



CIVIL SERVICE BOARD

APPOINTED BOARD MEMBERS

William Cutts, Chair
James Register, Vice Chair
Edythe Abdullah
James Branch Jr.
Geraldine Lockett
Wendy Norfleet
Karen Weaver

Nicole Brantley
Chief Administrative Officer

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MINUTES

Meeting Date: July 13, 2023

Convened: 2:00 pm **Adjourned:** 3:48 pm

Board Members Present: William Cutts (chairman), James Register (vice-chair), Edythe Abdullah, James Branch Jr., Wendy Norfleet, and Karen Weaver.

Board Members Absent: Geraldine Lockett

Board's Legal Advisor: Craig Feiser, Esq.

Court Reporter: Stephanie Lachowicz

Security: Officer Wolf, First Coast Security

Motion Hearing

Employee/Department: Revis Coltrane vs. Employee Services & Jacksonville Fire and Rescue Department
CSB Case #2022-080-G

Employer's Attorney: Adina Teodorescu, Esq.

Employee's Attorney: Pro se

Motion/Vote: Employer's attorney, Adina Teosoescu, filed a motion to dismiss employee's grievance.

Alleged Grounds for Dismissal:

1. The grievance was untimely when filed with Employee Services at Step 1.
2. The grievance did not identify a violation of a Civil Service Rule.
3. The grievance addressed matters that cannot be grieved under the Civil Service Rules.
4. The grievance requested relief that was outside the authority of the Civil Service Board (the "Board").

Action taken by the Board: **Chair granted employers motion to dismiss employee's grievance based on the grievance being untimely. It is legally insufficient.**
Vote: No vote to overturn Chair's decision.

Motion Hearing

Employee/Department: Andrew Sallette vs. Employee Services & Jacksonville Fire and Rescue Department
CSB Case #2022-024-G

Employer’s Attorney: Adina Teodorescu, Esq.
Employee’s Attorney: Pro se
Motion/Vote: Employer’s attorney, Adina Teosoescu, filed a motion to dismiss employee’s grievance.

Alleged Grounds for Dismissal:

1. The grievance was untimely filed at Steps 1 and 2.
2. The Civil Service Board (the “Board”) does not have jurisdiction to hear this matter because the examination at issue is the subject of a federal Consent Decree (a court order) and the relief requested would violate that Decree.
3. The Board does not have jurisdiction to hear alleged violations of collective bargaining agreements.
4. The grievance does not state a violation of a grievable Civil Service Rule and requests relief that is outside the authority of the Board.

Action taken by the Board: **Chair granted employers motion to dismiss employee’s grievance based on the grievance being untimely. It is legally insufficient.**
Vote: No vote to overturn Chair’s decision.

Legal Sufficiency Hearing

Employee/Department: Richard Diggs vs. Employee Services & Jacksonville Fire and Rescue Department
CSB Case #2023-031-G

Employer’s Attorney: Adina Teodorescu, Esq.
Employee’s Attorney: Camille Sheppard, Esq.
Motion/Vote: Employer’s attorney, Adina Teosoescu, filed a motion to dismiss employee’s grievance.

Alleged Grounds for Dismissal:

1. The grievance was untimely when filed at Step 1.
2. The grievance does not state a violation of a grievable Civil Service Rule.
3. The grievance requests relief that is outside the authority of the Board.

Action taken by the Board: **Chair granted employers motion to dismiss employee’s grievance based on the grievance being untimely. It is legally insufficient.**
Vote: No vote to overturn Chair’s decision.

Request for Civil Service Status for the following individuals:

Name/Position	Board Action	Vote
Mary E. Staffopoulos, Deputy General Counsel, Office of General Counsel	Approved	6-0
Mary C. Swedo, Senior Paralegal, Office of General Counsel	Approved	6-0



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Public Comments

- None

Additional Items Discussed

- Current Chair, William Cutts, recognized James P. Branch Jr, for term (June 2022-July 2023) as Board Chair.

Minutes Prepared by:

Nicole Brantley, Chief Administrative Officer