SUBJECT: Complete Rebuilding of Automatic Transmissions for Automotives and Light Trucks

BID #: SC-0419-20 **OPEN DATE:** 3/11/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: By Item to the lowest responsive, responsible primary and secondary bidders

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with primary vendor, Trilife II, LLC dba AAMCO Transmissions and secondary vendor, American Transmission. Period of service is from May 1, 2021 through April 30, 2022. Total revised estimated annual expenditure amount is $65,000.00, for a total expenditure amount not to exceed $347,907.00.

Primary Vendor - Trilife II, LLC dba AAMCO Transmissions - $60,000.00, not to exceed $333,507.00
Secondary Vendor - American Transmission - $5,000.00 – not to exceed $14,400.00

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 - To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

Analyst: Annette Burney **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: April 8, 2021

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

From: Erik Preacher, Fleet Financial Services Manager

Re: Recommendation of Award for 1st Renewal option for SC-0419-20 Complete Rebuilding of Automatic Transmissions for Automotive and Light Trucks

Fleet Management Division is requesting approval of Award for the 1st renewal option for items 1-36 for the complete rebuilding of automatic transmissions for automotive and light trucks in the amount of $65,000.00. Period of Service is May 1, 2021 through April 30, 2022, with one (1) remaining renewal option. Estimated amount of annual expenditure is $65,000.00. Total expenditure amount not to exceed is $347,907.00.

Primary Vendor: Trilife II, LLC dba AAMCO - $60,000.00
Secondary Vendor: American Transmission - $5,000.00

Funding Source: 51101-114005.546020.000000.00000000.00000.0000000 to be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.391.4607 www.coj.net

Re: SC-0419-20 1st Renewal option

john thomas <aamco.staugustine@gmail.com>
Tue 4/6/2021 9:03 AM
To: Kurtz, Sheryl <SKURTZ@coj.net>

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Thank you for the opportunity to continue serving the city vehicles. We are very happy to continue with our current conditions and terms. Please call or email anytime with any questions or concerns. 9128821700. John Thomas,owner

On Wed, Mar 31, 2021 at 9:10 AM Kurtz, Sheryl <SKURTZ@coj.net> wrote:

RENEWAL OPTION NOTIFICATION

Dear Vendor,

The above listed Bid is due for renewal on April 29, 2021. As stated in the bid, this contract may be extended for an additional one (1) year renewal option at the discretion of the City, based on vendor performance and adherence to price, terms and conditions of the bid.

The City of Jacksonville would like to offer the First (1st) option for the period of April 30, 2021 through April 30, 2022, with one remaining renewal period.. If your company opts to use the renewal option, please submit a written agreement to exercise the renewal option. Please include bid number, agreement under to the same terms, conditions and pricing as original bid in the memo.

If you opt not to use the renewal option, please submit a letter stating the action desired. To have adequate time to renew or re-bid this project, all documents must be submitted no less than **thirty days** prior to the deadline date stated above.

RE: SC-0419-20 1 St Renewal option

Rory Litz <rlitz@americantransmission.com>
Wed 4/7/2021 2:53 PM
To: Kurtz, Sheryl <SKURTZ@coj.net>

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

YES –WE DO ACCEPT THE RENEWAL SC-0419-20
DO YOU NEED A SEPARATE STATEMENT ?
RORY

From: Kurtz, Sheryl [mailto:SKURTZ@coj.net]
Sent: Tuesday, April 6, 2021 10:24 AM
To: Helene Reynolds
Cc: Rory Litz
Subject: SC-0419-20 1 St Renewal option

RENEWAL OPTION NOTIFICATION

Dear Vendor,

The above listed Bid is due for renewal on April 29, 2021. As stated in the bid, this contract may be extended for an additional one (1) year renewal option at the discretion of the City, based on vendor performance and adherence to price, terms and conditions of the bid.

The City of Jacksonville would like to offer the First (1st) option for the period of April 30, 2021 through April 30, 2022, with one remaining renewal period.. If your company opts to use the renewal option, please submit a written agreement to exercise the renewal option. Please include bid number, agreement under to the same terms, conditions and pricing as original bid in the memo.

If you opt not to use the renewal option, please submit a letter stating the action desired. To have adequate time to renew or re-bid this project, all documents must be submitted no less than **thirty days** prior to the deadline date stated above.

Sheryl Kurtz
Equipment Procurement Coordinator
Fleet Management Division
904-255-7465
skurtz@coj.net

SUBJECT: Complete Rebuilding of Automatic Transmissions for Automotives and Light Trucks

BID #: SC-0419-20

OPEN DATE: 3/11/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: By Item to the lowest responsive, responsible primary and secondary bidders

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Trilife II, LLC dba AAMCO Transmissions by $61,000.00: $50,000.00 for Fleet Management and $11,000.00 for JSO Forfeiture Warehouse for services through the period ending April 30, 2021. Total revised expenditure amount not to exceed $282,907.00.

Funding for this award to encumbered by the following accounts and executed by purchase orders.
51101.114005.546020.000000.00000000.00000.0000000 - $50,000.00
11524.551103.549006.000000.00000868.00000.0000000 - $11,000.00

Attachments: Recommendation Memo and Previous Awards

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division & Nick Burgos, Director of Investigation & Homeland Security

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE 11/12/2020

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/12/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Chief Administrative Officer

Executive Order No. 2019-02

SUBJECT: Complete Rebuilding of Automatic Transmissions for Automotives and Light Trucks

BID #: SC-0419-20

OPEN DATE: 3/11/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: By item to the lowest responsive, responsible primary and secondary bidders

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to change the vendor name from SDM Automotive, Inc dba AAMCO Transmissions to Trilife II, LLC dba AAMCO Transmissions for the assumption of the City contract with no change in the current pricing or terms and conditions for the period ending April 30, 2021. Total not to exceed expenditure amount will remain unchanged at $221,907.00.

Attachments: Recommendation Memo, Vendor Letter and Previous Award

Analyst: _____
Annette Burney

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE 8/06/20

_____ _____ OTHER _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY

DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Chief Administrative Officer

SUBJECT: Complete Rebuilding of Automatic Transmissions for Automotives and Light Trucks

BID #: SC-0419-20

OPEN DATE: 3/11/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: By item to the lowest responsive, responsible primary and secondary bidders

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible primary bidder, SDM Automotive, Inc. dba AAMCO Transmissions in the amount of $212,507.00, and secondary bidder, American Transmission, in the amount of $9,400.00. Period of service is for one (1) year from date of award with two (2) one (1) year renewal options. Total expenditure amount not to exceed $221,907.00.

Funding Source: 51101-114005 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tonogol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING ___ MEMBERS DISAPPROVING (DATE: 1/2020

OTHER:

ACTION OF AWARDING AUTHORITY

APPROVED DATE 7/1

DISAPPROVED

OTHER ___

SIGNATURE OF AUTHENTICATION ___