



**PUBLIC SERVICE GRANT (PSG) COUNCIL
 WORKSHOP MEETING MINUTES**
 Jessie Ball DuPont Center
 40 East Adams Street room #208, Jacksonville, FL 32202.
 April 26, 2018- 3:00 PM
 PSG Chair: Lara Diettrich
 Vice-Chair: Jackie Perry

Committee Meeting Attendance			
X	Lara Diettrich-Chair	E	Tameiko Grant
E	Jackie Perry-Vice Chair	X	Sherry Jackson
E	Dr. Stephen Baker	X	Beth Mixson
E	Bob Baldwin-via phone		
E	Chris Warren		
X	Dr. Marcie Turner		

Quorum Present: Yes

Staff: John Snyder & Damian Cook, Grants & Compliance Office

I. Welcome & Introduction- Ms. Diettrich

Ms. Diettrich called the meeting to order at 3:08 PM. The meeting began with introduction from members, staff, and all individuals in attendance.

II. Overview from last workshop- Ms. Diettrich

Ms. Diettrich gave a brief overview of the last meeting on March 2, 2017 discussing the average amount (\$86,223) left over and returned to the City's General Fund Account. Additionally, it was decided from the meeting on March 2, 2017 that only applicants who applied for funding in prior year can apply for this funding. Ms. Diettrich also discussed several scenarios, then it was noted that any decision would need City Council legislation.

III. Discussion Topics-Ms. Diettrich

- Case Manager field work with multiple agencies
- Focus the pilot program on outcomes
- Allow PSG to fund for 3 years and then redirect unused funds or possible one to two month extensions like a federal grant
- Pay for unit of service
- Results Based Allocations/ Accountability-matching the United Way 4 Goals: Basic Need, Financial Stability, Health, Education
- Redirect the unused funds in the next year's Priority Population



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

- Pay for an Annual Needs Assessment-focus on "Theory of Change", Agencies answer, "Here is how you can show successful changes."
- Issues with Funding and Lobbying by agencies
- Need to determine purpose for PSG Funds

IV. Open Discussion

It was decided that at the next meeting on May 16th at 3:00. The Grants and Compliance Office will print out all the Quarterly Report YTD and agencies would come together working out Goal Statements and successes.

V. Public Comments-No comments from Public

VI. Next Meeting Date – May 16, 2018 3:00 PM

VII. Adjourn at 5:00 PM.

Recorder: John Snyder

Completed - 04/30/2018

An audio recording is available upon request

PUBLIC SERVICE GRANTS COUNCIL
NON-PROFIT AGENCY FUTURE FUNDING WORKSHOP No. 2

April 26, 2018 3:00pm – 5:00PM

MEETING SUMMARY

CITY COUNCIL CONCERNS

- Original intent of PSGC was to set aside public dollars for strategic needs.
- The PSGC was created and given authority to remove the lobbying efforts to City Councilmembers as it was getting political and out of control.
- Priority Populations are not to be static; the funds are not to be considered an annual stipend for as many non-profits as it can be allocated to.
- The PSGC needs to return to the original intent of creation and find a purpose that is strategic.
- While the funding has varied over the years, it dipped with the recession, but did not return to an increase when the economy did – the PSGC annual budget has remained at recession rates.

IDEAS FOR RETURNED FUNDS

- Use funds for case managers in the field to serve homebound PP clients.
- Legislation needed for % returned from PP applicants in order to encumber the returned funds and to reallocate them? CONFIRM WHAT NEEDS TO BE DONE TO DRAFT.
- Assessment of the City's PP (e.g. funds applied, spent on what, outcomes, returns, impacts, etc.) NOTE: This further discussion regarding the current review and hiring of new software to cross reference/query data to have a better overall grasp of the "who/what/where/when/how" picture of City dollars going to non-profit agencies.
- Given the concerns of City Council wanting to have a better overall picture of the what/when/where/how of funds allocated for PSGC budget and awarded agencies and the outcomes and impacts of those funds; and the difficulty the PSGC has had in getting responses to their requests for more specific data to back up the needs and the PPs activities over the last 3 years; perhaps a very useful pilot program would be a scientific, data driven, priority population assessment that would not only determine priorities, but also identify trends.
- Trends? What is going up? What is going down? What is staying constant? New trends? NOTE: This goes to better collected information from "umbrella" agencies, or centers that are NOT providers.
- Down the road, what would the potential outcome or influence that may affect PP and the future? In other words, if we are to make changes in the PSG way of allocating money with any changes in programs or new programs, how is this going to affect the current allocation grant program? This furthered discussion regarding intended and unintended consequences of change.

- Instead of returning the funds awarded to applicants, maybe those funds could be retained to apply to another item or the same item the next year. Issues that came up in discussion: funds awarded have to be in that year for that item; too difficult to track; new legislation; could emulate CDBG process (what exactly is that process/timeframe?); and other issues that would come from this c
- For performances, unit of service (e.g. KHA Mentoring Program). Staff does not currently have the ability to do so, but has potential for the future.
- Results based on accountability: one, basic needs; two, funds for stability; three, health; and four, education.
- How much are we doing now?
- How well are we doing it?
- How much is needed to actually make a difference (all impacts make a difference; stated in terms of a “difference” to shift that need out or into a line item?)
- Fluid money v. impact from \$2.5M annually. There is never going to be enough money to solve our problems and take care of every needy person.
- **MAJOR ISSUE:** Reporting for justification, marketing, telling the story better of how PSG is making impacts.
- PSGC’s theory of change. What is our mission? What are our goals? We “give allowances” every year without truly understanding the outcomes of those funds.
- No “umbrella” organizations have provided insights or specific data or examples of programs that have moved the needle.
- **MAJOR ISSUE:** City Council is taking issue with the annual PP’s remaining the same; the passive actions of the PSGC; and the lack of being able to grasp the impacts/outcomes of the funds allocated to PSGC, to the applicants.
- PP compared to other PP needs to be done to make them more equal in category if that is the way to continue.
- **MAJOR ISSUE:** Annual reports from PP applicants/agencies have been turned in to the PSG staff, but the Council has not received those or their outcomes. The PP agencies mentioned how time consuming it is to prepare them so, why are they preparing them if they are not shared with PSG Council or the public?
- **MAJOR ISSUE:** The budget is approved prior to the grant application awards therefore, the “budget ask” is not in line with the total amount awarded by points that fall within a reasonable level (e.g. 80+, or 90+)

ACTION ITEMS

- PSGC work collectively on drafting, with staff recommendations, a PSGC theory of change statement.
- PP Agencies work collectively on drafting a recommended PSGC theory of change statement of focus.
- In 2017/2018, there were 27 data reports submitted by awarded applicants. Discuss.
- Talk about legislation to encumber the returned funds; and Priority Population Assessment.
- Talk about 3rd Workshop to be held on May 16, 2018 at the duPont Center from 3-5:00pm.