

Office of the Sheriff

FY 2014

Number of employees and budget for in-house services

In House Services	Budget	Full - Time Equivalent Positions	Highlights of in-house services performed
Human Resources - Salaries & Benefits	\$ 952,702	13	Constitutional responsibility to set personnel and work standards, handles discipline investigations for ADA, FMLA, Workers' Comp, light duty, and Fair Labor Standards Act (FLSA) - administrate time and attendance 6 shifts, 24/7 operation - maintain medical records
Fleet- Salaries & Benefits	\$ 176,771	3	Issuance and reissuance of cars based on operational needs and specialized units - Review of vehicles turned in for reissuance to ensure vehicle meets all organization required safety guidelines - coordinates repairs or equipment replacements - Ordering and coordination of installation of specialized equipment based on organizations policies and procedures, and in accordance with law enforcement needs and union contracts - Review of high dollar repair work orders to ensure that costly repairs are reviewed by upper level management for economic reasonableness - Administrative duties, including but not limited to, officer contracts for newly issued vehicles, and loaner vehicles
Procurement - Salaries & Benefits	\$ 251,821	3.5	JSO is the subject matter expert on its procurement needs. Performs detailed research on all goods/services required by the various departments within JSO - Writes all detailed specifications for the goods/services requested - Meets with vendors to obtain quotes or additional information - Completes all sole/proprietary source research and documentation - Follows up on orders to ensure timely and accurate delivery - Monitors awards/contracts to ensure vendor is in compliance with terms and conditions
Maintenance	\$ 580,976	9	JSO has over 1.7M square feet of buildings to maintain. Maintenance personnel handles various routine maintenance activities for remote buildings not covered by public buildings. To comply with various accreditation standards and to avoid lawsuits and federal decrees, JSO must insure a clean, sanitary and safe environment in which to operate our law enforcement and corrections operations. JSO also oversees inmate labor crews.
Copy Center - Salaries & Benefits	\$ 242,799	5	The Copy Center operates 18 hours/day, printing time-sensitive documents such as court dockets and offense report supplements as well as other law enforcement sensitive material.
Operating Expenses	144,551		
Total Copy Center	\$ 387,351		
Information Systems Management - Salaries & Benefits	\$ 3,371,872	37	JSO staff is specialized to handle the needs of law enforcement. IT resources are used to outfit mobile command vehicles with technology, support our Crime Analysis Unit (one of the best in the world), minimize downtime for servers and applications, and are responsive 24 hours a day, 7 days a week as IT needs arise. The dynamic nature of crime and disorder does not fit well into the typical IT structure normally found in city government. In that environment, the Sheriff's Office is left to compete against other worthy, but not as critical, city issues that arise.
Operating Expenses	3,886,991		
Total Information Systems Management	\$ 7,258,863		

Office of the Sheriff

What Percentage of your budget comes from the general fund and what from other sources?

Fund	Fund Description	FY 2012		FY 2011		Description of Sources
		Actual Expenditures	%	Revenue Received	%	
SF 011	General Services District (General Fund)	\$ 331,244,408	95.73%	\$ 350,728,216	95.56%	
SF 019	Jacksonville Journey (General Fund)	826,881	0.24%	551,237	0.15%	Jacksonville Journey - Juvenile Assessment Center & Jacksonville Re-entry Center (JREC)
160	Public Safety	6,163	0.00%	-	0.00%	
330	Capital Grant Projects	-	0.00%	131,893	0.04%	GRANT CAPITAL IMPROVEMENT PROJECTS
360	Capital Bond Projects	-	0.00%	243,466	0.07%	ETR BONDS, SERIES 2004 (AUTUMN BONDS)
640	JSO Trust Funds	3,274,130	0.95%	2,234,465	0.61%	Inmate Welfare Trust Fund, Police Explorers Trust Fund, Special Law Enforcement Trust Fund, Domestic Battery Surcharge Trust Fund, Motor Vehicle Safety Program, Police Accidents Reports Trust Fund, Teen Driver Trust Fund, Criminal Justice Training Trust Fund, Sheriff's Firearm Trust, Sheriff's Curfew Parenting Plan Trust Fund, Confidential Vehicle Maintenance Trust Fund, Livestock Impoundment Trust Fund, Police Athletic League Trust Fund, PD Cash Bonds Sheriff Trust Fund, Security Camera Purchase Trust Fund, Federal Forfeiture Trust Fund, Criminal Investigative Trust Fund,
1F7	JSO Grants	3,081,518	0.89%	3,782,314	1.03%	Grants from Federal Emergency Management Agency (FEMA), Florida Department of Law Enforcement (FDLE), U.S. Department of Justice, Department of Homeland Security, Florida Department of Management Services
1R0	American Recovery & Reinvestment Act Grants	2,945,962	0.85%	3,993,744	1.09%	American Recovery & Reinvestment Act Grants
170	Emergency 911	4,646,870	1.34%	5,339,709	1.45%	\$.50 monthly fee for all wireless lines & \$.44 monthly fee for all land lines
		<u>\$ 346,025,932</u>	<u>100.00%</u>	<u>\$ 367,005,044</u>	<u>100.00%</u>	

Note: Used actual expenditures instead of budget for comparability. Other funds are not budgeted annually and funding carries over fiscal years.



OFFICE OF THE SHERIFF

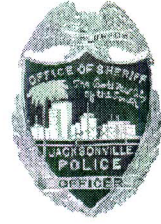
Mission:

The mission of the Jacksonville Sheriff's Office is to protect the lives and property of the citizens of this community, to preserve the peace and to prevent crime and disorder while constantly guarding personal liberties as prescribed by law.

To achieve our mission we must develop and provide:

- a well-trained and disciplined patrol force capable of assessing and responding to the changing needs of the community it serves, to include delivering swift emergency response when required.
- a proactive traffic enforcement program designed to regulate traffic movement and assure safe and expedient travel on city streets
- a skilled and experienced investigative team for bringing criminal offenders to swift and impartial justice
- a community relations effort charged with educating the public about law enforcement issues, with emphasis on the community's role and responsibilities with respect to the prevention of crime
- an unrelenting quest to eliminate organized crimes and vice violations, with special emphasis on those associated with the distribution and sale of illegal drugs
- facilities for secure, humane, corrective and productive detention of those awaiting trial as well as those already sentenced.

The Jacksonville Sheriff's Office recognizes that we cannot fulfill our mission without community support. It is imperative that a dialogue characterized by mutual trust and open and honest communication be maintained between this agency and our community. It must include a willingness to continually examine and modify policies and procedures and assure that our mission is accomplished in a manner compatible with the best interests of the community.



OFFICE OF THE SHERIFF

Core Values:

COMMUNITY FOCUSED - As such, it is the community who must define quality service. We will form partnerships with our citizens and listen to them. We will stay close. We will remember that every contact between a member of the community and any part of the Sheriff's Office is where community opinion is formed.

The community is our customer.

ALWAYS IMPROVING - The only way we can improve our business is to improve our service. We are constantly in a learning mode. We are willing to examine what we do and make changes to improve.

Our business is service.

WORTHY OF TRUST - We will safeguard that trust. We will keep our promises. Whether on or off duty, we will behave according to the highest set of ethical standards. We will protect the rights of all citizens.

The Jacksonville Sheriff's Office has achieved its reputation as a premier law enforcement agency because it has earned the trust of the community.

RESPECT FOR EACH OTHER - one in which relationships are characterized by mutual respect. We will listen actively, talk straight and act fairly. We will encourage each other and every employee to contribute and grow to his/her fullest potential. We will work together as a TEAM and appreciate the contributions of all.

Employees deserve a decent working environment.

Office of the Sheriff
Accrediting Agencies

American Correctional Association (ACA) *

Florida Model Jail Standards (FMJS)

The Commission on Accreditation for Law Enforcement Agencies
(CALEA) *

The Commission for Florida Law Enforcement Accreditation (CFA)

The Florida Corrections Accreditation Commission (FCAC)

The National Commission on Correctional Health Care (NCCHC) *

**Triple Crown Accreditation*