SUBJECT: TIRES AND TIRE SERVICES FOR NON-EMERGENCY VEHICLES

BID #: SC-0280-22 **OPEN DATE:** 12/8/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF AWARD THROUGH NOVEMBER 8, 2022 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: ALL OR NONE

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (1) OTHER: (1)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from November 8, 2022, to date of executed contract.

Recommend approval to extend award with Tire Outlet Direct for an additional 68 days. Fleet management is requesting this extension to allow time for the new bid to be advertised and awarded. Period of service is November 9, 2022, through January 15, 2023. Estimated amount of increase is $40,000.00. Total amount of expenditure not to exceed $264,189.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 - To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter, Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Corey Sidlo DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: November 21, 2022

To: Dustin Freeman, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management

From: Erik Preacher, Fleet Management Administrator

Re: Request to extend period of service of SC-0280-22 Tire and Tire Services for Non-Emergency Vehicles

Fleet Management is requesting approval to extend award SC-0280-22 with Tire Outlet Direct. The extension is necessary to allow time for the new bid to be advertised and awarded. Period of Service is November 8, 2022 through January 15, 2023. Total estimated amount of increase will be $40,000.00. Estimated amount of expenditures is $264,189.00.

Funding Source: 51101.114005,546020.000000.00000000.00000.0000000

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

Kurtz, Sheryl

From: Rob Duckworth <rob.duckworth@tireoutlet.com>
Sent: Monday, November 21, 2022 10:22 AM
To: Kurtz, Sheryl
Subject: Re: SC-0280-22 extension

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Yes Sheryl we agree to extend the current bid. Although I was under the impression that our current bid was good for 2 (1 year renewals), so wouldn't this be a renewal year?
Thanks

On Mon, Nov 21, 2022 at 10:09 AM Kurtz, Sheryl <SKURTZ@coj.net> wrote:

Good Morning Rob,

We are in the process of solicitation for new tire bid. Please let me know if Tire Outlet will agree to extend the current bid for Non-Emergency Tires & Tire Services until January 15, 2023 to allow time for the new bid? Please let me know as soon as possible so I may work this through Purchasing.

Thank you,

Sheryl Kurtz

Equipment Procurement Coordinator

Fleet Management Division

904-255-7465

skurtz@coj.net

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Robert Duckworth

SUBJECT: TIRES AND TIRE SERVICES FOR NON-EMERGENCY VEHICLES

BID #: SC-0280-22

OPEN DATE: 12/8/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: DATE OF AWARD THROUGH NOVEMBER 8, 2022 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: ALL OR NONE

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (1) OTHER: (1)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Tire Outlet Direct. Period of service is from date of award through November 8, 2022 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $224,189.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 - To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 2/10/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2-11-2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION