

City/JTA Interlocal Agreement
FAC/PAC
Organizational Meeting
October 19, 2001

In attendance:

JTA:

Derek Morse
Mark Moore

JEA

Greg Perrine
Ed Dendor
Helen Kehr
Nanette Bund

Absent:

Walt Bussells
Wayne Boy
Taye Brown

CITY:

Sam Mousa
Joe Miller
Shari Shuman
Kyle Billy
Chris Boruch
Jim Meyer
Maria Williams
Rex Holmlin
Lisa Rowe-Baer
Bob Johnson
Ed Doughty
Ed Hall
Doug Layton
Joel Reitzer
Ann Brackin
Alice Jones
Bob Johnson

FAC/PAC

Mac McGriff
Cindy Stover
Wendell Holmes
Charles Spencer

OTHER:

David Bauerline Times-Union

I. Welcome and Opening Remarks – Sam Mousa

Mr. Mousa welcomed everyone and called the meeting to order. Confirmed that quorums are present for both the FAC & PAC Better Jacksonville Plan Committees. Mr. Mousa recognized and welcomed Councilwoman Alberta Hipps and Ed Dendor who will be replacing Greg Perrine, as a JEA representative, due to the reorganization of JEA. Mr. Mousa thanked Greg Perrine for all his efforts while involved with the committee. Mr. Mousa went on to explain that the FAC/PAC committees were organized and adopted by Ordinance and various other local laws. The laws require that the Chairs of those committees rotate on an annual basis; therefore, Mr. Mousa who has Chaired the FAC committee for the past year, made the recommendation that Walt Bussell Chair the FAC Committee for the upcoming year. Mr. Mousa and Mr. Morse jointly recommended that Joe Miller, Chair the PAC committee. Nominations were made and will be discussed with those recommended appointees prior to subject confirmations.

II. Approval of Previous Meeting Minutes

Motion was made and seconded to approve previous meeting minutes. Minutes stand as reported. Mr. Holmes requested that minutes and status reports be delivered earlier. It was determined that the meeting minutes will be distributed two weeks prior to the following meeting(s).

III. Financial Administration Status-COJ-Shari Shuman

- Project Expenditures Package includes report for JTA and City. Nothing abnormal to report. Cash flow is basically as expected, having spent approximately \$13Million.

- Transportation Program
Reports show almost \$27Million spent of which \$9.8Million went to JTA for cash flow, COJ has spent about \$17 Million. On the Transportation Program of the \$92 million expedited for the first year, \$66million went to JTA and COJ spent aprox. \$27million on road work. Expense side is on track; Revenue side collected through July 2001, \$48million. Averaging 2.48% growth, on track.

- Infrastructure Program
 - Only change is that Interlocal agreement between COJ and JTA agreement was signed for their road projects.
 - Financial Administration Status-COJ-Mark Moore- JTA
Through September spent \$1,600,000, on track as anticipated.

- Additional Auditing Proposal-Shari Shuman
As stated before, Ernst & Young (E&Y) are under contract for approximately \$30,000.00, to ensure BJP projects are in compliance with all ordinances, that bills are paid correctly, cash flows are there, and in general to review all items that are under contract with them. The piece that was missing was a construction-auditing piece, now working with Council Auditors on what that engagement is to look like. Currently there is not a complete proposal from E&Y; they did not make the time frame for this meeting. They will look at the main verticals, the arena/ballpark, main and branch libraries, courthouse, resurfacing roads, sidewalks and the equestrian center. The first thing to ask them to do is review all the contracts that are already under contract. This is the engineering/real estate group of E&Y that looks at the construction contracts that are under contract to date, for Program Managers, Architects, Engineers, etc. to ensure contracts have been negotiated properly and that they are within reason of the rest of the industry. Council auditors are reviewing to ensure that those time lines and budgets of those are achievable. E&Y will also be adding a component of Minority Participation. Checking to see if all the companies have personnel on board to recruit Minority subcontractors and are they actually doing that. E&Y is to confirm that we will receive all data confirming same. Council Auditor will actually review invoices on the construction-auditing piece. E&Y will review contractors, architects, engineers schedules, review contracts, scope of work, fee summaries/cost, reflect that work done is reasonable and fair, and to solicit more minority participation, and ensure minority dollars are being implemented, along with this, E&Y will check completion percentage of construction, etc. All are hoping to get this started in November. Mr. Mousa asked if authority could be given to Shari to enter into the contract with E&Y once she has reviewed. Motion was made and seconded. Mr. Miller asked to speak with Ms. Shuman before finalizing.

- Owner Controlled Insurance Program-Shari Shuman
Received five (5) Proposals for the Owner Controlled Insurance Program. Four (4) have been selected, Marsh for Baseball Park/Arena; Aon for Courthouse and Libraries; Cecil Powell/McGriff and Harden/Willis for Roadways. Update from Risk Management in process of negotiations, and reviewing contracts. One component that has been added is that each of the companies have come in with sub contractors to assist minority contractors with bonding and insurance.
- Contractor Safety Initiative-Greg Perrine
JEA's next initiative will be adding a new component to their safety program by sending out mobile on-site alcohol/drug testing units, for random testing.

IV. Project Administration Committee – Called to order by Derek Morse

- Project Status Report
 - City of Jacksonville – Joe Miller
Brief overview of projects– Sports and Entertainment Arena and Baseball Park Projects by Joel Reitzer representing Wayne Boy and Taye Brown: Sports facilities: Triple A Ballpark and Arena. The Ballpark is a \$25 million budget line item; the Arena is \$125million. Program Manager, Gilbane/Sheergame/Renaissance, final contract has been negotiated. Design consultant Hellmuth, Obata, and Kassabaum (HOK) under interim contract, with final contract imminent. The construction manager under contract is Turner/Perry-McCall/Northside Partners; that contract is completed and underway. Baseball Park – Barton-Malow, that contract is under negotiation and should be ready soon. The design of baseball park/arena have been presented to the Mayor, progressing well, both nearing completion of schematic design. Those documents will be available to the City very soon. We are working the chilled water facility with JEA; the technical aspect is well under way. Real Estate acquisition NW quad, trolley lot is underway, groundbreakings will take place in November and December.
ACTION ITEM: Mr. Mousa directed Joe Miller to provide a reduced copy of schematic design of both Baseball Park and Area to each FAC/PAC members.
Equestrian Center/Cecil Commerce Center Improvements include \$15 million for Equestrian Center, \$5 million infrastructure and \$5 million private fund raising component. The Equestrian Center received schematic design on both components this past week, deliverables are in-house, and estimates included with that are on target, schedule and budget on this. Councilpersons will be reviewing all information with their constituents within the community. Will be doing independent cost estimate on both components and proceed into design/develop in late Oct./early Nov.
ACTION ITEM: Mr. Mousa directed Joe Miller to provide a reduced copy of the schematic design of the Equestrian and Recreational Center, Baseball Park and Arena to each FAC/PAC member. Mr. Mousa reminded Lisa Rowe Baer to include Council Auditors in these distributions. National ads will be circulated soon advertising for the hire of an individual to be termed General Manager of the Equestrian/Recreation Center; this will be modeled after the Jax Zoo management.

Courthouse – Chris Boruch

City has closed on Spear Brothers Furniture property. On the 1st of November will close on three other parcels on Clay Street between W. Monroe and W. Adams, also next week, city attorney will sign order of taking for rest of property and hope to have all the property under the City's ownership by the end of the year. Once this is done, will be able to start site development work. Design competition RFP is drafted with document to be forthcoming very soon, then it goes before PSEC and hopeful to have it published by end of month. Anticipate design competition to run Jan-March, with presentations in April and early May, then have Mayor make announcement of selection of the architect

St. Resurfacing and Sidewalk Program – Ed Doughty

Areas 1, 2 & 3 have begun work with three crews working and will increase one addition crew to areas 1 & 2 within 10 days, which will increase to 5 crews. Will be awarding contract by November 1 for area 4. Number of crews is based on number of miles to be resurfaced, in order to move at uniform pace. Eighty-seven purchase orders have been issued for cross-drain pipe work, with four crews working that and the number of those crews will increase. Bids for sidewalks opened for 4 areas, anticipate award first of November. Bid prices are encouraging and economizing with asphalt which is shown on invoices.

Roadway and Infrastructure – Doug Layton

Seven new road projects currently are under construction, twenty-five under design and 15 under design consultant selection.

Main Library – Rex Holmlin

Completed third and final series of workshops on design completion for the Main Library. Final design presentations will be December 17, with excellent designs and strong competition. Demolition on the Wendy's site started this week and going well. Branch libraries are in final stages of processing review of the RFP for various architects/engineers for branch libraries and renovations; anticipate being ready by first of November. In final stages of Real Estate contract negotiations and due diligence at various sites and will be able to process more Real Estate within the next few months. School Board has mentioned the donation of a site to us; the Enterprise Learning Center on Old Middleburg Road. Renovations: Architects/Engineers selection is included in the RFP that is coming out. Much progress being made on Library program, with budget and target on track. Selection criteria decisions are under the guidelines and review of the PSEC to recommend to the mayor with final decision.

Alice Jones – JAX-TRACS

In process of standardizing all budget and schedule information for eight-project management firms and project managers with new tracking System called JAX-TRACS. Training will be concluded and system will be ready to use by end of November.

JEA-Greg Perrin

Septic Tanks – Pernecia project is underway and on schedule.

Awarded \$10.4 million project for the work in the Murray Hill area, which includes a significant amount of drainage work, to get started in the next month or so.

JTA Engineering – Roger Sharp

McDuff Avenue – Planning work completed.

McCormick Bridge – design survey

Heckscher Drive Phase I - 30% reviewed

Heckscher Drive Phase II -Contract negotiation competed with NTP 10/01/01

Merrill Rd./Southside Connector Interchange: Advertisement for design builds 10/01/01.

J. Turner Butler Blvd. Widen: I-95 to SR 9A scheduled to be completed in 2008. JTA is investigating if they can complete by Super Bowl.

Atlantic/University Interchange –_Notice To Proceed (NTP) went out September to consultant. Public meeting 8/23/01, received public opposition.

Some of the reasons for opposition are aesthetics, vagrants, & graffiti.

Citizens committee has been appointed to review impacts.

Southside Blvd./Baymeadows Rd. Interchange: Design consultant has been selected. Negotiations are in process.

Argyle Forest Blvd. to Westport –

First segment of Blanding Blvd. to Westport

Two segments: Westport to just west of Bridge Creek Rd. will convert existing 2-lane road to a 4-lane segment, with dividing island, bike paths and sidewalks. Four lanes from Blanding to Old Middleburg Rd. scheduled 1st construction. Dec, 03, 2nd completed by 6/04.

Minority Participation –COJ - Joel Reitzer

Design is at 13.92% of \$2 million;

Construction is at 29.28% of \$13.6 million.

V. Other Business –Derek Morse

Councilwoman Hipps Re: Economic Incentives and Technology and Telecommunications: What is being done in the BJP regarding this committees issues. Please provide Metropolitan Planning Organization (MPO) Citizen Advisory Council outline of BJP plans.

VI. Adjourned 11:00 a.m.

Next meeting – Dec. 21, 2001 JTA Boardroom 9:00 a.m. – 11:00 a.m.