14

SINGLE SOURCE AWARD **BID # SS-13375-23**

Subject: Non-Warranty Repairs of International Trucks

Department: Fleet Management Division

Description of Purchase: Recommend approval to increase award with Cumberland International Trucks of Florida, LLC in the amount of $40,0000.00 to complete several large repairs needed this fiscal year. Period of service remains the same from October 31, 2022 through September 30, 2023. Total expenditure not to exceed $90,000.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 - To be encumbered by purchase order

Single Source Award To: Cumberland International Trucks of Florida, LLC

Price Justification: See attachment

Total Award: $90,000.00 **Requisition #:** N/A

Attachments: Agency Letter, Previous Awards

Certification as to Single Source: Crisencio Tongol, Chief, Fleet Management Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Corey Sidlo

Dustin Freeman, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: July 25, 2023

To: Dustin Freeman, Chief of Procurement Division

Thru: Cris Tongol, Fleet Management Administrator

From: Erik Preacher, Fleet Management Administrator

Re: Request Approval to increase PO650312-23 Non-Warranty repairs of International Trucks

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Fleet Management request approval to increase award PO650312-23 Non-Warranty repairs of International Trucks to Cumberland International Trucks of Florida, LLC the amount of $40,000.00. The funds are necessary to complete several large repairs that are needed this FY. Period of service is October 31, 2022 through September 30, 2023. Total expenditure not to exceed $90,000.00.

Funding Source: 51101.114005.546020.000000.00000000.00000 to be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

Single Source Purchase Order 650312-23

Purchase Order	650312-23
Order Date	31-OCT-2022
Change Order	0
Change Order Date	31-OCT-2022
Revision	0
Ordered	50,000.00 USD
Requisition Number	FAFM-500105-23
Solicitation Number	SS: 13375-23
All packing slips, invoices, and correspondence must reference the purchase order number	

Sold To
City of Jacksonville
117 West Duval Street
JACKSONVILLE, FL 32202

Supplier
Cumberland International Trucks of Florida, LLC
DBA Cumberland International Trucks
1881 Pickettville Road
JACKSONVILLE, FL 32220

Bill To
City of Jacksonville
117 West Duval Street, Suite 375
JACKSONVILLE, FL 32202

Ship To
Fleet Management Division
2581 Commonwealth Avenue
JACKSONVILLE, FL 32254 US

Notes

Supplier Number	Payment Terms	Freight Terms	FOB	Shipping Method
22191	Net 30	Freight Prepaid	FOB Destination	Best Way

Buyer
John Hernandez
Email: jhernandez@coj.net
Phone: 904-2558808

Deliver To Contact
Sheryl Kurtz
E-mail: skurtz@coj.net

Attachments

Type	File Name or URL	Title	Description
File	Single Source Form - Cumberland.pdf	Single Source Form - Cumberlan	
File	Updated Procurement Protest Procedures 07OCT2022.pdf	Updated Procurement Protest Pr	10.07.2022
File	Single Source Request-e1e92ca0-5357-4f13-aa5f-8022807021e5.txt	Single Source Request-e1e92ca0	

Line	Item	Price	Quantity	UOM	Ordered	Taxable
1	Non-Warranty repairs of International Trucks. Period of Service is October 1, 2022 through September 30, 2023. 51101.114005.546020.000000.00000000.00000.0000000	50,000.00				

Ship To		
Fleet Management Division 2581 Commonwealth Avenue JACKSONVILLE, FL 32254	Promised	50,000.00
	Requested	

Single Source Purchase Order 650312-23

Line	Item	Price	Quantity	UOM	Ordered	Taxable
	10/25/22					

Requested Date correspond to the date of arrival at the Ship-to Location.

Line Total	50,000.00
Total	50,000.00

This Order is subject to the General Conditions attached here to. Manufacturer's Federal excise tax exempt no 59-89-0120K Florida State sales and use tax exemption no. 85-8012621607C-8	Approved by Dustin L. Freeman, Chief of Procurement Division

FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)

Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

1. ***Requesting Agency:***	Fleet Management
2. ***Nature and/or description of the requirement being requested.*** ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the City need these particular goods or services?***	Non-Warranty Repairs for International Trucks. Period of Service is October 1, 2022 through September 30, 2023.
3. ***Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:***	Cumberland International Truck of Florida dba Maudlin International Truck is the authorized dealer for International Truck and Engine Corp. They are the single source supplier for International and Navistar Branded Parts and Trucks and Single Source authorize for International Truck and Engine dealer on warranty and service relate issues.
4. ***Date of Request***	10/12/2022

5. ***Summary of Market Research***
Per attached memo from Navistar Inc., Cumberland International Truck of Florida is the authorized Dealer in the Jacksonville, Florida area..
[Other Documentation (Check and attach all that apply)
√ Single Source Memo signed by Chief

√ Other [Single Source justification from supplier]

Navistar, Inc.
2701 Navistar Drive
Lisle, IL 60532 USA

W: www.navistar.com

Paul Grzemski
Direct: (331) 332-2700

Paul.Grzemski@Navistar.com

September 14, 2022

To Whom It May Concern:

This letter is to inform you that Navistar, Inc. has a signed Dealer Sales/Maintenance Agreement with Cumberland International Trucks of Florida, LLC that authorizes them to sell International trucks, parts and services at the following locations:

Address	City	State	Zip Code
2110 S Division Avenue	Orlando	FL	32805
5221 W Highway 40	Ocala	FL	34482
1881 Pickettville Road	Jacksonville	FL	32220
739 Fentress Boulevard	Daytona Beach	FL	32114
1875 Robert J Conlan Boulevard NE	Palm Bay	FL	32905

Please contact DealerAdmin@Navistar.com if you have questions or need additional information.

Sincerely,

Paul Grzemski
Manager, Dealer Administration

Single Source Purchase Order 650312-23 Change Order 1

Purchase Order	650312-23
Order Date	31-OCT-2022
Change Order	1
Change Order Date	25-JUL-2023
Revision	1
Ordered	90,000.00 USD
Order Amount Before Change	50,000.00 USD
Net Order Amount Changed	40,000.00 USD
Requisition Number	FAFM-500105-23
Solicitation Number	SS: 13375-23
All packing slips, invoices, and correspondence must reference the purchase order number	

Sold To
City of Jacksonville
117 West Duval Street
JACKSONVILLE, FL 32202

Supplier
Cumberland International Trucks of Florida, LLC
DBA Cumberland International Trucks
1881 Pickettville Road
JACKSONVILLE, FL 32220

Bill To
City of Jacksonville
117 West Duval Street, Suite 375
JACKSONVILLE, FL 32202

Ship To
Fleet Management Division
2581 Commonwealth Avenue
JACKSONVILLE, FL 32254 US

Notes

Supplier Number	Payment Terms	Freight Terms	FOB	Shipping Method
22191	Net 30	Freight Prepaid	FOB Destination	Best Way

Buyer
John Hernandez
Email: **jhernandez@coj.net**
Phone: **904-2558808**

Deliver To Contact
Sheryl Kurtz
E-mail: **skurtz@coj.net**

Attachments

Type	File Name or URL	Title	Description
File	Single Source Form - Cumberland.pdf	Single Source Form - Cumberlan	
File	Updated Procurement Protest Procedures 07OCT2022.pdf	Updated Procurement Protest Pr	10.07.2022
File	Single Source Request-e1e92ca0-5357-4f13-aa5f-8022807021e5.txt	Single Source Request-e1e92ca0	

Line	Item	Price	Quantity	UOM	Ordered	Taxable
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