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SUBJECT: PC REFRESH - DESKTOPS, LAPTOPS, ALL-IN-ONES, AND MONITORS

BID #: XF-0373-23 **OPEN DATE: 2023-06-07**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE ONE (1) YEAR FROM THE DATE OF AWARD

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 38 **NUMBER RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award by $917,761.00 with Emtec, Inc. for additional equipment quantity for PC Refresh - Desktops, Laptops, All-In-Ones, Monitors. The period of service will remain the same until July 19, 2024. The revised total award expenditure not to exceed $1,698,497.59.

Funding Sources: 53104.113401.564270.000000.00000000.00000.0000000,
53101.113001.552290.000000.00000000.00000.0000000, to be executed by purchase order(s).

Attachments: Agency Memo, Supplier Quote, Previous Awards

ANALYST: Corey Sidlo

RESPECTFULLY SUBMITTED: Robert N Warenburg
For: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Wanyonyi Kendrick, Chief of Information Technologies Division / CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

A NEW DAY

MEMORANDUM

TO: Dustin L. Freeman, Chief of Procurement Division

THROUGH: Wanyonyi Kendrick, Chief of Information Technologies / CIO

Wanyonyi Kendrick Digitally signed by Wanyonyi Kendrick Date: 2023.12.12 12:28:20 -05'00'

FROM: Thomas Ossi, Technology Contract and Records Manager

Thomas Ossi Digitally signed by Thomas Ossi Date: 2023.12.12 10:47:17 -05'00'

SUBJECT: **XF-0373-23 PC Refresh - Desktops, Laptops, All-In-Ones, and Monitors - Award Increase**

DATE: December 12, 2023

The Information Technologies Division (ITD) submitted an Invitation to Bid (ITB) to the Procurement Division for solicitation of PC Refresh - Desktops, Laptops, All-In-Ones, and Monitors Bid # XF-0373-23. ITD Management recommended awarding the bid to the lowest responsive, responsible bidder Emtec, Inc., for the Lenovo product.

The Procurement Division awarded the bid on July 20, 2023. In accordance with the provisions of the RFP Paragraph 7 Quantities, the City reserves the right to add items to this bid.

The current award was increased on September 18, 2023, in the amount of $125,969.70 for additional equipment for a total amount of $780,736.59. ITD Management is requesting an award increase in the amount of $917,761.00. The new revised total award expenditure not to exceed $1,698,497.59. The period of service remains the same until July 19, 2024.

This purchase will be made by Purchase Order(s) upon award approval.

Tracy Geake Digitally signed by Tracy Geake Date: 2023.12.12 11:37:50 -05'00'

FUNDING SOURCES: 53104.113401.564270.000000.00000000.00000
53101.113001.552290.000000.00000000.00000

Your favorable consideration of ITD's request is appreciated.

Attachments: GGAC Award XF-0373-23

cc: William Costa, Technology Infrastructure Manager
Elizabeth Brown, IT Operations Manager
Amy Hills, Desktop Services Manager

FINANCE AND ADMINISTRATION DEPARTMENT
214 N. Hogan St. 9th Floor Jacksonville, FL 32202
Phone: 904-255-8000 Fax: 904-232-6932

Emtec
9454 Philips Hwy, Suite 8
Jacksonville, FL, 32256
Phone: 904-672-4268

Quotation

City Council Quote COJ

Number: **CBR-2402**

Date: **11/20/2023**

Bill To:
Amy Hill

City of Jacksonville117 W Duval St
Attn: Accounts Payable
Jacksonville, FL 32202
Account Number: 100267
(904)255-8160
alhills@coj.net

Ship To:
Amy Hill
City of Jacksonville
214 N. Hogan Street
9th Floor
Jacksonville, FL 32202

Srl	Description	Unit Price	Qty	Price
1	ThinkCentre M80s Gen 3, Intel Core i5-12500 vPro (P-cores 3.00GHz, 7.5MB), Windows 11 Pro 64 (preinstalled with Windows 10 Pro 64 Downgrade	$ 739.13	46	**$ 33,999.98**
2	ThinkVision T24i-30(63CFMAR1US) - 23.8inch FHD (1920x1080) IPS display, Anti-glare 16:9 - 250nits 1000:1 99% sRGB 16.7 Million - -5 to +23.5 degree tilt, 45 degree swivel, 90 degree pivot, 155mm lift stand - Power 14w - Raven Black - 3 Years warranty	$ 150.79	64	**$ 9,650.56**
3	ThinkPad L14 G3, Intel Core i7-1265U vPro(E-cores up to 3.60GHz,) 14 1920 x 1080 NonTouch, Windows 11 Pro 64 (preinstalled with Windows 10 Pro	$ 1,083.70	13	**$ 14,088.10**
4	Imaging	$ 17.00	59	**$ 1,003.00**
5	Deployment	$ 130.00	59	**$ 7,670.00**

5 item(s)

Sub-Total	**$ 66,411.64**
Tax @ 0 %	**$ 0.00**
Freight	**$ 0.00**
Total	**$ 66,411.64**

Terms and Conditions

Net 30

Payment Details

Pay by: Company PO
Payment Term: 30 days

Shipping and Delivery Details

Shipping via: UPS Ground

Customer Notes

Quoted by

Chris Brown for Kevin Holzendorf
Chris.Brown@emtecinc.com
904-672-4268

SUBJECT: PC REFRESH - DESKTOPS, LAPTOPS, ALL-IN-ONES, AND MONITORS

BID #: XF-0373-23 **OPEN DATE: 2023-06-07**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE ONE (1) YEAR FROM THE DATE OF AWARD

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 38 **NUMBER RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award by $125,969.70 with EMTEC, INC. for additional equipment quantity for PC Refresh -Desktops, Laptops, All-In-Ones, Monitors. The period of service will remain the same until July 19, 2024. The revised total award expenditure not to exceed $780,736.59.

Funding Sources: 53104.113401.564270.000000.00000000.00000.0000000,
53101.113001.552290.000000.00000000.00000.0000000, to be executed by purchase order(s).

Attachments: Recommendation Memo, Previous Award

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Paul Freeman, Enterprise Applications Manager, Information Technologies Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/14/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/18/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

SUBJECT: PC REFRESH - DESKTOPS, LAPTOPS, ALL-IN-ONES, AND MONITORS

BID #: XF-0373-23 **OPEN DATE: 2023-06-07**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: FIXED QUANTITY – PERIOD OF SERVICE WILL BE ONE (1) YEAR FROM THE DATE OF AWARD

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 38 **NUMBER RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, EMTEC, INC. in the amount of $654,766.89 for PC REFRESH - DESKTOPS, LAPTOPS, ALL-IN-ONES, AND MONITORS. The period of service will be one (1) year from the date of award.

Funding Sources: 53104.113401.564270.000000.00000000.00000.0000000,
53104.113401.552290.000000.00000000.00000.0000000, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Paul Freeman, Interim Chief of Information Technologies / Interim CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/20/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 7/20/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02