5

SUBJECT: School-Based Afterschool and Summer Programming

BID #: ESC-0374-21 **OPEN DATE:** 5/19/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 17 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 1, 2023 through date of contract execution.

Recommend approval to amend and increase award (Contract #71200-21, AMD #2) by $38,148.00 to Boys & Girls Clubs of Northeast Florida, Inc., for increase in seats from 60 to 80 (additional 20 seats) at the Ruth Upson Elementary School as outlined in Exhibit 1. Period of service is from date of contract execution through July 31, 2024. Total revised award expenditure amount is $340,771.20, for a total expenditure not to exceed $1,021,566.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Exhibit 1, Previous Award

ANALYST: OLIVE WALLACE-COHEN **RESPECTFULLY SUBMITTED** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Executive Officer
Kids Hope Alliance (KHA)

Saralyn Grass

CC: Kenneth Darity, Chief Programs Officer

SUBJECT: Request to amend BID ESC-0374-21, School-Based Afterschool and Summer Programming, Contract #71200-21, Boys' and Girls' Clubs of Northeast Florida, Inc., Ruth Upson Elementary School -- $38,148.00.

DATE: August 7, 2023

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1. Request to amend BID ESC-0374-21, School-Based Afterschool and Summer Programming, in order to amend Contract # 71200-21, Amendment 2, Boys' and Girls' Clubs of Northeast Florida, Inc., Ruth Upson Elementary School, to increase number of seats by 20 (60 to 80) and increase the Contract maximum indebtedness by $38,148.00, as outlined in Exhibit 1. The BID ESC-0374-21 total revised expenditure amount not to exceed $1,021,566.00; Contract term August 1, 2022 through July 31, 2023.

   This amendment is necessary to increase the number of students from 60 to 80 at Ruth Upson Elementary School because of the demand for service. Boys' and Girls' Clubs of Northeast Florida, Inc., Contract # 71200-21, Amendment #2 will increase by $38,148.00 revising the maximum indebtedness to $340,771.20.

   Request that this Amendment to be retroactive to August 1, 2022. The request is late due to the program change request form was inadvertently misplaced and discovered recently.

Upon approval of this request a contract amendment will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

ID	Account Name	Fund	Center	Account	Project	Activity	Interfund	Future
	ESP – Out of School Time	10901	181001	582001	000000	00000455	00000	0000000

Total Funding Increase is **$38,148.00**

Attachment(s): Prior Procurement Award – ESC-0374-21
Revised Exhibit 1

For additional information, please contact Kenneth Darity at (904) 255-4422 or KDarity@coj.net.

Cc: Olive Wallace-Cohen, Buyer
Jessica Pitts, Director Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing

1095 A. Philip Randolph Blvd., Jacksonville, FL 32206 | (904) 255-4400 | Fax: (904) 255-4502

Exhibit 1

Out of School Time- Afterschool and Summer Programs ESC-0374-21

Contract #	Agency	Site / Program Name	Start Date	End Date	Amount	Number Projected To Be Served
71200-21 (2)	Boys' & Girls' Clubs of Northeast Florida, Inc.	Ruth Upson Elementary School	8/1/2022	7/31/2023	$ 190,291.00	80/60
		1090 Dancy St., 32205				

SUBJECT: **School-Based Afterschool and Summer Programming**

BID #: ESC-0374-21

OPEN DATE: 5/19/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 17 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Boys & Girls Clubs of Northeast Florida, Inc., Communities in Schools of Jacksonville, Inc. and Wayman Community Development Corporation to provide afterschool and summer programming at three (3) Duval County elementary schools as outlined in the attached memo. Period of services is from August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options. Total estimated expenditure amount is $488,840.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scores and Evaluation Criteria

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Chief Program Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 7/15/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 7/15/21

MR APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: School-Based Afterschool and Summer Programming

BID #: ESC-0374-21 **OPEN DATE:** 5/19/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – August 1, 2021 through July 31, 2022 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 17 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 1, 2022 through date of executed contract. Recommend approval to utilize the first of two (2) renewal options with Boys & Girls Clubs of Northeast Florida, Inc., Communities in Schools of Jacksonville, Inc. and Wayman Community Development Corporation. Period of service is from date of executed contract through July 31, 2023 with one (1) one (1) year renewal option remaining. Total revised expenditure amount is $494,578.00, for a total expenditure not to exceed $983,418.00.

Funding Source: 10901.181001.582001.000000.00000455.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
COREY SIDLO GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/1/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/1/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02