022

Approved: _____

Division Chief: Johnnetta Moore

Date Initiated: 10-17-2022

Prepared By: Sandy Arts

Phone Number: 255-3342

Initiated / Requested By (if other than Department): _____

APPROVED BY
MAYOR'S BUDGET
REVIEW COMMITTEE
DATE NOV 07 2022

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm: whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds

_____ Budget Officer Initials

Countywide

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Total: $176 866.00

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Rev	Community Service Grants	Ryan White Care Act of 1990 Title I Grant - RCB00922	Department of Health and Human Services	$176 866 00	11406	164011	331690	010471	00000000	00000	0000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Total: $176,866.00

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	Community Service Grants	Ryan White Care Act of 1990 Title I Grant - RCB00922	Subsidies & Contribution to Private Organizations	$176 866.00	11406	164011	582001	010471	00000000	00000	0000000

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21 **OPEN DATE: 2021-01-13**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award amount by $4,154,857.00, which includes administrative cost of $544,539.00 to the following contractors listed below for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. The revised total contract expenditure not to exceed $12,170,883.00. Period of service will remain the same until February 28, 2023.

Contractor/Agency	Award Amount	Increase in funds Distribution	Revised Award Amount	Contract/POA #
AIDS Healthcare Foundation	$175,691	$370,000	$545,691	POA-70966-21
Community AIDS Network(Community Health)	$187,623	$668,385	$856,008	POA-70974-21
Community Rehabilitation Center	$10,000	$50,000	$60,000	POA-71115-21
Florida Department of Health - Duval County	$181,362	$391,889	$573,251	POA-70973-21
Gateway Community Services	$33,013	$114,032	$147,045	POA-70970-21
Jacksonville Area Legal Aid	$63,610	$186,969	$250,579	POA-70969-21
Lutheran Social Services	$235,620	$972,207	1,207,827	POA-70968-21
Northeast Florida AIDS Network	$343,504	$1,091,424	$1,434,928	POA-70971-21
River Region Human Services	$33,000	$80,000	$113,000	POA-70972-21
University of Florida CARES	$150,136	$229,951	$380,087	POA-70967-21

Funding to be encumbered by account 11406.164011.582001.010471.00000000.00000.000000, to be executed by contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo, Federal Award Information, Previous Award

Analyst: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/11/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/12/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
Executive Order No: 2019-02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21 **OPEN DATE: 2021-01-13**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from March 1, 2022 to date of award.
Recommend approval to utilize the first of two (2) one (1) year renewal options with the following contractors, Aids Healthcare Foundation, Community Aids Network, Community Rehabilitation Center, Florida Department of Health-Duval County, Gateway Community Services, Jacksonville Area Legal Aid, Lutheran Social Services, Northeast Florida AIDS Network, River Region Human Services, and University of Florida CARES in the amount of $1,958,098.00, which includes administrative cost of $544,539.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. The revised total contract expenditure not to exceed $8,016,026.00. Period of service will be from date of award through February 28, 2023. Below are listings for distribution of funds.

Contractor/Agency	12-Month Partial Award
1. AIDS Healthcare Foundation	$175,691
2. Community AIDS Network	$187,623
3. Community Rehabilitation Center	$10,000
4. Florida Department of Health - Duval County	$181,362
5. Gateway Community Services	$33,013
6. Jacksonville Area Legal Aid	$63,610
7. Lutheran Social Services	$235,620
8. Northeast Florida AIDS Network	$343,504
9. River Region Human Services	$33,000
10. University of Florida CARES	$150,136

Funding to be encumbered by account 11406.164011.582001.010471.00000000.00000.0000000, to be executed by contract through the Office of General Counsel and process by Purchase Order(s).

Attachments: Recommendation Memo, Federal Award Information, Previous Award

Analyst: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 3/24/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 3/24/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No: 2019-02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21

OPEN DATE: 2021-01-13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award amount by $171,259.00 to the following contractors listed below for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE.
Recommend approval to decrease the award amount by $69,393.00 with University of Florida CARES. The revised total contract expenditure not to exceed $6,057,928.00. Period of service will remain the same until February 28, 2022.

Contractor/Agency	Award Amount	Increase in funds Distribution	Revised Award Amount	Contract/POA #
AIDS Healthcare Foundation	$550,010	$18,346	$568,356	POA-70966-21
Community AIDS Network(Community Health)	$640,957	$49,653	$690,610	POA-70974-21
Florida Department of Health - Duval County	$555,090	$89,914	$645,004	POA-70973-21
Jacksonville Area Legal Aid	$225,838	$10,000	$235,838	POA-70969-21
Northeast Florida AIDS Network	$1,297,515	$57,218	$1,354,733	POA-70971-21
River Region Human Services	$122,971	$15,521	$138,492	POA-70972-21
Total Increase		$240,652		

Contractor/Agency	Award Amount	Decrease in funds Distribution	Revised Award Amount	
University of Florida CARES	$709,561	69,393	$640,168	POA-70967-21

Funding to be encumbered by account 11406.164011.582001.010219.00000000.00000.0000000, to be executed by contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo, Federal Award Information, Previous Award

Analyst: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 1/6/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 1-10-22

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21

OPEN DATE: 2021-01-13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the contract award to the following contractors, Aids Healthcare Foundation, Community Aids Network, Community Rehabilitation Center, Florida Department of Health-Duval County, Gateway Community Services, Jacksonville Area Legal Aid, Lutheran Social Services, Northeast Florida AIDS Network, River Region Human Services, and University of Florida CARES in the amount of $4,537,015.00, which includes administrative cost of $12,776.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. The revised total contract expenditure not to exceed $5,866,669.00. Period of service will remain the same from March 1, 2021 through February 28, 2022.

Contractor/Agency	Initial Award (3/26/21)	Increase in funds Distribution	Revised Award Amount
1. AIDS Healthcare Foundation	$112,726	$437,284	$550,010
2. Community AIDS Network	$136,701	$504,256	$640,957
3. Community Rehabilitation Center	$0.00	$40,000	$40,000
4. Florida Department of Health - Duval County	$61,351	$493,739	$555,090
5. Gateway Community Services	$23,622	$144,183	$167,805
6. Jacksonville Area Legal Aid	$35,433	$190,405	$225,838
7. Lutheran Social Services	$128,755	$941,620	$1,070,375
8. Northeast Florida AIDS Network	$219,523	$1,077,992	$1,297,515
9. River Region Human Services	$11,811	$111,160	$122,971
10. University of Florida CARES	$125,961	$583,600	$709,561

Funding to be encumbered by account 11406.164011.562001.010219.00000000.00000.0000000, to be executed by contract through the Office of General Counsel.

Attachments: Recommendation Memo, Federal Award Information, Previous Award

Analyst: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/10/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 6/11/21

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Bra
Ch
For
Und
Executive Order No. 2019-02

SUBJECT: RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE

BID #: ESC-0301-21

OPEN DATE: 2021-01-13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022, WITH TWO (2) ONE YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DVISION

BASIS OF AWARD: HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 28 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to retroact the period of service from March 1, 2021 to date of award.

Recommend approval of award to all ten (10) highest scoring responsive, responsible bidders Community Aids Network, Aid Healthcare Foundation, University of Florida CARES, Lutheran Social Services, Jacksonville Area Legal Aid, Gateway Community Services, Northeast Florida AIDS Network, River Region Human Services, Florida Department of Health-Duval County and Community Rehabilitation Center in the amount of $1,349,654.00, which includes administrative cost of $493,771.00 for the RYAN WHITE CARE ACT – PART A / MINORITY AIDS INITIATIVE. Based on the allocation percentages approved by the Metropolitan Jacksonville Area HIV Health Services Planning Council, the initial distribution of funds is $1,349,654.00, it is anticipated that the full award will amount to an estimated six (6) million dollars. Upon receipt of the full award, all agencies would be funded and receive additional funding. Period of service will be from date of award through February 28, 2022.

Below are the bidders with the following scoring ranking and recommend award amount

Community AIDS Network	97.66	$136,701.00
AIDS Healthcare Foundation	94.68	$112,726.00
University of Florida CARES	93.00	$125,961.00
Lutheran Social Services	92.66	$128,755.00
Jacksonville Area Legal Aid	92.33	$ 35,433.00
Gateway Community Services	91.67	$ 23,622.00
Northeast Florida AIDS Network	91.00	$219,523.00
River Region Human Services	89.33	$ 11,811.00
Florida Department of Health - Duval County	76.66	$ 61,351.00
Community Rehabilitation Center	73.33	$ 0.00

Funding to be encumbered by account 11406.164011.582001.010219.00000000.00000.0000000, to be executed by contract through the Office of General Counsel

Attachments: Recommendation Memo, Bid Tabulation Sheet, Scoring Matrix, Terms and Conditions, Description of Services

Analyst: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 3/25/2021