SUBJECT: ROADSIDE DITCH CLEANING AND REHABILITATION

BID #: CP-0013-20 **OPEN DATE:** 09/11/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION CONTRACT – OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2021 WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded to Jax Utilities Management, Inc. (contract #8258-27) on 9/26/19 in the amount of $1,930,452.50. Increase in the amount of $1,069,547.50 approved on 10/23/20.

Recommend approval to utilize the first two-year renewal option with Jax Utilities Management, Inc. in the not-to-exceed expenditure amount of $3,000,000.00. Total revised award amount not-to-exceed $6,000,000.00. Period of service will be October 1, 2021 through September 30, 2023 with one (1) two-year year renewal option remaining.

Funding will be encumbered from account 44101.156002.534100.000000.00000000.00000.0000000, executed by formal contract amendment through the Office of General Counsel, and processed via individual Purchase Order(s).

This award is subject to appropriation by the City in the fiscal years beginning October 1, 2021 and October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo; Supplier's Letter; Basis of Award; Previous Awards

ANALYST: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Stephen D. Long Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

ONE CITY ONE JACKSONVILLE

April 7, 2021

MEMORANDUM

TO: Greg Pease, Chief,
Procurement Division

THRU: John P. Pappas, P.E., Director of Public Works

FROM: Steven D. Long Jr., P.E. Chief
Right of Way and Stormwater Maintenance Division

RE: **RECOMMENDATION TO AMEND CONTRACT**
Roadside Ditch Cleaning and Rehabilitation
Bid No.: **CP-0013-20**
Bid Date: **September 11, 2019**
Contract No: **8258-27**
Current Amount: **$3,000,000.00**

The Department of Public Works has received a request from Jax Utilities Management, Inc., 8812 Alton Ave., Jacksonville, Fl. 32211 to exercise the first, two-year renewal option allowed under Section 3, Paragraph F of the contract specifications. This contract has been amended one time.

Accordingly, we therefore recommend approval of the renewal option requested by Jax Utilities Management, Inc. for an additional two-year period from October 1, 2021 through September 30, 2023 in the amount of $3,000,000.00. The revised contract amount will be $6,000,000.00. There will be one renewal option remaining. Work will continue to be performed under purchase orders issued during the fiscal year and funding should be encumbered from Right of Way and Stormwater Maintenance account 44101 156002 534100 00000 00000000 00000. This award is subject to appropriation by the City during fiscal years 2022 and 2023.

Attached please find a copy of the contract renewal letter from the Contractor, the City of Jacksonville renewal email request, paragraph F of the Bid Proposal, and the current contract.

If you require any additional information, you may contact Robert Young at 255-4294.

SL ry

cc David Klages, Procurement
Steve Schlessinger, Public Works
Robert Young, RoWSM
Tammy Duggan, RoWSM

Jax Utilities Management, Inc.

8812Alton Avenue
Jacksonville, Florida 32211
jaxutilities@jaxum.comcastbiz.net
(904)865-0111
(904)865-0117 Fax

April 6, 2021

City of Jacksonville

609 St. Johns Bluff Road North

Jacksonville, Florida 32225

Attn: Steve D. Long, Jr., P.E.

Chief, Right of Way and Stormwater Maintenance

RE: Contract Bid No. CP-0013-20

City Contract No. 8258-27

Roadside Ditch Cleaning and Rehabilitation

In accordance with Section 3, Paragraph F of the contract documents, Jax Utilities Management, Inc. is notifying the City of Jacksonville that it would like to renew the previously mentioned Contract Number 8258-27/Bid Number CP-0013-20 with no change in contract prices for a two year renewal.

Sincerely,

Charles D. Freshwater

Vice President

Jax Utilities Management, Inc.

B. BASIS OF AWARD

The project may be awarded to the lowest responsive, responsible Bidder for the Total Base Bid contingent on the availability of funds within the project's approved budget. The City has the right to reject any or all bids if it is in the best interest of the City.

C. REVISIONS OF BID PROPOSAL FORM

Request for revision of the Bid Proposal Form must be made to the ENGINEER at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

D. CONTRACT EXPIRATION DATE

The Contract expiration date shall be established 120 calendar days after the scheduled construction completion date in order to comply with Executive Order 2013-05.

E. BID CHANGES

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bidding documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

F. CONSTRUCTION COMPLETION

The intent of this contract is that the Contractor provides **Roadside Ditch Cleaning and Rehabilitation** during the period of Fiscal years 2020 and 2021 (October 1, 2019 through September 30, 2021). The Contractor shall begin work within ten (10) calendar days, including Sundays and holidays, after issuance of a Blanket Order or Purchase Order from the City. No Blanket Orders or Purchase Orders will be issued under this Contract after September 30, 2021 unless the Contract is renewed. The active Contract will expire 120 days thereafter. All work started under a Blanket Order or Purchase Order shall be completed by the expiration date. By mutual agreement of both parties, provided funds are available, the Contract may be extended two (2) times for a period of two (2) years each. Each extension amendment of the contract will be amended prior to September 30th of the current contract fiscal year. Based upon the agreement of all parties, the Contract Unit Prices may be adjusted at the time of renewal based on the stated Consumer Price Index (CPI) for All Urban Consumers - South Region All Items, (Series CUURO300SAO), over the preceding twelve (12) months from the date of Contract Award. The adjusted Contract Unit Prices will be calculated using the current Contract Unit Prices and adjusting them by the amount of the stated CPI. The subsequent optional renewals, if both the CITY and the CONTRACTOR agree, may also include a Contract Unit Price adjustment based on the CPI for the preceding twelve months from the award date of the second contract. Contract Unit Prices will be adjusted by applying the CPI to the previously adjusted Contract Unit Prices for the first renewal option.

SUBJECT: ROADSIDE DITCH CLEANING AND REHABILITATION

BID #: CP-0013-20

OPEN DATE: 09/11/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION CONTRACT – OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2021 WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded to Jax Utilities Management, Inc. on 9/26/19 in the amount of $1,930,452.50.

Recommend approval to increase the award to Jax Utilities Management, Inc. in the amount of $1,069,547.50 to ensure sufficient funding for the remainder of the initial two-year period. Revised initial expenditure amount not-to-exceed $3,000,000.00. Period of service will be from date of contract execution through September 30, 2021 with two (2) two (2) year renewal options.

Funding will be encumbered from Right of Way & Stormwater Maintenance Division account 44101.156002.534100, executed by formal contract amendment through the Office of General Counsel, and processed via individual Purchase Order(s).

ATTACHMENTS: Recommendation Memo; Previous Award

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Stephen D. Long Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/22/2020

Teresa R. Eubanks

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/23/20

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: ROADSIDE DITCH CLEANING AND REHABILITATION

BID #: CP-0013-20

OPEN DATE: 09/11/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION CONTRACT – OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2021 WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award to the lowest responsive, responsible bidder, Jax Utilities Management, Inc., for an initial two-year expenditure amount not-to-exceed $1,930,452.50. The service period will be from October 1, 2019 through September 30, 2021 with two (2) two (2) year renewal options.

Funding shall be encumbered by accounts PWCP462SD-06505-PW0072-01 and/or PWGM461SW-03410, executed via formal contract through the Office of General Counsel, and processed via individual Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo; Bid Tabulation, EBO Review, Scope of Work, Basis of Award

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Stephen D. Long Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/26/19

Teresa R Eihan _____ OTHER: _____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 9/26/19

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02