SUBJECT: DELL DESKTOP COMPUTER

BID #: SC-0363-21 **OPEN DATE: 4/14/2021**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: One Year from Date of Award

AGENCY: Jacksonville Sheriff's Office

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 21 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to CDW Government as the lowest responsive, responsible bidder for the purchase of Dell Desktop Computers for the Jacksonville Sheriff's Office. Total estimated award not to exceed $185,202.90.

Funding for this award to be encumbered by account 00111.552104.552160.000000.00000000.00000.0000000, to be executed by purchase order.

Attachments: Recommendation Memo, Tabulation Sheet, Terms and Conditions, Specifications and Requirements

Analyst: _____ OLIVE WALLACE-COHEN **RESPECTFULLY SUBMITTED:** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DERRICK LEWIS, DIRECTOR OF POLICE SERVICES

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Sheriff's Office

MIKE WILLIAMS, SHERIFF

Serve • Protect • Community

To: Gregory Pease
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget

From: Derrick Lewis
Director of Police Services

Subject: SC-0363-21 Dell Desktop Computers

Date: April 15, 2021

There were three (3) responses received for Bid #SC-0363-21 Dell Desktop Computers. We recommend awarding CDWG the lowest responsive, responsible bidder, in the amount of $185,202.90, from account number 00111.552104.552160.000000.00000000.00000.0000000. The term of the agreement is a one time purchase. The purchase will be made via a purchase order.

Please let me know if you require any additional information. Thank you for your assistance.

TITLE: DELL DESKTOP COMPUTERS

BID NO: BC-0383-21

OPEN DATE: 08/14/21

ANALYST: Olive Wallace-Cohen

NO. INVITED: (210) No. Received: (3) No Bids: (0)

RECORDED BY: JOHN HERNANDEZ

ANNOUNCED: DAMELLA SETTLER

ITEM #		DESCRIPTION	Quantity	UOM	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
						CDW GOVERNMENT		BUSINESS SUPPLY COMPANY		LEEPOPO CORPORATION, INC.
1		Desktop Computers SFF Mfg. 3000076432741 or equivalent as specified Specify Equal:	230	each	$ 805.23	$ 185,202.90	$ 1,063.38	$ 244,577.40	$ 1,157.30	$ 266,179.00
		TOTAL BID PRICE				$ 185,202.90	*corrected	$ 244,577.40		$ 266,179.00
		Insurance Acknowledgement								
		Delivery						20 Days		30 Days
		Buy American								
		Conflict of Interest:				✓		✓		✓
		Addendums ( ):				N/A		N/A		N/A

TERMS AND CONDITIONS

DESKTOP COMPUTERS

1. SCOPE

The City of Jacksonville, Jacksonville Sheriff's Office (JSO) is currently accepting bids to obtain source(s) of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for Desktop Computers, as listed in the bid documents to include warranty as specified.

2. AWARD

Award will be **ALL or NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for all or none award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

- As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.
    - Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.

Restrictions and exemptions may apply. Please refer to Section 126.114 (Page 35) for specifics

3. TERM OF AGREEMENT

One year from date of award

4. PRE-BID CONFERENCE

Not applicable.

5. REQUIREMENTS

Vendor MUST be an authorized dealer/reseller/distributor of equipment.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchases against this bid if it deems so necessary.

8. DELIVERY

Delivery will be made to the Police Memorial Building, Police Supply, 501 East Bay Street, Catherine Street Loading Dock, Jacksonville, FL 32202. **All deliveries must be scheduled a minimum of one (1) business day in advance.** A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

9. ESCALATION/DE-ESCALATION

Not applicable.

10. PRICES

All unit prices shall include freight, delivery and handling charges to the delivery locations as outlined in the bid documents.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and/or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

14. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate.

15. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

16. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or

email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS AND REQUIREMENTS

DESKTOP COMPUTERS

1. Product must be new. Refurbished, Remanufactured, Rebuilt or Used parts are not acceptable.
2. Vendor MUST be an authorized dealer/reseller/distributer of equipment/software. If a vendor submits any quote/price for an alternative or equivalent product, all items must **MEET** or **EXCEED** the specifications listed on this solicitation and vendors must include in their bid package, in written form, a quote which contains a comparison of each requested specification and a detail of the specification contained within the alternative or equivalent product. It is at the sole discretion of the Jacksonville Sheriff's Office to determine if the alternative or equivalent product meets or exceeds the specifications. **IF THIS DETAIL IS NOT PROVIDED, THE BID WILL BE CONSIDERED INCOMPLETE AND WILL NOT BE CONSIDERED.**

Small Form Factor:

OptiPlex 5080 SFF XCTO 210-AVOX 1, 10th Generation Intel Core i5-10500 (6-Core, 12MB Cache, 3.1GHz to 4.5GHz, 65W) with all Intel vPro 338-BVCB 1 Win 10 Pro 64 English, French, Spanish 619-AHKN 1, No Microsoft Office License Included – 30 day Trial Offer Only 658-BCSB 1 8GB (1x8GB) DDR4 non-ECC Memory 370-AFKL 1 M.2 256GB PCIe NVMe Class 35 Solid State Drive 400-BEUW 1 M.2 22x30 Thermal Pad 412-AAQT 1, M2X3.5 Screw for SSD/DDPE 773-BBBC 1 No Additional Hard Drive 401-AANH 1 AMD Radeon R5 430, 2GB, LP (DP/DP) 490-BFTG 1 OptiPlex 5080 Small Form Factor with 200W up to 85% efficient Power Supply (80Plus Bronze) ,329-BEVD 1 DVD+/-RW Bezel 325-BDSH 1 8x DVD+/-RW 9.5mm Optical Disk Drive 429-ABFH 1, CMS Essentials DVD no Media 658-BBTV 1, No Media Card Reader 379-BBHM 1, System Power Cord (Philippine/TH/US) 450-AAOJ 1, Chassis Intrusion Switch - SFF 461-AAEE 1, No Wireless LAN Card 555-BBFO 1, No Wireless Driver 340-AFMQ 1, No Stand Option 575-BBBI 1, No Additional Cable Requested 379-BBCY 1, No PCIe add-in card 492-BBFF 1, KB216 Wired Keyboard English 580-ADJC 1, Optical Mouse - MS116 (Black) 570-ABIE 1, No Cable Cover 325-BCZQ 1, Support Assist 525-BBCL 1, (TM) Digital Delivery Cirrus Client 640-BBLW 1, Client System Update (Updates latest Recommended BIOS, Drivers, Firmware and Apps), 658-BBMR 1, Waves Maxx Audio 658-BBRB 1, Support Assist OS Recovery Tool 658-BEOK 1, Optimizer 658-BEQP 1, OS-Windows Media Not Included 620-AALW 1, ENERGY STAR Qualified 387-BBLW 1, EPEAT 2018 Registered (Silver) 379-BDTO 1, SERI Guide (ENG/FR/Multi) 340-AGIK 1, Watchdog Timer 379-BDWG 1, Quick Setup Guide 5080 SFF 340-CPQF 1, No UPC Label 389-BCGW 1, Trusted Platform Module (Discrete TPM Enabled) 329-BBJL 1, Shipping Material for SFF (DAO) 340-CQYR 1, Shipping Label for DAO,BRZ 389-BBUU 1, No Compu Trace 461-AABF 1, Regulatory Label for OptiPlex 5080 SFF 200 W, DAO 389-DVUB 1, No Hard Drive Bracket, OptiPlex 575-BBKX 1, No Intel Responsive 551-BBBJ 1, Desktop BTO Standard shipment 800-BBIO 1, No Anti-Virus Software 650-AAAM 1, Custom Configuration 817-BBBB 1, No Additional Add In Cards 382-BBHX 1, Optional HDMI 2.0b Video Port 382-BBFI 1, Intel Standard Manageability (ISM) 631-ACOK 1, No Backup and Recovery software 637-AAAM 1, No Optane 400-BFPO 1, Speaker for Tower and SFF 520-AARD 1, No External ODD 429-ABGY 1, Limited Hardware Warranty Plus Service 804-9043 1, Onsite/In-Home Service After Remote Diagnosis 5 Years 804-9047 1, Keep Your Hard Drive, 5 Year 980-7554 1