

INTRA-GOVERNMENTAL SERVICES



City of Jacksonville
Office Grants & Contracts Compliance
Public Service Grant Council Oral Presentation Minutes
Ed Ball Building, 8th Floor, Room 851
Monday, May 12, 2014 10:00 a.m.
PSG Chair: Roshanda Jackson

Public Service Grant Council Member Attendance			
X	Roshanda Jackson, Chair	E	Kevin Monahan
X	Melissa Adams, Vice Chair	X	Lois Salaun
E	Lori Boyer, City Council	X	Autumn Tomas
X	Lawsikia Hodges, General Counsel	E	Tiffany Wells
X	Sandra Stockwell, General Counsel	E	Iris Young
E	Patricia Andrews	X	Andrew Russell
E	Radwan Chowdhury	E	Chris Rose

Quorum Present: Yes

Guest:

Staff: John Snyder

I. Welcome and Introductions of PSG Members – Roshanda Jackson

The Public Service Grant Council (hereinafter “PSGC”) Application Oral Presentation meeting was called to order by Roshanda Jackson, Chair at 10:05 a.m. The PSG Council members introduced themselves.

Ms. Hodges talked about the need for this meeting to be recorded and minutes taken. She also spoke about public records and that their notes and materials are public record.

II. 2015 PSG Application Priority Population Oral Presentations

Low-Income Elderly Homebound

- o **“Aging True” – Meals On Wheels-** Terry Barton, CEO, & Nicole Kirkpatrick Director of MOW, gave the presentation. Ms. Adams asked about the unit for meals & about the make-up of their Board of Directors and steps to diversify. Ms. Jackson asked about their collaborations; and requested they verify that \$3.00 of the \$6.24 from every meal goes for administrative cost.
- o **Lutheran Social Services- Serving Our Seniors –** Karen Riley, Director of Program Development, gave the presentation. Mr. Russell asked about their calculation of cooked meals if they don't cook the meals; and about the partner organizations both non & for-profit. Ms. Adams asked about their steps toward Board diversity. Ms. Jackson verified that this is

the programs first year and the study they conducted indicating a need for this program.

Low-Income Persons & Family

- **Lutheran Social Services – Food Rescue & Distribution-** Taylor Strasser, Director of Food Rescue Program, gave the presentation. Ms. Adams asked about their Board diversity; and to reassure that they could fulfill their request. Mr. Strasser indicated that they still get USDA as well as food from other areas and would be able to meet goals. Mr. Russell asked about the other donations-Winn Dixie, Publix, Wal-Mart, BJ's, Costco, & Farmer's Market. Ms. Jackson asked about their budget particularly the source for salaries, and food.
- **Second Harvest of Central FL – Feeding Northeast FL-** Bruce Ganger, Director of Feeding NEFL, gave presentation on behalf of Second Harvest of Central FL who would be the contract provider and would subcontract to them and provide food from Feeding America's Distribution Network. Ms. Salaun asked about the issues that Feeding America had with other providers and if those issues were resolved with the current provider-Yes. Ms. Jackson asked about an issue with their inventory system.
- **Fresh Ministries - East Jax Neighbor Resource Center-** Michelle Hughes & Robyn Cenizal gave their presentation. Ms. Adams asked about diversity training for staff, decline in funding in 2010 & accessibility. Ms. Tomas asked about tracking effectiveness. Mr. Russell asked about trends of effectiveness, and partners/ collaborations. Ms. Jackson asked a budget question regarding professional fees & services/ stipends; as well as trainer certification.
- **Jewish Family & Community Services - Emergency Financial Aid-** Colleen Rodriguez, Stephanie Majeskey gave their presentation. Ms. Jackson asked about continuity, stability, and verification with JEA.
- **NEFL Community Action Agency - CSBG Family Self-Sufficiency Prg-** Ms. McNair, Dir. of Development, gave their presentation. Ms. Adams asked Ms. McNair to define a living wage, and qualification for rent. Ms. Jackson asked about client tracking and the cap on rent.
- **Trinity Evangelical Lutheran Church - Food Pantry-** Mr. Culverwell, Director, gave presentation. No question.

The committee recessed at 11:30.

- **We Care Jax – Providing the Uninsured with Specialty Healthcare –** Bob Bryan, Executive Director, Freddie Webster, Dir. Development, gave their presentation. Ms. Jackson asked for them to clarify services, fee of services, budget-rent, & client medical service. Ms. Adam also provided some input based on her application review. Mr. Russell asked if they referred to other agencies, which they do.
- **Jacksonville Area Legal Aid - Civil Legal Services-** James Kowalski, Executive Director, & Kim Martyn, Deputy Dir., gave their presentation. Ms. Jackson asked them to clarify their need for service, tracking system, program overview, professional fees, number to be served, and the budget. Ms. Adams asked about their selection process, and referrals from other agencies.

- **Ronald McDonald House Charities – Ronald McDonald House –** Diane Boyle, Executive Dir., gave their presentation. Ms. Adams asked about the number of Duval County residents they serve. Ms. Jackson asked about their budget.
- **Vision Is Priceless Council - Adult Vision Care Program-** Susan Maddox, Executive Dir., & Tricia Davis gave their presentation. Ms. Jackson asked a question regarding their budget.
- **The Salvation Army - Social Services for Low-Income-** Paul Stassi, Dir. of Social Services, gave their presentation. Ms. Adams asked about their board and client participation on board.
- **Youth Crisis Center - Touchstone Village-** Kim Sirdevon, VP Client Services, & Tracy Deadman, VP Finance, gave their presentation. Ms. Adams asked about client rent portion. Ms. Jackson asked about the closing of the Touchtown Village Group Home. Ms. Salaun asked about their reduction in budget request. Ms. Jackson & Ms. Tomas asked about their tracking after clients leave/ graduate.
- **Learn to Read - Jax Reads-** Judy Bradshaw, Executive Dir., gave their presentation. Ms. Salaun asked about the training of staff & volunteers.
- **Beaches Emergency Assistance Ministries - Rent & Utility Assistance-** Susan King, Executive Dir., gave their presentation. Ms. Adams asked about their hours of operation during holidays. Ms. Jackson commented on their partnership.
- **Women’s Center - Expanded Horizon Adult Literacy-** Shirley Web, Executive Dir., & Vanessa Harris, Dir. of Community Education, gave their presentation. Ms. Adams asked about their end goals of job placement, as well as literacy. Ms. Jackson asked about their budget and client transportation and that they should contact Goodwill for JTA Bus Tickets. Mr. Russell asked about their evaluation and best practice for women education. He also asked about their community partners.
- **Catholic Charities Bureau – Workforce Development Program-** Ida Gropper, Workforce, Dir., & Debbie Moore, Development Dir., gave the presentation. Ms. Adams asked about the program and other programs within the agency. Ms. Jackson asked about the positions requested.
- **Community Connections of Jax – Case Management-** Lelia Duncan, CEO, gave their presentation. Ms. Adams asked about alternative funding sources.
- **NEFL Health Start – The Azalea Project-** Faye Johnson, Project Dir., gave their presentation. Ms. Jackson asked about the fees associated with the program.
- **Edward Waters College – Obesity Objective-** Marie Health, Schell-Sweet Center Dir. & Maria Edwards, Medical Assistant, gave their presentation. Ms. Jackson asked them to formally list their goals and objectives, who was the individual that signed for the President. Ms. Jackson also told them that they did not clarify the need of the program requested. Ms. Health & Ms. Edwards responded to her concerns. Ms. Jackson stated that if not for this Oral Presentation she would not have received the clarity. Ms. Adams asked them to clarify the services, and partners in the community.

- **Hubbard House – Adult Outreach Program-** Gail Patten, COA, gave their presentation. Mr. Russell asked the demographics.
- **Hollybrook Homes – Hollybrook Homes Enrichment-** Did not show
- **Family Support Services – Family Preservation-** Cynthia Harpman, Senior Grant Writer gave their presentation. Ms. Jackson asked to clarify their data collection survey & their outcomes.
- **Jax Speech & Hearing Center – Audiology Services-** Melanie Messer, Associate Dir. & Lynne Woodall, Comptroller, gave their presentation. Ms. Adams stated that their application was missing a budget narrative. Ms. Jackson asked them to clarify their budget.
- **United Way of NEFL – RealSense Prosperity Campaign-** Ms. Adams recused herself from this presentation. Jeff Winkler, Dir. of Real Sense, gave their presentation. No questions from PSG Council Members.

Ms. Adams asked for funding clarification. Mr. Snyder read Chapter 118.805 regarding the funding at full amount from highest to lowest score.

III. Public Comments- There was no public Comment

IV. Adjourn- Meeting was adjourned at 2:10 PM

Recorder: John Snyder
Completed – June 10, 2014

The written minutes for this meeting are only an overview. A verbatim audio is available upon request.