

AN ACT RELATING TO THE CHARTER OF THE CITY OF JACKSONVILLE, AS ESTABLISHED IN CHAPTER 67-1320, LAWS OF FLORIDA, AS AMENDED; RELATING TO THE DUTIES OF THE CIVIL SERVICE BOARD; AMENDING SECTION 17.04 OF THE CHARTER TO CLARIFY THE CIVIL SERVICE BOARD'S AUTHORITY, AS A QUASI-JUDICIAL BODY, TO HEAR APPEALS, GRIEVANCES AND COMPLAINTS CONSISTENT WITH THE CIVIL SERVICE AND PERSONNEL RULES AND REGULATIONS; PROVIDING AN EFFECTIVE DATE.

**Section 1.** Section 17.04 of the Charter of the City of Jacksonville, as established in Chapter 67-1320, Laws of Florida, as amended, Part A, Charter Laws, is amended to read as follows:

**PART A.**

**CHARTER LAWS**

**CHARTER OF THE CITY OF JACKSONVILLE**

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**ARTICLE 17. CIVIL SERVICE**

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**Section 17.04. Duties of civil service board.**

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The civil service board shall:

- (a) Periodically review the operation and effect of the personnel provisions of this charter, the classification plan, and

1 the pay plan, and report their findings to the council and the  
2 mayor.

3 (b) Hear and determine appeals initiated by any person  
4 covered by the civil service rules and regulations ~~employees who~~  
5 ~~are~~ charged with violations of the personnel provisions of ~~this~~  
6 ~~chapter~~ and the civil service rules and regulations authorized by  
7 ordinance or civil service rules adopted pursuant to section 17.05.  
8 If after review the civil service board determines that the  
9 disciplinary action violates ~~is inconsistent~~ with such ~~provisions,~~  
10 ~~rules,~~ or regulations, or concludes that the disciplinary action is  
11 manifestly unjust under the circumstances, it shall order the  
12 reduction or increase of the disciplinary action or provide such  
13 other action as it deems appropriate. Should the board order a  
14 reduction, increase, or other action with respect to the  
15 disciplinary action, then the specific reasons for the board's  
16 actions shall be set forth in the board's final order rendered at  
17 the appeal hearing.

18 c) Hear and determine complaints initiated by any person  
19 covered by the civil service rules and regulations ~~employees and~~  
20 ~~prospective employees~~ concerning alleged violations of grievable  
21 civil service rules or regulations authorized by ordinance or civil  
22 service rules adopted pursuant to section 17.05 with respect to  
23 hiring and promotion. If after review the civil service board  
24 determines that such a violation exists, it shall order such action  
25 as it deems appropriate in order to ensure compliance with such  
26 grievable rules or regulations ~~pertaining to hiring and promotion.~~

1           d) Hear and determine the grievance authorized by ordinance  
2 or civil service rules adopted pursuant to section 17.05 which was  
3 initiated by of any person covered by the civil service rules or  
4 regulations ~~of the consolidated government or the grievance of any~~  
5 ~~person who may be entitled to be covered by such civil service~~  
6 ~~rules or regulations~~ concerning any action taken in the  
7 administration of ~~such~~ grievable rules and regulations which  
8 pertains to his/her employment or employment rights. If after  
9 review the civil service board determines the action taken to be  
10 inconsistent with the grievable rules or regulations, it shall  
11 order the modification of action taken by the appropriate office,  
12 department, board, or independent agency in order to ensure  
13 consistency and compliance with such grievable rules and  
14 regulations.

15           (e) Issue subpoenas to compel the attendance of witnesses and  
16 the production of books, papers and records at hearings before the  
17 Civil Service Board. By Civil Service Board procedure, the Board  
18 may delegate the power to issue subpoenas to the Chairperson of the  
19 Civil Service Board, the Chief Administrative Officer or other such  
20 Civil Service Board employee as the Board may specifically  
21 designate.

22           (f) Perform such further duties and responsibilities as may  
23 be hereafter prescribed by ordinance.