SUBJECT: **RFQ-DESIGN-BUILD SERVICES FIRE STATIONS NUMBERS: 36, 64, AND 65**

BID # **CDB-0127-19** OPEN DATE: **04/17/2019**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD- REQUEST FOR QUALIFICATIONS

AGENCY: **DEPARTMENT OF PUBLIC WORKS**

BASIS OF AWARD: **EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 6 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The Department of Public Works has completed negotiations with Stellar Group, Inc., for the Design Build Services for Fire Stations Numbers 36, 64, and 65.

Recommend approval of award to Stellar Group, Inc. to provide 90% design and preconstruction services for Fire Station No. 65. This incorporates the scope & fee summary, Exhibit "A" and requires a total estimated design time of 213 days from the Notice to Proceed. Total guaranteed maximum price not-to-exceed $241,309.11.

Funding for this award is to be executed by Amendment 1A and encumbered by account: 004335.565031.1.32111.384020 to be executed by contract change order through Office of General Counsel

Attachments: Recommendation Memo, Exhibit "A", Previous Award(s)

BUYER Nekole Hulitt
NEKOLE HULITT

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **John P. Pappas, P.E., Director, Public Works Department**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY ONE JACKSONVILLE

March 23, 2021

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P.E.
Director

FROM: Robin G. Smith, P.E.
Chief, Engineering and Construction Management Division

Keith Powers
Director of Fire and Rescue

SUBJECT: Design Build Services for Fire Station 65
Stellar Group, Inc.

CDB-0127-19 was awarded to Stellar Group, Inc. for the Design Build Services for Fire Stations 36, 64 and 65. Based on the Design Criteria Package developed by City engineers, the Engineering and Construction Management Division has completed negotiations for Fire Station No. 65. Negotiations have resulted in the GMP amount of $241,309.11 to provide 90% Design and Preconstruction Services, as indicated on the attached Scope & Fee Summary, Exhibit A. The total estimated design time will be 213 days from the Notice to Proceed.

Accordingly, this is to recommend award for Fire Station No. 65 for 90% Design and Preconstruction Services to Stellar Group, Inc., 2900 Hartley Road, Jacksonville, FL 32257 for GMP amount of $241,309.11.

Funding is as follows:

Accounts	TOTAL
004335	
FRCP Fire Stations Capital Projects- Fire Control	
565031	
1	
32111-384020	
$241,309.11	$241,309.11

RGS/lw

Attachment: Exhibit A - Scope & Fee Summary

EXHIBIT A

STELLAR NET

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City of Jacksonville - Fire Station 65

RFP-CBD-0127-19

Guaranteed Maximum Price
For 90% Design Development

REVISED

March 19, 2021

PLANNING | DESIGN | PRE-CONSTRUCTION | CONSTRUCTION | REFRIGERATION | MECHANICAL & UTILITY | BUILDING ENVELOPE | TOTAL OPERATIONS & MAINTENANCE

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CITY OF JACKSONVILLE – FIRE STATION 65

Project Location: 7698 Bailey Body Rd.
Jacksonville, FL

1. **Scope of Services Overview**
   A. The scope of services offered include design to 90% and civil permitting for the proposed City of Jacksonville Fire Station 65.
   B. The purpose of this proposal is to provide our project approach and cost (ultimately including a guaranteed maximum price) to design the new fire station. Although the intent of proposal is to secure the entire scope of work, it is presented in phases representing the major milestones and deliverables of the overall project.

2. **Basis of Design**
   A. Stellar's understanding of the project is based on the following:
      1). RFP-CDB-0127-19 Design Criteria Package
      2). Communications with City of Jacksonville Project manager
      3). Prototypical design documents (Fire Station 63 drawings and Fire Station 61 specifications)

3. **Project Approach**

   Design & Preconstruction Services

   A. Stellar will ultimately, provide the design, engineering and preconstruction services required to develop 90% design documents as well as a Construction GMP deliverable. The current effort outlined in this proposal is divided into three (3) phases as required by the Design Criteria Package. The phases include (1) 30% Conceptual Design, (2) 60% Design Development, (3) 90% Design Development with a GMP for 100% Design and Construction Services.

   B. Phase 1: 30% Conceptual Design
      1). During this phase, the design team will utilize the prototypical design and consult with the project stakeholders to clarify project goals and requirements in an effort to define the program for the

project. The design team will consider all elements of the project in preparation for the 30% Conceptual Design effort by working directly with City of Jacksonville personnel to identify items that will directly impact the design decisions. The general approach for adopting the prototype design includes the following:

a). Further analyze existing conditions to determine capacities, deficiencies, etc., and outline modification needs.

b). Ensure proposed design complies with regulatory requirements set forth by the City of Jacksonville as well as St. Johns River Water Management District.

c). Develop minor modifications to spatial layout as outlined in the Design Criteria Package.

d). Outline the necessary site improvements.

e). Develop preliminary engineering plans (structural & MEP)

2). Deliverables:

a). 30% Conceptual Drawings

b). Supplemental design narratives for undefined systems and/or modifications to prototype

C. Phase 2: 60% Design Documents

1). Using the initial documents developed during the 30% Conceptual Design Phase, the design team advances the documents to include additional details. This phase often specifies design details and assemblies in greater clarity. An in-depth design review will be held with the City of Jacksonville during this design development phase representing an approximately 60% level of completion.

2). The design development phase will include the necessary preconstruction services to address constructability, project estimating to support budget controls, and project scheduling to define long lead tasks, long lead equipment concerns, and permit reviews, etc., that could impact the overall delivery of the project. Additionally, the civil permitting efforts including City of Jacksonville 10 set review and St. Johns Water Management District will commence during the 60% design phase. It is assumed no FDOT permitting is required.

3). Deliverables:

a). General

(1). Outline Specifications

(2). Building Code Analysis / Life Safety Plan

(3). 60% Architectural & Engineering Plans

(4). Civil Permitting Documents

D. Phase 3: 90% Design Documents

1). Stellar will develop architectural and engineering drawings and specification packages depicting the proposed Fire Station 65. Detailed engineering calculations and discipline coordination constitute the majority of effort during the 90% design development. Final constructability details are coordinated. Utility distribution routes are coordinated among disciplines. Mechanical, electrical, and plumbing plans are detailed and panel schedules are developed. Interior finish selections are defined in accordance with the prototypical design and the Design Criteria Package.

2). Design reviews will be scheduled as required.

3). Preconstruction activities will include the development of a Guaranteed Maximum Price (GMP) deliverable for construction activities, 100% design development, and all other building permitting.

4). Deliverables:

a). 90% Design Development documents (drawings and specifications) for all disciplines

b). GMP for construction as well as 100% design and permitting. GMP deliverables to include the following:

(1). GMP budget

(2). Proposed construction schedule/Guaranteed Completion Date

(3). Assumptions & Clarifications

(4). Document Control Log

Construction Services

A. All construction services (i.e. construction, design construction administration, 100% design documents, building permits) will be included as part of the Guaranteed Maximum Price (GMP) submitted at the conclusion of 90% Design Development.

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4. **Assumptions and Clarifications**

   A. An allowance of $3,500 is included for environmental consulting based on comments in the Design Criteria Package and the environmental site assessments. Based on correspondence with the City of Jacksonville, the potential environmental contamination is not within the limits of the proposed Fire Station 65 property.

   B. Standard design protocol to achieve LEED or Green Globes certification is included. No costs for the necessary third-party reviewer required by Florida Green Building Coalition is included. It is assumed this third-party reviewer will be contracted by the City of Jacksonville if required.

   C. Interior design similar to the prototype documents is included. Interior design services beyond the scope of the protype will result in additional costs.

   D. No costs for rezoning of property are included.

5. **Costs**

   A. Stellar is proposing to execute the scope described in this proposal for a lump sum fee of **$241,309.11.** This amount is assumed to be payable as follows:

      a. **30% Conceptual Design Total: $65,219.11**

         i. Stellar Preconstruction Services:.....$3,810.11
         ii. Travel/Printing.....$350
         iii. Architecture.....$18,000
         iv. MEP & Structural Engineering.....$12,000
         v. Civil.....$19,000
         vi. Geotechnical Eng & Utility Locates.....$10,000
         vii. Environmental Allowance.....$1,000
         viii. Insurances.....$1,059

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b. **60% Design Development & Civil Permitting: $94,138**

i. Stellar Preconstruction Services:..... $3,810
ii. Travel/Printing:.....$300
iii. Architecture.....$18,000
iv. MEP & Structural Engineering.....$12,000
v. Civil (includes permitting).....$50,000
vi. Geotechnical Eng & Utility Locates.....$7,500
vii. Environmental Allowance.....$1,000
viii. Insurances.....$1,528

c. **90% Design Development & GMP Deliverable: $81,952**

i. Stellar Preconstruction Services:.....$15,572
ii. Travel/Printing.....$550
iii. Architecture.....$18,000
iv. MEP & Structural Engineering.....$12,000
v. Civil (includes permitting).....$33,000
vi. Environmental Allowance.....$1,000
vii. Insurances.....$1,330

B. Unit Rates:

a. Please refer to the attached unit rate schedules.

6. **JSEB Participation**

a. Includes $61,848 (25.6%) JSEB participation. Please refer to attached EBO form Letter of Intent.

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7. Schedule
    a. 30% Deliverable - 60 calendar days
    b. 60% Deliverable - 45 calendar days
    c. 90% Deliverable & GMP - 60 calendar days
    d. Refer to attached proposed schedule

Tim Jenkins

Vice President of Operations

Exhibit B
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project City of Jacksonville Fire Station 65	**2. Proposal No. / Contract No.** RFP-CBD-0127-19
3. Name of Consultant Stellar Group, Inc	**4. Date of Proposal** March 19, 2021

PART II - LABOR RELATED COSTS

5. Direct Labor (Limiting Amount)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	$ 73.15	24	$ 1,755.60	
Project Manager	$ 37.72	140	$ 5,280.80	
Superintendent	$ 66.86	40	$ 2,674.40	
Asst. Project Manager	$ 29.15	40	$ 1,166.00	
Preconstruction Manager	$ 54.86	40	$ 2,194.40	
Clerical	$ 24.00	10	$ 240.00	
Safety Engineer	$ 62.86	4	$ 251.44	
TOTAL DIRECT LABOR	$ 49.50	274		$ 13,562.64
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate		71 % x Total Direct Labor		$ 9,629.47
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				**$ 23,192.11**
8. PROFIT: Labor Related Costs (Item 7)		x	0%	$ -

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum)		
Printing	$ 400.00	
Transportation & Shipping	$ 800.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		$ 1,200.00
10. REIMBURSABLE COSTS (Limiting Amount)		
Project Insurances	$ 3,917.00	
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)		$ 3,917.00
11. SUBCONTRACTS (Reimbursable/Not to Exceed)		
PQH Architects - Architecture	$ 54,000.00	
McVeigh & Mangum Eng. - Structural & Mechancial Eng.	$ 36,000.00	
GAI Consultants - Civil Engineering	$ 102,000.00	
Meskel Engineering - Geotechnical Engineering	$ 7,848.00	
Utility Locates - FR Aleman	$ 9,652.00	
Environmental Allowance - Environmental Services Inc.	$ 3,500.00	If Required
	$	
SUB-TOTAL REIMBURSABLES		$ 213,000.00

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	**$ 241,309.11**
12. TOTAL PRIOR CONTRACT AMOUNT	N.A.
TOTAL AMENDED CONTRACT AMOUNT	N.A.

EXHIBIT B

Stellar Group, Incorporated
Non-Governmental: Statement of Direct Labor, Fringe Benefits, and General Overhead
September 30, 2019

Description	Total Costs
Direct	41,240,393
Premium	(3,530,463)
	37,709,930
Fringe Benefits	
Holiday Payroll	1,783,874
Vacation/Sick Payroll	2,866,739
Retirement Plans	1,800,000
Employee Group	5,479,337
Bonuses	7,600,000
Payroll Taxes	4,474,630
Total Fringe Benefits	24,004,580
General Overhead	
Indirect Labor	17,382,006
Administrative	308,981
Computer & Programs	3,642,580
Depreciation	1,283,271
Dues & Subscriptions	193,273
Employee Welfare	579,993
Insurance	4,096,660
Interest	693,194
Postage	38,971
Printing	85,222
Professional Development	200,453
Professional Fees	1,857,454
Promotion	965,561
Recruiting	389,443
Rent	2,294,584
Repairs & Maintenance	833,115
Safety	45,618
Supplies	65,417
Telephone	816,033
Travel Expenses	5,115,073
Utilities	247,553
Vehicles	741,447
Total General Overhead	41,875,899
Total Indirect Costs	65,880,479
Percentage of Direct Labor	175%

I hereby certify the non-governmental: statement of direct labor, fringe benefits, and general overhead for Stellar Group, Inc. to be accurate and current as of October 9, 2019.

Clint E. Pyle
Sr. Vice President / CFO

Form 7 — Price Sheet

Proposal Number: CDB-0127-19

SCHEDULE OF PROPOSED PRICES/RATES

Contract Fee Summary for Engineering Division
Design-Build Services for Fire Stations 36, 64, 65
City of Jacksonville, FL

1. Flat Fee (payable upon completion of project or upon completion of listed deliverables):

To be provided on Project by Project basis at contract time, Negotiated

2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:

A. NAME OF CONSULTANT: **Stellar Group, Incorporated**

Principal (Partner or Senior Officer):	$	73.15	Per Hr.
Sr. Project Manager:	$	54.29	Per Hr.
Project Manager:	$	37.72	Per Hr.
Assistant Project Manager:	$	29.15	Per Hr.
Preconstruction Manager:	$	54.86	Per Hr.
Superintendent:	$	66.86	Per Hr.
Field Engineer:	$	39.43	Per Hr.
Safety Manager:	$	62.86	Per Hr.
Quality Control Manager:	$	57.15	Per Hr.
Clerical:	$	24.00	Per Hr.

B. NAME OF CONSULTANT: **PQH Design Group, Inc.**

Principal (Partner or Senior Officer):	$	77.33	Per Hr.
Project Manager (Responsible Professional):	$	50.34	Per Hr.
Registered Professional Engineer:	$	39.74	Per Hr.
Engineering Technician:	$	29.85	Per Hr.
Clerical:	$	24.04	Per Hr.

Estimated percentage of total fee to be performed by sub—contractors: 35%

C. NAME OF CONSULTANT: GAI Consultants, Inc.

Sr. Director:	$	100.00	Per Hr.
Director:	$	75.00	Per Hr.
Sr. Engineering Manager:	$	65.50	Per Hr.
Sr. Engineer:	$	55.00	Per Hr.
Project Engineer:	$	42.25	Per Hr.
Engineer Intern:	$	33.00	Per Hr.
Sr. LA Manager:	$	60.00	Per Hr.
Project LA:	$	46.23	Per Hr.
LA Technician:	$	31.12	Per Hr.
Lead Designer:	$	41.20	Per Hr.
Planning Manager:	$	56.77	Per Hr.
Sr. Planner:	$	36.00	Per Hr.
CAD Operator (Survey and Civil):	$	30.00	Per Hr.
Surveyor (PSM):	$	61.21	Per Hr.
Two-Man Survey Crew:	$	50.00	Per Hr.
Admin:	$	23.00	Per Hr.

D. NAME OF CONSULTANT: Meskel & Associates Engineering

Branch Manager:	$	48.08	Per Hr.
Chief Engineer:	$	44.43	Per Hr.
Senior Engineer:	$	40.87	Per Hr.
Staff Engineer:	$	28.50	Per Hr.
CAD Operator:	$	20.00	Per Hr.
Field Technician:	$	22.00	Per Hr.
Clerical:	$	17.00	Per Hr.

A. NAME OF CONSULTANT: McVeigh & Mangum Engineering

Principal:	$	84.13	Per Hr.
Dept. Manager/Technical Expert:	$	72.60	Per Hr.
Senior Engineer:	$	65.38	Per Hr.

Lead Engineer/Sr. Designer:	$	45.79	Per Hr.
Engineer/Designer:	$	38.22	Per Hr.
Jr. Engineer/Designer:	$	38.22	Per Hr.
BIM/CADD Operator:	$	31.97	Per Hr.
Administrative/Clerical:	$	25.00	Per Hr.

3. Other Direct Project Costs per Unit (please specify)

_____

_____

4. OVERHEAD: (Combined Fringe Benefits & Administrative): **Overhead Rate 175%** (this applies to Stellar Group and GAI Consultants, see attached)

   OVERHEAD: (Combined Fringe Benefits & Administrative): **Overhead Rate 150%** (this applies to PQH)

   OVERHEAD: (Combined Fringe Benefits & Administrative): **Overhead Rate 200%** (this applies to Meskel&Assoc.)

   OVERHEAD: (Combined Fringe Benefits & Administrative): **Overhead Rate 142%** (this applies to McVeigh & Mangum)

5. PROFIT: Labor Related Costs (Labor + Overhead): x 10%

6. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

_____

Contract Fee Sumary for Engineering Division
Design-Build Services for Fire Stations 65
City of Jacksonville, FL

PART I - GENERAL

1. Project 90% Design and Permitting for Fire Station 65	**2. City Contract Number** TBD / CDB-127-19
3. Name of Consultant GAI Consultants, Inc.	**4. Date of Proposal** 4/5/2021

PART II - LABOR RELATED COSTS

5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Sr. Director	$ 100.00	8	$ 800.00	
Director	$ 75.00	24	$ 1,800.00	
Sr. Engineering Manager	$ 65.50	43	$ 2,816.50	
Sr. Engineer	$ 55.00	68	$ 3,740.00	
Project Engineer	$ 42.25	82	$ 3,464.50	
Engineer Intern	$ 33.00	224	$ 7,392.00	
Sr. LA Manager	$ 60.00	0	$ 0.00	
Project LA	$ 46.23	0	$ 0.00	
LA Technician	$ 31.12	0	$ 0.00	
Lead Designer	$ 41.20	25	$ 1,030.00	
Planning Manager	$ 56.77	0	$ 0.00	
Sr. Planner	$ 36.00	0	$ 0.00	
CAD Operator (Survey and Civil)	$ 30.00	180	$ 5,400.00	
Surveyor (PSM)	$ 61.21	0	$ 0.00	
Two-Man Survey Crew	$ 50.00	0	$ 0.00	
Admin	$ 23.00	30	$ 690.00	
			TOTAL DIRECT LABOR	$27,133
6. OVERHEAD (Combined Fringe Benefits & Administrative) Overhead Rate 175.00%				$47,483
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$74,616
8. PROFIT: Labor Related Costs (Item 7)			x 10%	$7,462
TOTAL LUMP SUM LABOR FEE (GAI)				$82,077

PART III - OTHER COSTS

9. MISCELLANEOUS DIRECT COSTS (Lump Sum)	$ 4,923.00
MISCELLANEOUS DIRECT COSTS SUB-TOTAL	$0
10. SUBCONSULTANTS / CONTINGENCY Landscape Architect	$15,000
SUB-CONTRACT SUB-TOTAL	$15,000

PART IV - FEE SUMMARY

TOTAL FEE - (Items 5, 6, 8, 9 and 10)	$102,000

EXHIBIT B

Pittsburgh Office
385 East Waterfront Drive
Homestead, Pennsylvania 15120

T 412 476 2000
F 412 476.2020

GAI Consultants, Inc.
Non-Governmental: Statement of Direct Labor, Fringe Benefits, and General Overhead
December 31, 2018

Description	Total Costs
Direct	39,312,267
Premium	(617,082)
	38,695,185
Fringe Benefits	
Holiday Payroll	1,618,484
Vacation/Sick Payroll	4,754,171
Retirement Plans	3,318,697
Employee Group	2,857,828
Bonuses	5,296,063
Payroll Taxes	5,433,886
Total Fringe Benefits	3,279,129
General Overhead	
Indirect Labor	18,325,381
Administrative	248,952
Amortization Expense	892,275
Bad Debt Expense	725,092
Books & Subscriptions	62,258
Computer & Programs	3,034,241
Depreciation	1,537,227
Insurance	1,474,263
Interest	426,792
Miscellaneous	466,677
Postage	77,979
Professional Development	660,142
Professional Fees	1,629,698
Promotion	1,609,438
Rent	6,732,271
Repairs & Maintenance	681,731
Supplies	692,829
Taxes	1,948,462
Telephone	786,348
Travel Expenses	1,987,988
Utilities	474,316
Total General Overhead	44,474,360
Total Indirect Costs	67,753,489
Percentage of Direct Labor	175.10%

I hereby certify the non-governmental: statement of direct labor, fringe benefits, and general overhead for GAI Consultants, Inc. to be accurate and current as of September 13, 2019.

Alexander S. Macmillan
Assistant Vice President / Controller

EXHIBIT B

Meskel & Associates Engineering
Geotechnical • Environmental • Inspection • Testing

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL				
1. Project COJ Fire Station Bailey Body Road			**2. Contract Number**	
3. Name of Sub Consultant Meskel & Associates Engineering, PLLC			**4. Date of Proposal** 7/18/2021	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Branch Manager	$48.08	0.0	$ 0.00	
Chief Engineer	$44.43	0.0	$ 0.00	
Senior Engineer	$40.87	4.0	$ 163.48	
Staff Engineer	$28.50	16.0	$ 456.00	
CAD Operator	$20.00	6.0	$ 120.00	
Field Technician	$22.00	4.0	$ 88.00	
Clerical	$17.00	3.0	$ 51.00	
TOTAL DIRECT LABOR	$26.62	33.0		$878.48
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate		200% x Total Direct Labor		$1,756.96
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$2,635.44
8. PROFIT: Labor Related Costs (Item 7)		10% x (Labor + Overhead)		$263.54
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Field Exploration:				
Mobilization of Crew & Eq. - Out of Street Right-Of-Way	1	$500.00	$ 500.00	
Soil Test Borings (Structure) - On Land (ASTM D-1586) 0 to 30 feet	90	$11.00	$ 990.00	
Soil Test Borings (Pond) - On Land (ASTM D-1586) 0 to 30 feet	40	$11.00	$ 440.00	
Additional Split-Spoon Samples (Pond)	4	$26.00	$ 104.00	
Grouting Borings, per foot	130	$6.50	$ 845.00	
Auger Borings, per foot	80	$8.75	$ 700.00	
Field Permeability Tests	2	$375.00	$ 750.00	
Mobilization of Pavement Coring Rig	0	$200.00	$	
Pavement Core, ea	0	$40.00	$	
Lab Testing:				
Natural Moisture Content, ea.	10	$10.00	$ 100.00	
Percent Passing No. 200 Sieve, ea	10	$35.00	$ 350.00	
Organic Content, ea	2	$40.00	$ 80.00	
Atterberg Limits	1	$90.00	$ 90.00	
Laboratory Permeability, ea	0	$275.00	$ -	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				$ 4,949.00
10. SUBCONTRACTS (Lump Sum)				
			$	
			$	
SUB-CONTRACT SUB-TOTAL				$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				$7,847.98
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				$0.00
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				$7,847.98

EXHIBIT B

Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAULT, P.E.
SECRETARY

July 14, 2020

Antoinette Meskel, President
MESKEL & ASSOCIATES ENGINEERING, PLLC
3728 Philips Highway, Suite 208
Jacksonville, Florida 32207

Dear Ms. Meskel:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 9 - Soil Exploration, Material Testing and Foundations

- 9.1 - Soil Exploration
- 9.2 - Geotechnical Classification Laboratory Testing
- 9.3 - Highway Materials Testing
- 9.4.1 - Standard Foundation Studies
- 9.5 - Geotechnical Specialty Laboratory Testing

Group 10 - Construction Engineering Inspection

- 10.3 - Construction Materials Inspection

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2021 for contracting purposes.

Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense	Published Fee Schedule
246.31%	144.18%	0.368%	Reimbursed	No	8.92%	0.00%*	Yes

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell

Carliayn Kell
Professional Services
Qualification Administrator

Safety, Mobility, Innovation
www.fdot.gov

Exhibit B
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project City of Jacksonville Fire Station 65 - 90% Documents	**2. Proposal No. / Contract No.** RFP-CBD-0127-19
3. Name of Consultant McVeigh & Mangum Engineers	**4. Date of Proposal** March 31, 2021

PART II - LABOR RELATED COSTS

5. Direct Labor (Limiting Amount)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	$ 84.13	24	$ 2,019.12	
Project Manager	$ 65.38	48	$ 3,138.24	
Registered Professional	$ 38.22	80	$ 3,057.60	
Engineering Technician	$ 32.09	132	$ 4,235.88	
Clerical	$ 25.00	40	$ 1,000.00	
			$ 0.00	
			$ 0.00	
TOTAL DIRECT LABOR	$ 44.84	300		$ 13,450.84
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate	142 % x Total Direct Labor			$ 19,100.19
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				**$ 32,551.03**
8. PROFIT: Labor Related Costs (Item 7)	x	10%		$ 3,255.10

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum) Printing	$ 193.87 $	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		$ 193.87
10. REIMBURSABLE COSTS (Limiting Amount)	$	
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)		$ -
11. SUBCONTRACTS (Reimbursable/Not to Exceed)		
SUB-TOTAL REIMBURSABLES		$ -

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	**$ 36,000.00**
12. TOTAL PRIOR CONTRACT AMOUNT	N.A.
TOTAL AMENDED CONTRACT AMOUNT	N.A.

JSEB FORM 2
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESSES PROGRAM

LETTER OF INTENT

TO PERFORM AS A SUPPLIER/CONSULTANT/SUBCONTRACTOR and to be utilized by JSEBs only

Meskel & Associates Engineering

(Name of JSEB Supplier/Consultant/Subcontractor)

NAME OF PROJECT COJ Fire Station 65 **BID NO** _____

I, the undersigned, understand that the price below is representative of my intent to perform the scope of work stated below. I further understand that this price is subject to increase or decrease due to the City of Jacksonville bid requirements. All work must meet the City of Jacksonville bid specifications.

***Scope of Work**	***Total Price of work to be performed or materials to be supplied including Sales Tax**
Geotechnical Engineering	$7,848

Signature of JSEB Supplier/Consultant/ Subcontractor _____ Title _____ Date _____

*Scope of Work and Price are covered under Base Bid only.

Total price must be filled in on this form in order for participation to be considered valid. This form must be used for Letter of Intent.

JSEB FORM 2
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESSES PROGRAM

LETTER OF INTENT

TO PERFORM AS A SUPPLIER/CONSULTANT/SUBCONTRACTOR and to be utilized by JSEBs only

PQH Architects

(Name of JSEB Supplier/Consultant/Subcontractor)

NAME OF PROJECT COJ Fire Station 65 BID NO

I, the undersigned, understand that the price below is representative of my intent to perform the scope of work stated below. I further understand that this price is subject to increase or decrease due to the City of Jacksonville bid requirements. All work must meet the City of Jacksonville bid specifications.

*Scope of Work	*Total Price of work to be performed or materials to be supplied including Sales Tax
Architecture	$54,000

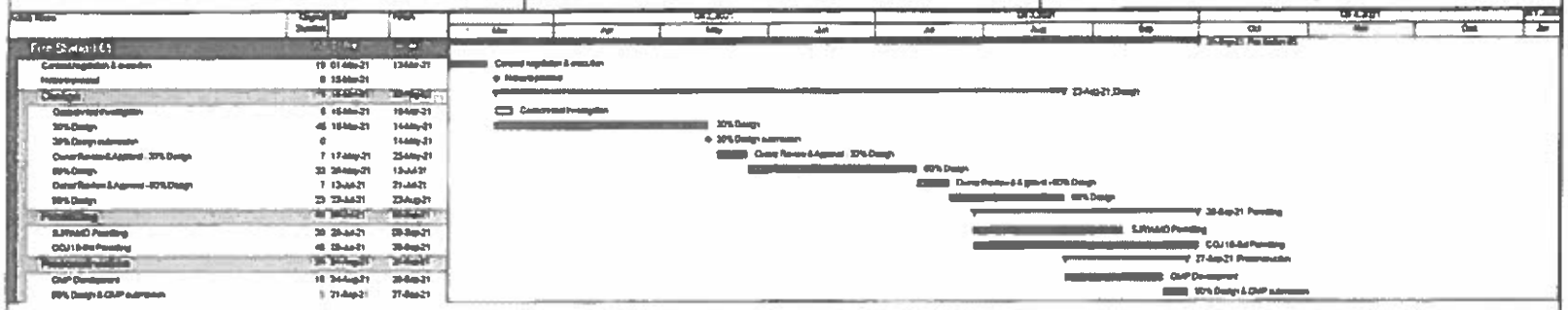
Signature of JSEB Supplier/Consultant/ Subcontractor | Title | Date

*Scope of Work and Price are covered under Base Bid only.

Total price must be filled in on this form in order for participation to be considered valid. This form must be used for Letter of Intent.

stellar
TAKING SOLUTIONS FURTHER

COJ Fire Station 65
Design Schedule



Actual Work
Critical Remaining W...
Remaining Work
Milestone

3/1/21 © Oracle Corporation

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: PQH Architects

Project Title: Fire Station # 65

Proposal Number: RFP- CBD-0127-19 Total Base Proposal Amount (if applicable): $241,309.11

*Please list all JSEBs first

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
PQH Architects	Hispanic	Architecture	$54,000.00
Meskel & Associates Engineering	Women	Geotechnical Engineering	$ 7,848.00
GAI Consultants	Non-MBE	Civil Engineering	$102,000.00
AR Aleman	Non-MBE	Utility Locates	$ 9,652.00
McVeigh & Mangum Eng.	Non-MBE	Mech., Elec & Plumb Eng.	$ 36,000.00
Environmental Services Inc.	Non-MBE	Environmental	$ 3,500.00
Stellar	Non-MBE	Preconstruction Services	$ 28,309.11

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	
Hispanic-American Participation Total	$54,000.00
Native-American Participation Total	
Asian-American Participation Total	
Woman Participation Total	$ 7,848.00
Non-MBE Participation Total	$ 179,461.11

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: [signature] Title: Vice President of Operations Date: March 23, 2021

Print Name: Tim Jenkins

SUBJECT: RFQ-DESIGN-BUILD SERVICES FIRE STATION#S: 36, 64 AND 65

BID # CDB-0127-19

OPEN DATE: 04/17/2019

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD- REQUEST FOR QUALIFICATIONS

AGENCY: DEPARTMENT OF PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 6 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Hager Construction Company for not meeting the minimum requirement of completing a vertical project with a minimum cost of $2,500,000.00 within the last five (5) years.

The remaining five (5) proposals received for evaluation were found to be responsive, interested, qualified and available to provide the services required by the RFP. Based on the above the following firms listed alphabetically were determined to be the most qualified. The ranking of first, second and third designates the order of qualification of these firms to perform the required services:

3) Auld & White Constructors- 92.75
2) The Haskell Company- 95.00
1) The Stellar Group- 98.50

Pursuant to Section 2.6 – Award of Contract of the RFP, recommend approval to move forward to presentation/interviews before CSPEC.

Attachments: Recommendation Memo, Scoring Matrix, Bid Tabulation, Vendor Rejection Letter/Email, Section 2.6

BUYER Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Robin G. Smith, P.E., Chief, Engineering & Construction Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 6/27/19

OTHER

Teresa R Eichner

James R. McCall

ACTION OF AWARDING AUTHORITY DATE 6/27/19

APPROVED DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Moussa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-03

SUBJECT: RFQ-DESIGN-BUILD SERVICES FIRE STATION#S: 36, 64 AND 65

BID # CDB-0127-19

OPEN DATE: 04/17/2019

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD- REQUEST FOR QUALIFICATIONS

AGENCY: DEPARTMENT OF PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 6 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was previously shortlisted for three firms and approved on 06/27/19; Interviews were held for the three shortlisted firms based on the final average scores, the following firms are listed alphabetically. The ranking of first, second and third designates the order of qualification of these firms to perform the required services:

2) Auld & White Constructors- 119.75
1) Stellar Group, Inc. - 128.50
3) The Haskell Group- 119.50

Pursuant to Section 2.6 – Award of Contract of the RFP, recommend approval for final list to begin negotiations with number one ranked firm Stellar Group, Inc.

Attachments: Recommendation Memo, Scoring Matrix, Section 2.6, Previous Award

BUYER Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: John P. Pappas, P.E., Director, Public Works Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8/08/19

Teresa R Eidman

OTHER

ACTION OF AWARDING AUTHORITY DATE 8/8/19

APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of: