

**INTERLOCAL AGREEMENT  
BETWEEN  
THE CITY OF JACKSONVILLE  
AND  
THE CITY OF MACCLENNY, FLORIDA  
FOR  
AUTOMATIC AND MUTUAL AID AND SALE OF SURPLUS EQUIPMENT**

**THIS INTERLOCAL AGREEMENT** (the "Agreement") by and between the **CITY OF JACKSONVILLE**, acting through its Jacksonville Fire and Rescue Department (hereinafter "Jacksonville") and the **CITY OF MACCLENNY, FLORIDA**, acting through its Macclenny Fire and Rescue Department (hereinafter "Macclenny"), for the provision of automatic aid and mutual aid in certain emergency situations and for the sale to Macclenny of surplus fire equipment is entered into this 12 day of June, 2017.

**WITNESSETH:**

**WHEREAS**, Section 163.01, Florida Statutes, authorizes the joint exercise through interlocal agreement by two or more public agencies of any power, privilege, or authority common to them and which each might exercise separately; and

**WHEREAS**, Section 122.813 of the Ordinance Code of the City of Jacksonville authorizes its Chief of Procurement to dispose of surplus fire and rescue vehicles that are in operable or repairable condition but are no longer needed by Jacksonville; and

**WHEREAS**, pursuant to Section 122.813, *Ordinance Code*, Jacksonville's Chief of Procurement notified various fire protection and emergency medical services agencies in surrounding counties that Jacksonville was offering for sale a surplus 2004 Pierce Dash Pumper (the "Vehicle"); and

**WHEREAS**, Macclenny made an offer for the Vehicle that was consistent with the advertised price of \$15,000.00; and

**WHEREAS**, on April 6, 2017, Jacksonville's General Government Awards Committee recommended acceptance of Macclenny's offer for the Vehicle; and

**WHEREAS**, Section 122.813, *Ordinance Code*, requires that in the event of a sale of surplus fire equipment, Jacksonville and the purchaser of the surplus fire equipment enter into an interlocal agreement for mutual aid and assistance; and

**WHEREAS**, the parties hereto wish to coordinate the joint and mutual use of fire and emergency medical facilities and equipment in the event of emergencies; and

**WHEREAS**, the parties wish to enter into this Agreement for the provision of automatic and mutual aid and for the sale of the Vehicle; and

**WHEREAS**, the parties recognize the mutual benefits that may be afforded by implementing this Agreement for automatic and mutual aid and for the sale of the Vehicle; now therefore

**IN CONSIDERATION** of the above and for other good and valuable consideration, the legal sufficiency of which is admitted by the parties, the parties agree as follows:

1. **Recitals.** The recitals set forth herein are accurate, correct, and true and incorporated herein by this reference.

2. **Definitions.** As used in this Agreement, the words defined immediately below shall have the meaning stated next to same. Words imparting the singular number include the plural number and vice versa, and the male gender shall include the female gender and vice versa unless the context clearly requires otherwise.

(a) "Aiding Fire Rescue Department" means the fire rescue department providing Automatic or Mutual Aid to the Alarm Fire Rescue Department.

(b) "Alarm Fire Rescue Department" means the fire rescue department in whose jurisdiction the emergency occurs.

(c) "Automatic Aid" means the automatic response of a fire rescue engine company on a first alarm assignment of a fire rescue emergency in a designated response area.

(d) "Mutual Aid" means a request for assistance and response by another jurisdiction for apparatus, equipment and/or personnel. Mutual Aid provides for the shared use of resources to properly manage large or multiple incidents. The requested responding units will be specified and a decision made by the Aiding Fire Rescue Department if resources are available to respond.

(e) "Vehicle" means the 2004 Pierce Dash Pumper, serial number 4PICD01W94A004351, with property number 3348-20.

3. Purpose and Intent.

(a) The purpose and intent of this Agreement are to enhance the existing life and property saving services provided to the residents of Jacksonville and Macclenny through the provision by both parties of fire suppression, rescue, hazardous material containment, emergency medical and other similar emergency services, and to allow for the sale of the Vehicle to Macclenny pursuant to and in compliance with the requirements of Section 122.813, *Ordinance Code*.

(b) This Agreement is not intended, and shall not be construed, to deprive a party in any way of its jurisdictional powers, nor is it the intent of the parties to combine their individual and separate agencies into a single agency or district to provide the services contemplated by this Agreement.

4. Dispatch and Communications.

(a) Automatic Aid

(i) Automatic Aid will be requested for all of the following reports of:

- a. Fire or explosions in a building or structure.
- b. Vehicle fires in garages, carports, or enclosed structures.
- c. Collapsed buildings and other confined-space emergencies.
- d. Motor vehicle accidents involving extrication and/or victim entrapment.

(ii) The Alarm Fire Rescue Department dispatch will request the response of the Aiding Fire Rescue Department by telephone automatically and immediately after alerting the Alarm Fire Rescue Department of the emergency and shall relay any pertinent information, including the type of call, location, and the operating radio frequency.

(iii) The aiding fire rescue unit will report, responding by radio to the dispatchers of both jurisdictions. All subsequent radio

communications will be on the Alarm Fire Rescue Department's radio frequency.

(iv) Each dispatch center will be identified by its department or county designation; each unit should preface radio communications with its department or county designation and then its apparatus number (E.g.: JFRD E-154 to Macclenny; Macclenny E-6 to JFRD).

(b) Mutual Aid can be requested whenever the incident is beyond the capabilities of the on-duty resources and is requested by Incident Command or Shift Commander.

(i) Incidents for which Mutual Aid can be requested include:

- a. Motor vehicle accidents
- b. Medical emergencies
- c. Fires requiring multiple hose lines
- d. Persons trapped
- e. Large scale evacuations
- f. Hazardous materials or special technical operations

(ii) The Alarm Fire Rescue Department dispatch will request the response of the Aiding Fire Rescue Department by telephone upon receiving a request for Mutual Aid from an on-scene Incident Command and/or Shift Commander.

(iii) The Aiding Fire Rescue Department's Shift Commander will assess its resources and determine its ability to aid the Alarm Fire Rescue Department.

(iv) The aiding fire rescue unit will respond by radio to the dispatchers of both jurisdictions. All subsequent radio communications will be on the Alarm Fire Rescue Department's radio frequency.

#### 5. Automatic/Mutual Aid Operations

(a) Each fire rescue department will develop and review operational guidelines within affected response areas and units prior to commencement of this Agreement.

(b) Pursuant to the alarm-assignment-dispatch guidelines for Automatic Aid, each respective fire rescue department will respond with the closest available single engine unit and personnel to the Alarm Fire Rescue Department's structural fire or other emergency situation.

(c) The Fire Chief or Incident Commander on scene will be responsible for and assume full charge of the operation in his respective jurisdiction. The first fire unit that arrives at the incident will establish an incident command system and manage the incident until relieved by an officer of the jurisdiction in which the incident occurs or until the time at which the Incident Commander determines that the incident no longer requires the assistance of the responding entity. In all cases, the jurisdiction in which the incident occurs shall send appropriate response units to the incident unless none are available due to unforeseen circumstances.

(d) Automatic or Mutual Aid structural fire fighting apparatus shall be staffed with a minimum of three (3) State of Florida-compliant certified fire fighters.

(e) Each fire rescue department shall provide the other with current maps of the response areas and joint operating guidelines.

(f) All apparatus responding pursuant to this Agreement will be fully serviceable and meet the standards detailed in NFPA 1901.

(g) All operations will be conducted based on adopted fire/rescue standards and NFPA 1500 safety standards.

(h) The Fire Chief of each fire rescue department shall have the responsibility to coordinate alarm assignments to ensure the company distribution in the jurisdiction that provides aid to the other party under this Agreement remains reasonable to meet any additional requests for service.

(i) This Agreement is intended to cover day-to-day Automatic or Mutual Aid operations only, but may be considered to be in effect during natural or manmade disasters upon the mutual agreement of the parties.

(j) This Agreement does not relieve either party from the necessity and obligation to provide adequate emergency medical service, structural fire suppression, or other emergency response capability within its own jurisdiction.

(k) Each party agrees that it shall, for the purposes of medical calls, respond with a minimum of state-certified Emergency Medical Technicians (EMT) and use reasonable diligence to keep emergency medical equipment in its possession as required by the State of Florida Department of Health for cities and counties of comparable size during the period this Agreement is in effect.

(l) It is understood and agreed that no obligation exists to provide Automatic or Mutual Aid if doing so may seriously jeopardize the Aiding Fire Rescue Department's fire protection or emergency medical service status.

6. Indemnification and Liability. Each party acknowledges and accepts its responsibility under Section 768.28, Florida Statutes, for damages caused by the acts of its employees acting within the scope of their employment in the performance of this Agreement. Jacksonville shall not be liable for any injury, damage, or loss suffered by Macclenny which is not caused by the negligence or intentional acts of Jacksonville or its employees, and Macclenny shall not be liable for any injury, damage, or loss suffered by Jacksonville which is not caused by the negligence or intentional acts of Macclenny or its employees.

7. Compensation for Services.

(a) Neither party to this Agreement shall be required to pay compensation to the other party for services rendered hereunder so long as the total number of apparatus responses shared between the two jurisdictions remains acceptable to the respective parties.

(b) In the event a party finds the number of requested apparatus responses unacceptable, such party shall inform the other party in writing of its concerns and the parties shall meet within ten (10) days of receipt of the written notice to discuss the issue and seek a remedy for its resolution.

8. Termination. Notwithstanding any contrary provision of this Agreement, either party shall have the absolute right to terminate this Agreement at any time by providing at least thirty (30) days' written notice of such termination to the other party.

9. Training.

(a) Both fire rescue departments shall participate in semi-annual joint training exercises with responding units.

(b) The Fire Chief of each fire rescue department agrees to seek opportunities to share training with the other fire rescue department with the goal of achieving better cooperation and operational effectiveness.

10. Sale of Vehicle. Pursuant to this Interlocal Agreement, Jacksonville agrees to sell and Macclenny agrees to buy the Vehicle for the amount of \$15,000.00. Jacksonville warrants that it has title to the Vehicle and that the Vehicle is free and clear of all liens, claims, security interests, and encumbrances. Macclenny understands and agrees that it is purchasing the Vehicle in its "as is" condition.

11. Amendments. This Agreement may be amended only by written instrument specifically referring to this Agreement and executed with the same formalities as this Agreement. The parties agree to renegotiate this Agreement if applicable federal, state, or local laws or revisions of said laws make changes in the Agreement necessary or desirable, or if either party to this Agreement determines that the number of responses rendered to the other party is unacceptable.


12. Severability of Invalid Provision. If any one or more of the agreements, provisions, covenants, conditions, and terms of this Agreement shall be contrary to any express provision of law or contrary to the policy of express law, though not expressly prohibited, or against public policy, or shall for any reason whatsoever be held invalid, then such agreements, provisions, covenants, conditions, or terms shall be null and void with no further force or effect and shall be deemed separable from the remaining agreements, provisions, covenants, conditions, and terms of the Agreement and shall in no way affect the validity of any of the other provisions hereof.

13. Precedence of Statewide Mutual Aid Agreement. This Agreement shall not take precedence over the State of Florida's Statewide Mutual Aid Agreement, a purpose of which is to provide aid and assistance in the event of major or catastrophic disaster.

14. Notice. Whenever either party desires to give notice to the other, such notice must be in writing, sent by certified United States Mail, postage prepaid, return receipt requested, or by hand-delivery with a request for a written receipt of acknowledgment of delivery, addressed to the party for whom it is intended at the place last specified. The place for giving notice shall remain the same as set forth herein until

changed in writing in the manner provided in this section. For the present, the parties designate the following:

If to Jacksonville: Kurtis Wilson  
Director/Chief of Fire and Rescue  
515 Julia Street North, Suite 314  
Jacksonville, Florida 32202

If to Macclenny:   
Macclenny Fire and Rescue Department  
139 East Macclenny Avenue  
Macclenny, Florida 32063

14. Entire Agreement. This Agreement contains the entire agreement between the respective parties hereto and supersedes any and all prior agreements and understandings between the respective parties hereto relating to the subject matter hereof. No statement or representation of the respective parties hereto, their agents or employees, made outside of this Agreement and not contained herein, shall form any part hereof or bind any respective party hereto. This Agreement shall not be supplemented, amended, or modified except by written instrument signed by the respective parties hereto.

**[Remainder of page left blank intentionally. Signature page follows immediately.]**




IN WITNESS WHEREOF, the parties, by and through their lawfully authorized representatives, have executed this Agreement on the day and year first above written.

ATTEST:

CITY OF JACKSONVILLE

By: James R. McCain, Jr.  
James R. McCain, Jr.  
Corporation Secretary



By: Sam E. Mousa  
Lenny Curry, Mayor

Sam E. Mousa  
Chief Administrative Officer  
For: Mayor Lenny Curry  
Under Authority of:  
Executive Order No. 2015-05

WITNESS:

CITY OF MACCLENNY

By: Deanna Dinkins  
Title: Budget Analyst  
City of Macclenny  
Macclenny, Florida 32063

By: R. J. R.  
Title: City Manager

FORM APPROVED

James R. McCain, Jr.  
ASSISTANT GENERAL COUNSEL

SUBJECT: SALE OF SURPLUS FIRE EQUIPMENT PROPERTY NUMBER 3348-20

BID #: XS-0129-17

OPEN DATE: N/A

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SURPLUS EQUIPMENT

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: N/A

NUMBER OF BIDS INVITED: 0 NUMBER RECEIVED: 0 NO BID: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of the sale of a surplus 2004 Pierce Dash Pumper to the City of Macclenny. In accordance with the City Ordinance Code Ch. 122.813, the Jacksonville Fire and Rescue Department requested to remove from service and surplus a 2004 Pierce Dash Pumper, serial number 4PICD01W94A004351 with property number 3348-20. This equipment was offered for sale to surrounding counties and the City of Macclenny responded with an offer that is consistent with the advertised price of \$15,000.00.

The City of Jacksonville will prepare a sale and mutual aid agreement with the City of Macclenny through the Office of General Counsel.

Attachments: Recommendation Memo; City of Macclenny Letter; Surplus Memo

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Analyst: Steven Burakowski  
STEVEN BURAKOWSKI

RESPECTFULLY SUBMITTED: Gregory Pease  
GREGORY PEASE, CHIEF  
PROCUREMENT DIVISION

CONCURRENCE BY: Gregory Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)  
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/06/17

AM I OTHER: \_\_\_\_\_  
[Signature] \_\_\_\_\_  
[Signature] \_\_\_\_\_

ACTION OF AWARING AUTHORITY DATE 4/06/17  
APPROVED [Signature] DISAPPROVED \_\_\_\_\_

OTHER \_\_\_\_\_

SIGNATURE OF AUTHENTICATION [Signature]

Sam E. Mousa  
Chief Administrative Officer  
For: Mayor Lenny Curry  
Under Authority of:  
Executive Order No. 2015-05