

APPLICATION REFERENCE POINT	SCORING CRITERIA	SCORING RUBRIC				MAX POINTS	POINTS AWARDED	COMMENTS
		Criteria Minimally Described	Criteria Somewhat Described	Criteria Significantly Described	Criteria Fully Described			
		0-3	4-7	8-11	12-15	15		
Agency Background, Staff and Board Experience (Maximum 15 points)	Provide description of the following: <ul style="list-style-type: none"> • Agency’s board (demographics, length of service and professional experience) • Board’s role in governance • Strategy for board recruitment • Impact of the board’s background, relationship, experience, or expertise with the agency • Agency’s executive staff (demographics, length of service and relevant experience and expertise) • Executive/key staff’s plan or process for the implementation of the program • Agency’s mission, history, experiences, and accomplishments relative to Most Vulnerable Persons and Needs 	Address little or no criteria	Address some aspects of criteria	Address most of requirements	Fully address requirements			

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		0-6	7-14	15-22	23-30	30		
Program Management Expertise and Evaluation (Descriptions) (Maximum 30 points)	<p>Provide a description of the following:</p> <ul style="list-style-type: none"> • How program will be designed and managed • How program success and impact will be measured • How information will be collected <p style="text-align: center;">AND</p> <ul style="list-style-type: none"> • <i>For an existing program, describe:</i> <ul style="list-style-type: none"> ○ past experiences, successes, and achievements ○ <i>may</i> include one client story. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • <i>For a new program, describe:</i> <ul style="list-style-type: none"> ○ Why the agency will be able to successfully manage the program, expected outcomes or goals of the program. 	Address little or no criteria	Address some aspects of criteria	Address most of requirements	Fully address requirements			

	<ul style="list-style-type: none">○ Successes or best practices of similar programs AND● Potential fundraising capacity, plan, strategy, and funding partners for the program● how the program will be sustained in future years							
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		0-1	2-4	5-7	8-10	10		
Program Activities (Maximum 10 points)	Provide a description of the following: <ul style="list-style-type: none"> • Overview of program activities • Description of each activity • How clients enter the program • How clients' needs are evaluated • Partnerships strengthening the program. 	Address little or no criteria	Address some aspects of criteria	Address most of requirements	Fully address requirements			

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		0-3	4-7	8-11	12-15	15		
Program Budget and Fiscal Policies (Descriptions) (Maximum 15 points)	Provide a description of the following: <ul style="list-style-type: none"> • Agency’s fiscal policies • Procedures in place for ensuring the best fiscal policies. • How the agency’s fiscal health is monitored. • Experience of the staff overseeing the financial monitoring of the program • The section should include the agency’s budget, with revenue and expenses balanced, and a list of all line items and revenues to operate the program with a brief description of each line item. 	Address little or no criteria	Address some aspects of criteria	Address most of requirements	Fully address requirements			
COJ Budget Form	<ul style="list-style-type: none"> • agency's complete budget for the proposed program including within each provided line item. • Narrative tab should contain a description of each requested PSG funded line item only 							

