

MAYOR'S BUDGET REVIEW COMMITTEE

DONNA DEEGAN, MAYOR

Agenda for Monday, September 11, 2023 [Revised:](#)  
[Walk-Up Item 19 from Property Appraiser](#)

Location: City Hall, Mayor's 4th Floor Conference Room

Excused

- Bowling, Karen - Chair
- O'Leary, Kelli - Vice Chair
- Sickler, Nina - Member
- Norris, Brittany - Member
- Weinstein, Michael - Member

Convened: 2:00 PM

Adjourned:

Agency / Department	Item #	ID Number	Net Amount	Description / Summary	MBRC Action
Executive Office of the Mayor	1	Memo		Minutes from 08/21/2023 MBRC.	
Downtown Investment Authority	2	BT23-055	\$785,760.00	Revises BT23-055 previously approved by MBRC on 2/13/23 but not filed. Appropriates general fund fund balance for the Regions Bank DPRP loan (2023-0150-E) and transfers previous budget into new center for better tracking.	
Employee Services	3	Memo		Request approval to grant special pay increase for the position of Human Resources Coordinator.	
Office of the Sheriff	4	BT24-005	\$202,335.05	Appropriate fund balance and de-appropriating residual balances within the Federal Forfeitures Trust Fund to establish the FY24 budget. Pending Budget review.	
Office of the Sheriff	5	BT24-006	\$2,407,004.95	Appropriate projected revenue within the Inmate Welfare Trust Fund to establish the FY24 operating budget. Related RC24-004	
Office of the Sheriff	6	RC24-004		Reauthorize position for the Inmate Welfare Trust fund to be effective 10/1/23.	
Office of the Sheriff	7	BT24-007	\$137,000.00	Appropriate funding within the Special Law Enforcement Trust Fund.	
Planning and Development	8	Memo		Request approval to submit legislation for the modification of the FY2023-2027 Capital Improvements Element (CIE) Schedule of Projects.	
Planning and Development	9	Memo		Request approval to submit legislation for a Mobility Fee Contract of Braddock Road East.	
Planning and Development	10	Memo		Request approval to submit legislation to adopt an ordinance to provide compliance with s. 163.3191 (1), Florida Statutes.	

Agency / Department	Item #	ID Number	Net Amount	Description / Summary	MBRC Action
Public Works	11	TD23-294	\$15,617.45	Transfer funding to the Rogero Road Roundabout project to correct the amount of funds transferred via 2023-377-E.	
Public Works	12	TD23-295	\$195,411.75	Transfer funding to Academy Firing Range Storage Lease Building project to pay for a change order for the project's completion.	
Public Works	13	TD23-296	\$300,000.00	Transfer funding within Public Works to correct 1Cloud activity.	
Public Works	14	Memo		Request approval to submit legislation for the interlocal agreement with St. Johns County regarding maintenance of Race Track road.	
Public Works	15	Memo		Request approval to submit legislation for the right-of-way closure of an unopened and unimproved portion of Asland Road.	
Public Works	16	Memo		Request approval to submit legislation for the right-of-way closure of an unopened and unimproved portion of Oak Street, Maple Street and Cedar Street.	
Public Works	17	Memo		Request approval for a Level 2 Tree Planting on 7th Street East in District 7.	
Supervisor of Elections	18	TD23-291	\$65,500.00	Transfer funding within Supervisor of Elections to cover outstanding costs of current and previous years P-Card Charges.	
Office of Property Appraiser	19	RC23-199		<b>Walk-up Item:</b> Reclassify a position within the Property Appraiser to be effective 8/26/23. A memo requesting an amount at higher than budget is attached. Pending Budget review.	