

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 MINUTES FOR Thursday, April 20, 2017, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: ✓ Dan Pearson, Chairman (in Greg Pease absence)
 ✓ Judith Garard, Treasury (in Patrick Greive absence)
 ✓ James McCain, OGC (in Julia Davis absence)

| Subcommittee Members | ITEM # | TITLE & ACTION | MOTION | CONTR EXP | OUTCOME |
|------------------------------------|---------|---|---|-----------|--------------|
| Robert Parr ✓ Mary DiPerna ✓ | P-42-15 | Contract Amendment No. 1 (Deferred 4/13/17) COBRA Administration Employee Services Department | That Contract #10195, between the City of Jacksonville and Total Administrative Services Corporation (TASC) for COBRA Administration Services, be amended to <i>approve the reinstatement and amendment and restatement of the contract and providing an initial period of service from May 1, 2017 thru December 31, 2017, with four one-year renewal options at the discretion of the City; rates will remain the same and the maximum indebtedness for CY 2017, is a not-to-exceed amount of \$50,000. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor.</i> | | Deferred |
| Paul Crawford Karen Nasrallah ✓ | P-37-17 | Subcommittee Report KingSoutel Plan Update Office of Economic Development | It is the consensus of the committee that of the three (3) companies responding to the RFP, were all found to be responsive, interested, qualified, and available to provide the services required by the RFP. the ranking of first, second and third, designates the order of qualifications of these firms to perform the required services and alphabetically they are: 3) GAI Consultants 1) Prosser 2) Strategic Planning Group We recommend that the above list is forwarded to the Mayor for Final selection so that fee and contract negotiations may begin with <u>Prosser</u> the number one ranked company. | | Approved 4-0 |
| Jaek Gabriel Thomas McKnight ✓ | P-09-17 | Subcommittee Report CEI Services for Lower Eastside Department of Public Works | It is the consensus of the committee that of the three (3) companies responding to the RFP, all were found to be responsive, interested, qualified, and available to provide the services required by the RFP. the ranking of first, second and third, designates the order of qualifications of these firms to perform the required services and alphabetically they are: 3) CES Consultants 2) Civil Services, Inc. 1) England, Thims & Miller We recommend that the above list is forwarded to the Mayor for Final selection so that fee and contract negotiations may begin with <u>England-Thims & Miller, Inc.</u> , the number one ranked company. | | Approved 4-0 |
| Jaek Gabriel Thomas McKnight ✓ | P-10-17 | Subcommittee Report CEI Services for City Bridges Department of Public Works | It is the consensus of the committee that of the five (5) companies responding to the RFP, all were found to be responsive, interested, qualified, and available to provide the services required by the RFP. the ranking of first, second and third, designates the order of qualifications of these firms to perform the required services and alphabetically they are: 1) Eisman & Russo, Inc. 3) GAI Consultants, Inc. 2) VIA Consulting Services, Inc. We recommend that the above list is forwarded to the Mayor for Final selection so that fee and contract negotiations may begin with <u>Eisman & Russo, Inc.</u> the number one ranked company. | | Approved 4-0 |

MEETING ADJOURNED: 10:17 A.M.

CC: Council Auditor
 Subcommittee Members