



Taxation, Revenue, and Utilization of Expenditures (TRUE) Commission

Bruce Glassman, Chair
Tom Crabtree, Vice Chair

April 19, 2005
4:00 p.m.

Attendance: Bruce Glassman (Chair), Lee Martin, Dick Berry, Tony Bates, John Palombi, Marcella Lowe, Charles Curley, Charles Magee, Louvenia Tippins, Tom Crabtree, Mike Meroney, Lou Myers, Randall Deen

Excused: None

Absent: Elaine Burnett, Mark Roesser

The meeting convened at 4:03 p.m. with a quorum present.

Minutes

The minutes of the March 15, 2005 meeting were previously distributed.

♦ The minutes were **approved as distributed**.

Auditor's Report

Assistant Council Auditor Pam Markham distributed copies of the City's 2004 independent audit report by Ernst and Young and the Auditor's Jacksonville Shipyards letter/report for the commission's information. Commissioners were invited to review the two documents and address any questions to Jeff Clements to forward to the auditors for a response at the May meeting.

Committee Reports

Audit #595 – Public Parking Division: The committee meeting scheduled for the previous week had to be canceled because of confusion over scheduling and will be rescheduled before the next full commission meeting.

Cash Management Committee: Commissioner Lowe reported that the committee had met once in the last month and needed one additional meeting to complete its work.

Audit #600 – Sheriff's Investigative Fund: Commissioner Lowe noted that the committee's previous report on Audit #573 of the JSO Investigative Fund contained 2 recommendations: 1) to have the account technician vacate the job for at least 1 week per year, which the JSO said that union rules would not permit (the account technician was subsequently arrested and found guilty of stealing from the fund); and 2) to issue credit cards to undercover officers to match their fictitious identities, to which the Sheriff recently responded with an expression of intention for "delayed concurrence".

♦ Commissioner Lowe moved that the Commission adopt the committee's report and two recommendations and that it resolve to follow up on the Sheriff's progress toward "delayed concurrence" with recommendation number 2.

Commissioner Berry moved a clarifying amendment to the motion to provide that a letter be written to the Sheriff stating that the TRUE Commission has referred the second recommendation to the Council Auditor's Office for inclusion in their usual post-audit review. The motion was approved as amended.

Audit #589 – JEA Pipe Bursting Contract: Commissioner Martin reported that the committee had met once and will meet again on May 6th at 11 a.m. Interested parties are invited to attend.

CityLink Committee: Commissioner Bates reported that Councilwoman Gwen Yates is interested in pursuing a further review of the operations of the CityLink system, based on her comments made during a recent City Council meeting and his discussion with her afterward. He has tried without success to arrange a meeting with Roslyn Phillips, Director of the Neighborhoods Department, to discuss the committee's recommendations, but will try again to arrange a meeting among himself, Councilwoman Yates and Ms. Phillips.

Chairman's Report

- Chairman Glassman requested that the Auditor's Jacksonville Shipyards report be placed on the agenda for the May meeting and that representatives of the JEDC be invited to attend to answer questions.
- The chairman requested that the City's projected budget shortfalls be placed on the agenda for next month with the Council Auditor's Office requested to address where and why the shortfalls are occurring.
- The chairman requested volunteers to serve on the Nominating Committee to be appointed at the May meeting.
- Staff was requested to invite new City Chief Financial Officer Mickey Miller to the May meeting to introduce himself to the Commission.
- The discussion of commission powers and duties will be deferred to the June meeting.
- Chairman Glassman reported that it was his understanding that revisions the Ordinance Code Chapter 118 – Public Service Grants – were being prepared by Delphia Williams, Director of the Community Services Department, and would be processed through the Mayor's office for introduction to the Council when completed.

Commissioner Comments

- Commissioner Lowe requested that Theresa O'Donnell-Price, Chief of the Special Events Division, be invited to appear at the June meeting to discuss cash handling practices in her division, and that her presentation be the first item on the June agenda.
- Commissioner Lowe wondered if the TRUE Commission could have a City Council member attend its meetings as a way of lending credence to the commissions work.

- Commissioner Deen asked staff to investigate if and how TRUE Commissioners could be issued permanent City Hall visitor badges such as are issued to members of other boards and commissions.

Next meeting

The commission's next meeting is scheduled for Tuesday, May 17th at 4:00 p.m.

There being no further business, the meeting was adjourned at 5:00 p.m.

Items pending further follow-up

- Children's Commission audit
- Cash Management Committee – Commissioner Lowe
- JEA Pipe Bursting audit committee – Commissioner Martin
- Powers and Duties – 57.105(b) – Commissioners Curley and Myers
- Powers and Duties – 57.105(f) – Commissioners Roesser, Glassman and Palombi
- Fleet Management audit – Commissioners Glassman and Lowe (recommendation #2)
- Housing Commission response to TRUE inquiries – Chairman Glassman
- JEDC reorganization – Commissioners Berry and Bates
- Better Jacksonville Plan courthouse and roadway projects update – Chairman Glassman
- TRUE commissioner access to the City Intranet – staff
- Audit #595, Public Parking Division – Commissioner Roesser
- CityLink audit follow-up – Commissioner Bates
- Sheriff's Office Investigative Fund audit follow-up – Commissioner Lowe
- Public Service Grants Chapter 118 amendments - staff