

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 MINUTES FOR Thursday, October 5, 2017, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: ✓ Gregory Pease, Chairman
 ✓ Patrick Greive, Member, Treasury
 ✓ Jeff Close, Member, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Randall Barnes ✓ Robert Parr ✓	P-43-17	Subcommittee Report Retirement Plan Service Provider Employee Services Department	It is the consensus of the committee that of the nine (9) firms responding to the Request for Proposal (RFP) seven (7) were found to be responsive, interested, qualified and available to provide the services and two were deemed non-responsive. The ranking of first, second and third, designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) Empower 3) Mass Mutual 2) Nationwide On September 22, 2017, the top three firms were invited for further evaluation by way of personal interviews. At the conclusion of the interviews the outcome is as follows: 1) Empower 3) Mass Mutual 2) Nationwide We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Empower</u> , the number one ranked firm.		Approved 5-0
Jill Enz ✓ Duane Kent ✓	P-27-17	Subcommittee Report (deferred 9/28/17) Professional Design Services for Blue Cypress Park Pool Department of Public Works	It is the consensus of the committee that the one (1) firm responding to the Request for Proposal (RFP) was found to be responsive, interested, qualified and available to provide the services required and that firm is: 1. PQH Walkover Aquatics JV We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>PQH Wallover Aquatics, JV</u> , the number one ranked firm.		Approved 5-0
Johannetta Moore ✓ Ruben Bryant ✓	P-58-17	Subcommittee Report (deferred 9/28/17) Operation of a Substance Education/Information, Treatment, Case Management and Aftercare Program for Adult Inmates within the Duval County Correctional System Parks, Recreation and Community Services Department/Social Services Division	It is the consensus of the committee that of the two (2) companies responding to the Request for Proposal (RFP) both were found to be responsive, interested, qualified and available to provide the services. The ranking of first and second, designates the order of qualification of these companies to perform the required services and alphabetically they are: 2) Gateway Community Services, Inc. 1) River Region Human Services, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>River Region Human Services, Inc.</u> , the number one ranked firm.		Approved 5-0
Twane Duckworth Ann Willis ✓	P-28-13	<u>Rescind</u> Contract Amendment No. 6 Casualty Insurance Broker Services Finance and Administration Department/Risk Management Division	<i>That the action before the committee is to rescind the following motion:</i> That Contract No. 9901 between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Casualty Insurance Broker Services, is amended to: (i) exercise the fourth and final renewal option for a policy term of October 1, 2017 through September 30, 2018; (ii) incorporate the attached 2017 – 2018 Renewal Proposal identified as		Approved 4-0 (as amended)

			Exhibit 'K'; and (iii) increase the maximum indebtedness by \$1,573,695.00 to a new not-to-exceed total maximum of \$7,428,867.25 . All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Twane Duckworth Ann Willis✓	P-28-13	<u>Restate</u> Contract Amendment No. 6 Casualty Insurance Broker Services Finance and Administration Department/Risk Management Division	That Contract No. 9901 between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Casualty Insurance Broker Services, is amended to: (i) exercise the fourth and final renewal option for a policy term of October 1, 2017 through September 30, 2018; (ii) incorporate the attached 2017 – 2018 Renewal Proposal identified as Exhibit 'K'; and (iii) increase the maximum indebtedness by \$1,667,619.00 to a new not-to-exceed total maximum of \$7,522,791.25 . All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/17	Approved 4-0

MEETING ADJOURNED: 10:24 A.M.

CC: Council Auditor
Subcommittee Members