SUBJECT: Oil Change and Lube Services for City Vehicles

BID #: SC-0348-21

OPEN DATE: 3/31/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: By Group to the lowest responsive, responsible bidder(s)

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Team Car Care LLC dba Jiffy Lube for Groups 1 & 2 and Take 5 Properties SPV LLC for Groups 3 & 4. Period of service is for one (1) year from date of award with two (2) one (1) year renewal options. Total expenditure amount not to exceed $290,000.00.

Groups 1 & 2 - Team Car Care LLC dba Jiffy Lube - $145,000.00
Groups 3 & 4 - Take 5 Properties SPV LLC - $145,000.00

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: April 13, 2021

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

From: Erik Preacher, Fleet Financial Services Manager

Re: Recommendation of Award for SC-0348-21 Oil Change and Lube Services for City Vehicles

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Fleet Management Division is requesting approval of Award for SC-0348-21 Oil Change and Lube Services for City Vehicles by Groups to the lowest responsive, responsible suppliers.
Group 1 & 2 – Team Car Care LLC dba Juffy Lube in the amount of $145,000.00
Group 3 & 4 – Take 5 Properties SPV LLC in the amount of $145,000.00
Period of Service is May 8, 2021 through May 7, 2022, with two (2) one (1) year renewal options. Estimated amount of annual expenditure is $290,000.00

Funding Source: 51101-114005.546020.000000.00000000.00000.0000000 to be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904 255-7409 Fax: 904.381 4607 www.coj.net

TERMS AND CONDITIONS

1. SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source (s) of supply for the services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these services and to obtain pricing commitments for **Oil Change and Lube Services for City Vehicles** as listed in the attached specifications.

2. AWARD

Award will be **BY GROUP to the lowest responsive, responsible bidder(s)**. To be eligible for an award of groups 1-4, the vendor must have a minimum of two (2) properly licensed and zoned, permanent Oil and Lube facilities located within the quadrant for their group as defined herein. A bidder can win more than one (1) group. Bidders must bid on all items in a group to be considered for award of that group. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is **one (1) year from date of award with two (2) one (1) year renewal options.** Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. PRE-BID CONFERENCE

Not applicable.

5. COMPLIANCE WITH SPECIFICATIONS

The Bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submittals shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

Title: Oil Change and Lube Services for City Vehicles - Rebid 2

Bid #: SC-0348-21

Bid Date: 3/31/21

Analyst: Annette Burney

No. Invited (4) No. Received (3) No Bid (0)

Recorded By: John Hernandez Announcer: Renata Barnett

ITEM	DESCRIPTION	EST. QTY	UNIT	SE, NE Team Car Care LLC dba Jiffy Lube UNIT PRICE	EXTENDED TOTAL	NW, SW Take 5 Properties SPV LLC UNIT PRICE	EXTENDED TOTAL	Duval Ford UNIT PRICE	EXTENDED TOTAL
	GROUP 1: NORTHEAST QUADRANT								
1	OIL CHANGE CONVENTIONAL	1000	EA	$ 21.99	$ 21,990.00	$ 22.99	$ 22,990.00	$	$
2	OIL CHANGE DEXOS	700	EA	$ 37.99	$ 26,593.00	$ 39.99	$ 27,993.00	$	$
3	DRAIN PLUG	3	EA	$ 5.99	$ 17.97	$ -	$ -	$	$
4	BRAKE FLUID PER QUART	3	EA	N/A	N/A	$ -	$ -	$	$
5	ANTIFREEZE PER QUART	3	EA	$ 5.99	$ 17.97	$ -	$ -	$	$
6	AIR FILTER	12	EA	$ 19.99	$ 239.88	$ 19.99	$ 239.88	$	$
7	WIPER BLADES TWO (2) PER SET	15	EA	$ 29.98	$ 449.70	$ 19.98	$ 299.70	$	$
8	FUEL FILTER	12	EA	$ 39.99	$ 479.88	N/A	N/A	$	$
9	OIL PER QUART	50	EA	$ 5.99	$ 299.50	$ 2.99	$ 149.50	$	$
10	DEXOS PER QUART	500	EA	$ 7.99	$ 3,995.00	$ 5.99	$ 2,995.00	$	$
11	FULL SYNTHETIC OIL CHANGE	500	EA	$ 49.99	$ 24,995.00	$ 60.99	$ 30,495.00	$	$
12	FULL SYNTHETIC OIL PER QUART	1000	EA	$ 11.99	$ 11,990.00	$ 5.99	$ 5,990.00	$	$
			Total:	$	91,067.90	$	91,152.08	No Bid	
	GROUP 2: SOUTHEAST QUADRANT								
1	OIL CHANGE CONVENTIONAL	1000	EA	$ 21.99	$ 21,990.00	$ 22.99	$ 22,990.00	$	$
2	OIL CHANGE DEXOS	700	EA	$ 37.99	$ 26,593.00	$ 39.99	$ 27,993.00	$	$
3	DRAIN PLUG	3	EA	$ 5.99	$ 17.97	$ -	$ -	$	$
4	BRAKE FLUID PER QUART	3	EA	N/A	N/A	$ -	$ -	$	$
5	ANTIFREEZE PER QUART	3	EA	$ 5.99	$ 17.97	$ -	$ -	$	$
6	AIR FILTER	12	EA	$ 19.99	$ 239.88	$ 19.99	$ 239.88	$	$
7	WIPER BLADES TWO (2) PER SET	15	EA	$ 29.98	$ 449.70	$ 19.98	$ 299.70	$	$
8	FUEL FILTER	12	EA	$ 39.99	$ 479.88	N/A	N/A	$	$
9	OIL PER QUART	50	EA	$ 5.99	$ 299.50	$ 2.99	$ 149.50		
10	DEXOS PER QUART	500	EA	$ 7.99	$ 3,995.00	$ 5.99	$ 2,995.00		
11	FULL SYNTHETIC OIL CHANGE	500	EA	$ 49.99	$ 24,995.00	$ 60.99	$ 30,495.00	$	$
12	FULL SYNTHETIC OIL PER QUART	1000	EA	$ 11.99	$ 11,990.00	$ 5.99	$ 5,990.00	$	$
			Total:	$	91,067.90	$	91,152.08	No Bid	

GROUP 3: NORTHWEST QUADRANT									
1	OIL CHANGE CONVENTIONAL	1000	EA	21.99	$ 21,990.00	$ 22.99	$ 22,990.00	$ 109.95	$ 109,950.00
2	OIL CHANGE DEXOS	700	EA	37.99	$ 26,593.00	$ 39.99	$ 27,993.00	$ 74.95	$ 52,465.00
3	DRAIN PLUG	3	EA	5.99	$ 17.97	$ -	$ -	$ 8.99	$ 26.97
4	BRAKE FLUID PER QUART	3	EA	N/A	N/A	$ -	$ -	$ 9.64	$ 28.92
5	ANTIFREEZE PER QUART	3	EA	5.99	$ 17.97	$ -	$ -	$ 6.78	$ 20.34
6	AIR FILTER	12	EA	19.99	$ 239.88	$ 19.99	$ 239.88	$ 43.93	$ 527.16
7	WIPER BLADES TWO (2) PER SET	15	EA	29.98	$ 449.70	$ 19.98	$ 299.70	$ 21.95	$ 329.25
8	FUEL FILTER	12	EA	39.99	$ 479.88	N/A	N/A	$ 124.95	$ 1,499.40
9	OIL PER QUART	50	EA	5.99	$ 299.50	$ 2.99	$ 149.50	$ 6.76	$ 338.00
10	DEXOS PER QUART	500	EA	7.99	$ 3,995.00	$ 5.99	$ 2,995.00	$ 9.31	$ 4,655.00
11	FULL SYNTHETIC OIL CHANGE	500	EA	49.99	$ 24,995.00	$ 60.99	$ 30,495.00	$ 74.95	$ 37,475.00
12	FULL SYNTHETIC OIL PER QUART	1000	EA	11.99	$ 11,990.00	$ 5.99	$ 5,990.00	$ 9.31	$ 9,310.00
			Total:	$	91,067.90	$	91,152.08	$	216,625.04
GROUP 4: SOUTHWEST QUADRANT									
1	OIL CHANGE CONVENTIONAL	1000	EA	$ 21.99	$ 21,990.00	$ 22.99	$ 22,990.00	$ 109.95	$ 109,950.00
2	OIL CHANGE DEXOS	700	EA	$ 37.99	$ 26,593.00	$ 39.99	$ 27,993.00	$ 74.95	$ 52,465.00
3	DRAIN PLUG	3	EA	$ 5.99	$ 17.97	$ -	$ -	$ 8.99	$ 26.97
4	BRAKE FLUID PER QUART	3	EA	N/A	N/A	$ -	$ -	$ 9.64	$ 28.92
5	ANTIFREEZE PER QUART	3	EA	$ 5.99	$ 17.97	$ -	$ -	$ 6.78	$ 20.34
6	AIR FILTER	12	EA	$ 19.99	$ 239.88	$ 19.99	$ 239.88	$ 43.93	$ 527.16
7	WIPER BLADES TWO (2) PER SET	15	EA	$ 29.98	$ 449.70	$ 19.98	$ 299.70	$ 21.95	$ 329.25
8	FUEL FILTER	12	EA	$ 39.99	$ 479.88	N/A	N/A	$ 124.95	$ 1,499.40
9	OIL PER QUART	50	EA	$ 5.99	$ 299.50	$ 2.99	$ 149.50	$ 6.76	$ 338.00
10	DEXOS PER QUART	500	EA	$ 7.99	$ 3,995.00	$ 5.99	$ 2,995.00	$ 9.31	$ 4,655.00
11	FULL SYNTHETIC OIL CHANGE	500	EA	$ 49.99	$ 24,995.00	$ 60.99	$ 30,495.00	$ 74.95	$ 37,475.00
12	FULL SYNTHETIC OIL PER QUART	1000	EA	$ 11.99	$ 11,990.00	$ 5.99	$ 5,990.00	$ 9.31	$ 9,310.00
			Total:	$	91,067.90	$	91,152.08	$	216,625.04
			Grand Total (Groups 1-4):	$	364,271.60	$	364,608.32	$	433,250.08
			TERMS:	N/S		N/S		N/S	
			DELIVERY (Business Days):	N/S		N/S		N/S	
			CONFLICT OF INTEREST:	Y		Y		Y	
			ADDENDUM( ):	N/A		N/A		N/A	