

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, March 1, 2018, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: ✓ Gregory Pease, Chairman
 ✓ Randall Barnes, Treasury (In Patrick Greive absence)
 ✓ Jeff Close, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Tom Fallin ✓ Steve Long	P-27-15	Contract Amendment No. 1 Engineering Testing Services – Annual Contract – Asphalt Testing /Inspection & Construction Materials Testing Department of Public Works	That Contract No. 10192, originally executed March 30, 2016, between the City of Jacksonville and Meskel & Associates Engineering, PLLC. for Engineering Testing Services – Annual Contract: Asphalt Testing/Inspection & Construction Materials Testing, is amended to exercise the first of two 2-year renewal options extending the period of service from March 30, 2018 through March 29, 2020, with one renewal option remaining. The maximum indebtedness shall remain a not-to-exceed amount of \$300,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.	03/30/18	Approved 4-0
Tom Fallin ✓ Steve Long	P-27-15	Contract Amendment No. 1 Engineering Testing Services – Annual Contract – Soil Borings, Underwater Condition Surveys and Related Tests Department of Public Works	That Contract No. 10192-01, originally executed April 6, 2016, between the City of Jacksonville and Meskel & Associates Engineering, PLLC., for Engineering Testing Services – Annual Contract: Soil Borings, Underwater Condition Surveys and Related Tests,, is amended to exercise the first of two, 2-year renewal options extending the period of service from April 6, 2018 through April 5, 2020, with one renewal option remaining. The maximum indebtedness shall remain a not-to-exceed amount of \$300,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.	04/06/18	Approved 4-0
Twane Duckworth ✓ Ann Willis ✓	P-43-14	Contract Amendment No. 5 Property Insurance Broker Services Risk Management Division	That City Contract No. 8518-03, between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Property Insurance Brokerage Services; for the placement and binding, and ratification of the purchase of property, boiler and machinery, and the addition of terrorism coverage for the City of Jacksonville and Jacksonville Port Authority (JPA) IS amended to: (i) exercise the third of four (4) renewal options effective March 1, 2018 to March 1, 2019, with one (1) renewal option remaining; (ii) incorporate the attached 2018-2019 GTACP identified as Exhibit B-4, and the 2017-2018 Renewal Results identified as Exhibit E-3; and (iii) provide an amount of \$4,821,695.65 for the property insurance program, Boiler & Machinery and Terrorism Insurance; Therefore (iii) increase the maximum indebtedness by a not to exceed amount of \$4,821,695.65 to a new total maximum indebtedness of \$18,210,415.65. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's	03/01/18	Approved 5-0

			Ordinances, Procurement policies and procedures, and applicable Federal and State laws.		
Twane Duckworth ✓ Ann Willis ✓	P-58-15 PB#1	Contract Amendment No. 2 Master Casualty Consulting/Employee Benefits Consulting Services Risk Management Division	That Contract No. 9429-02 with E.W. Siver & Associates d/b/a Siver Insurance Consultants Management for Master Casualty Consulting/Employee Benefits Auditing Services, is amended to: (i) ratify the contract from October 1, 2017 to effective date of renewal and exercise the second of four (4) one-year renewals extending the period of service through September 30, 2018 with two (2) renewal options remaining; and (ii) increasing the maximum indebtedness by \$65,000.00 to a new not-to-exceed total maximum indebtedness of \$205,000.00.. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.	10/01/17	Approved 5-0
MEETING ADJOURNED: _____ 10:11 A.M. _____					

cc: Council Auditor
Subcommittee Members