

**SPEAKER'S REQUEST CARD
VALUE ADJUSTMENT BOARD ("VAB")**

Please print and complete items 1 and 2 below for Public Comments Section of VAB Agenda:

NAME: _____ DATE: _____

ADDRESS: _____ PHONE: _____

REPRESENTING: _____ EMAIL: _____

1. VAB PETITION NUMBER: _____

2. SUBJECT OF COMMENTS: _____

**SPEAKING TIME IS LIMITED TO THREE (3) MINUTES PER SPEAKER
NO SPEAKER MAY GIVE OR TRANSFER HIS /HER TIME TO SPEAK TO
ANOTHER PERSON**

(Please read the reverse side for guidelines on speaking before the VAB.)

PUBLIC COMMENT: Comments from the public given during the public comments times of the VAB meeting shall be limited to three minutes per person or petition; and no person shall be allowed to give or transfer his/her time to speak to another person.

ADDRESSING THE VAB: Persons filing with the VAB Clerk written requests to speak shall be heard prior to other persons appearing at the VAB meeting. Each person addressing the VAB shall, when called, proceed to the place assigned for speaking, give his/her name, address and, as appropriate, VAB petition number, and shall limit his/her address to three minutes, unless a lesser time is fixed for all speakers by the VAB Chair, or further time is granted by the VAB. All remarks shall be addressed to the VAB as a body and not to any member thereof. No person other than a VAB member or the person having the floor shall be permitted to enter into any discussion, either directly or through a VAB member without permission from the VAB Chair. All questions to the VAB shall be directed through the VAB Chair.

DISRUPTION OF VAB MEETING: Any person making personal, impertinent or slanderous remarks or who shall become boisterous while the VAB meeting is in session, may be barred by the VAB Chair from further audience before the VAB. The VAB Chair may call upon City Hall security personnel or appropriate law enforcement officers to enforce this rule.