

**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
**MINUTES for Thursday, January 25, 2018, 10:00 a.m.**  
**Eighth Floor, Conference Room 851**  
**Jacksonville, FL 32202**

**Committee Members:** ✓Gregory Pease, Chairman  
 ✓Patrick Greive, Member, Treasury  
 ✓Jeff Close, Member, OGC

Subcommittee Members	ITEM #	Title & Action	MOTION	CONTR EXP	OUTCOME
Robert Parr ✓  Mary DiPerna ✓	<b>P-04-18</b>	<b>Subcommittee Report</b> <b>ACA Administrative Services</b> Employee Services Department	It is the consensus of the committee that of the five (5) proposals responding to the Request for Proposals (RFP) all were found to be responsive, interested, qualified, and available to provide the required services. The ranking of first, second and third designates the order of qualifications of these companies to perform the required services and alphabetically they are: 3) BenefitScape 2) Medcom 1) Worxtime  We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Worxtime</u> , the number one ranked firm.		Approved 5-0
Tracy Hooten ✓  Gail Loput ✓	<b>P-05-18</b>	<b>Subcommittee Report</b> <b>Health Screening Physicals for Jacksonville Fire &amp; Rescue Department (JFRD)</b> Jacksonville Fire & Rescue Department	It is the consensus of the committee that of the two (2) proposals responding to the Request for Proposals (RFP) both were found to be responsive, interested, qualified, and available to provide the required services. The ranking of first and second designates the order of qualifications of these companies to perform the required services and alphabetically they are: 2) Injury Prevention Specialist 1) LifeScan Wellness Center  We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>LifeScan Wellness Center</u> the number one ranked firm.		Approved 5-0

**MEETING ADJOURNED: 10:06 a.m.**

CC: Council Auditor  
 Subcommittee Members